

**METRO VANCOUVER REGIONAL DISTRICT  
REGIONAL PARKS COMMITTEE**

**REGULAR MEETING**

**July 15, 2020**

**9:00 AM**

**28<sup>th</sup> Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia**

**A G E N D A<sup>1</sup>**

**1. ADOPTION OF THE AGENDA**

**1.1 July 15, 2020 Regular Meeting Agenda**

That the Regional Parks Committee adopt the agenda for its regular meeting scheduled for June 17, 2020, as circulated.

**2. ADOPTION OF THE MINUTES**

**2.1 June 17, 2020 Regular Meeting Minutes**

That the Regional Parks Committee adopt the minutes of its regular meeting held June 17, 2020, as circulated.

**3. DELEGATIONS**

**4. INVITED PRESENTATIONS**

**4.1 Joakim Nilsson Director and Tony Markin, DRBIPA Chair, Derby Reach Brae Island Parks Association**

Subject: Derby Reach Brae Island Parks Association

**4.2 Chris McVittie, Director, Boundary Bay Park Association**

Subject: Boundary Bay Park Association

**5. REPORTS FROM COMMITTEE OR STAFF**

**5.1 Derby Reach Brae Island Parks Association Contribution Agreement**

*Designated Speaker:*

*David Leavers, Division Manager, Visitor and Operations Services, Regional Parks*

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Derby Reach Brae Island Parks Association for a three-year term in the aggregate amount of \$45,000 (\$15,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.

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<sup>1</sup> Note: Recommendation is shown under each item, where applicable.

**5.2 Boundary Bay Park Association Contribution Agreement**

*Designated Speaker:*

*David Leavers, Division Manager, Visitor and Operations Services, Regional Parks*

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Boundary Bay Park Association for a one-year term in the amount of \$7,000, commencing January 1, 2021, ending December 31, 2021.

**5.3 Burnaby Lake Park Association Contribution Agreement**

*Designated Speaker:*

*David Leavers, Division Manager, Visitor and Operations Services, Regional Parks*

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Burnaby Lake Park Association for a three-year term in the aggregate amount of \$43,000 (\$13,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023) commencing January 1, 2021, ending December 31, 2023.

**5.4 Colony Farm Park Association Contribution Agreement**

*Designated Speaker:*

*David Leavers, Division Manager, Visitor and Operations Services, Regional Parks*

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Colony Farm Park Association for a one-year term in the amount of \$10,000, commencing January 1, 2021, ending December 31, 2021.

**5.5 Minnekhada Park Association Contribution Agreement**

*Designated Speaker:*

*David Leavers, Division Manager, Visitor and Operations Services, Regional Parks*

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Minnekhada Park Association for a three-year term in the aggregate amount of \$42,000 (\$12,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.

**5.6 Board Budget Workshop – Overview and Next Steps for Regional Parks**

*Designated Speakers:*

*Neal Carley, General Manager, Parks and Environment*

*Dean Rear, Chief Financial Officer/General Manager, Financial Services*

That the Regional Parks Committee receive for information the report dated June 24, 2020, titled “Board Budget Workshop – Overview and Next Steps for Regional Parks”.

**5.7 Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process**

*Designated Speaker:*

*Jamie Vala, Division Manager, Planning & Resource Management, Regional Parks*

*Craig Sobering, Park Planner, Planning & Resource Management, Regional Parks*

That the MVRD Board endorse the draft *Regional Greenways 2050* plan and authorize staff to proceed with the public engagement process as presented in the report dated June 11, 2020 titled "Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process".

**5.8 Regional Parks – State of the Assets Report for Buildings**

*Designated Speakers:*

*Jamie Vala, Division Manager, Planning & Resource Management, Regional Parks*

*Jeffrey Fitzpatrick, Division Manager, Design and Development, Regional Parks*

That the Regional Parks Committee receive for information the report dated June 12, 2020, titled "*Regional Parks – State of the Assets Report for Buildings*".

**5.9 Regional Parks – Manager’s Report**

*Designated Speaker:*

*Mike Redpath, Director, Regional Parks*

That the Regional Parks Committee receive for information the report dated July 8, 2020, titled "Manager’s Report – Regional Parks".

**6 INFORMATION ITEMS**

**7 OTHER BUSINESS**

**8 BUSINESS ARISING FROM DELEGATIONS**

**9 RESOLUTION TO CLOSE MEETING**

*Note: The Committee must state by resolution the basis under section 90 of the Community Charter on which the meeting is being closed. If a member wishes to add an item, the basis must be included below.*

That the Regional Parks Committee close its regular meeting scheduled for July 15, 2020, pursuant to the *Community Charter* provisions, Section 90 (1) (e) as follows:

“90 (1) A part of the meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the board or committee considers that disclosure could reasonably be expected to harm the interests of the regional district.”

**10 ADJOURNMENT/CONCLUSION**

That the Regional Parks Committee adjourn/conclude its regular meeting of July 15, 2020.

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Membership:

McEwen, John (C) - Anmore  
Wiebe, Michael (VC) - Vancouver  
Belenkie, Neil - Belcarra  
Calendino, Pietro - Burnaby  
Dilworth, Diana - Port Moody

Guerra, Laurie - Surrey  
Harvie, George - Delta  
Hodge, Craig - Coquitlam  
Miyashita, Tracy - Pitt Meadows  
Muri, Lisa - North Vancouver District

Nicholson, Maureen - Bowen Island  
Penner, Darrell - Port Coquitlam  
Richter, Kim - Langley Township  
Soprovich, Bill - West Vancouver  
Trentadue, Mary - New Westminster

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**METRO VANCOUVER REGIONAL DISTRICT  
REGIONAL PARKS COMMITTEE**

Minutes of the Regular Meeting of the Metro Vancouver Regional District (MVRD) Regional Parks Committee held at 9:08 a.m. on Wednesday, June 17, 2020 in the 28<sup>th</sup> Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia.

**MEMBERS PRESENT:**

Chair, Mayor John McEwen, Anmore  
 Vice Chair, Councillor Michael Wiebe, Vancouver\*  
 Mayor Neil Belenkie, Belcarra\*  
 Councillor Pietro Calendino, Burnaby\*  
 Councillor Laurie Guerra, Surrey\*  
 Mayor George Harvie, Delta\*  
 Councillor Craig Hodge, Coquitlam\*  
 Councillor Tracy Miyashita, Pitt Meadows\*  
 Councillor Lisa Muri, North Vancouver District\*  
 Councillor Maureen Nicholson, Bowen Island\*  
 Councillor Darrell Penner, Port Coquitlam\*  
 Councillor Kim Richter, Langley Township\*  
 Councillor Bill Soprovich, West Vancouver  
 Councillor Mary Trentadue, New Westminster\*

**MEMBERS ABSENT:**

Councillor Diana Dilworth, Port Moody

**STAFF PRESENT:**

Mike Redpath, Director, Regional Parks, Parks and Environment  
 Jerry W. Dobrovolny, Chief Administrative Officer  
 Genevieve Lanz, Legislative Services Coordinator, Board and Information Services

**1. ADOPTION OF THE AGENDA**

**1.1 June 17, 2020 Regular Meeting Agenda**

**It was MOVED and SECONDED**

That the Regional Parks Committee adopt the agenda for its regular meeting scheduled for June 17, 2020, as circulated.

**CARRIED**

\*denotes electronic meeting participation as authorized by Section 3.6.2 of the *Procedure Bylaw*

**2. ADOPTION OF THE MINUTES**

**2.1 May 13, 2020 Regular Meeting Minutes**

**It was MOVED and SECONDED**

That the Regional Parks Committee adopt the minutes of its regular meeting held May 13, 2020, as circulated.

**CARRIED**

**3. DELEGATIONS**

No items presented.

**4. INVITED PRESENTATIONS**

No items presented.

**5. REPORTS FROM COMMITTEE OR STAFF**

**5.1 Campbell Valley Regional Park – Draft Management Plan and Public Engagement Process**

Report dated May 19, 2020 from Doug Petersen, Division Manager and Lydia Mynott, Park Planner, East Area, Regional Parks, Parks and Environment, seeking MVRD Board approval of the *Campbell Valley Regional Park Draft Management Plan* scope and direction to proceed with phase two public engagement activities.

Members were provided with a presentation on the *Campbell Valley Regional Park Draft Management Plan*, highlighting park history, engagement activities and responses, and draft concept plan.

Members were provided with a video presentation on Campbell Valley Regional Park produced by Metro Vancouver which is not retained with the agenda.

Discussion ensued on First Nations engagement and consultation, park capacity, and regional park management plans.

Presentation material titled “Campbell Valley Regional Park – Draft Management Plan and Engagement Process” is retained with the June 17, 2020 Regional Parks Committee agenda.

**It was MOVED and SECONDED**

That the MVRD Board approve the scope of the proposed *Campbell Valley Regional Park Draft Management Plan* and authorize staff to proceed with the engagement process as presented in the report dated May 19, 2020 titled “Campbell Valley Regional Park – Draft Management Plan and Engagement Process”.

**CARRIED**

**5.2     *Climate 2050 and Clean Air Plan Discussion Paper on Nature and Ecosystems***

Report dated May 13, 2020 from Josephine Clark, Park Planner, Planning and Resource Management, Regional Parks, Edward Nichol, Senior Policy and Planning Analyst, Regional Planning and Housing Services and Jason Emmert, Senior Planner, Air Quality and Climate Change, Parks and Environment, informing members of the nature and ecosystems discussion papers to support the development of *Climate 2050*, *Metro 2050* and the *Clean Air Plan*.

Members were provided with a presentation on the *Climate 2050* discussion papers, highlighting alignment with *Metro 2050* and *Clean Air Plan*, implementation process, and regional green infrastructure and natural asset management.

Members commented on the collection of member jurisdiction tree canopy statistics, and opportunities to acquire land from senior levels of government.

Presentation material titled “Nature and Ecosystems Discussion Paper – Planning for a Carbon Neutral and Resilient Region” is retained with the June 17, 2020 Regional Parks Committee agenda.

**It was MOVED and SECONDED**

That the Regional Parks Committee receive for information the report dated May 13, 2020, titled “*Climate 2050 and Clean Air Plan Discussion Paper on Nature and Ecosystems*”.

**CARRIED**

**5.3     *Regional Parks Capacity Management***

Mike Redpath, Director and Jamie Vala, Division Manager, Planning and Resource Management, Regional Parks, Parks and Environment, provided members with a presentation on regional parks capacity management, highlighting population growth and increased park visitation, parking capacity and visitor density, and demand management tools and potential next steps.

Members commented on equitable access and alternative modes of transportation, public safety and wildfire management, and potential implications of user fees and charges.

Presentation material titled “Capacity Management in Regional Parks” is retained with the June 17, 2020 Regional Parks Committee agenda.

**5.4     *Manager’s Report – Regional Parks***

Report dated June 10, 2020 from Mike Redpath, Director, Regional Parks, Parks and Environment, providing members with an update on the Regional Parks Committee 2020 Work Plan, regional parks filming, and impact of the novel coronavirus (COVID-19) pandemic on regional parks and the BC Recreation and Parks Association.

**It was MOVED and SECONDED**

That the Regional Parks Committee receive for information the report dated June 10, 2020, titled "Manager's Report – Regional Parks".

**CARRIED**

**6. INFORMATION ITEMS**

No items presented.

**7. OTHER BUSINESS**

Members considered further amending the agenda by adding an item under Other Business at this point.

**It was MOVED and SECONDED**

That the Regional Parks Committee further amend the agenda for its June 17, 2020 meeting by adding Item 7.1 Grant Narrows.

**CARRIED**

**7.1 Grant Narrows**

A member informed the Committee that that Katzie First Nation has terminated the operating contract with the Provincial Government for Grant Narrows.

**8. BUSINESS ARISING FROM DELEGATIONS**

No items presented.

**9. RESOLUTION TO CLOSE MEETING**

No items presented.

**10. ADJOURNMENT/CONCLUSION**

**It was MOVED and SECONDED**

That the Regional Parks Committee conclude its regular meeting of June 17, 2020

**CARRIED**

(Time: 11:32 a.m.)

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Genevieve Lanz,  
Legislative Services Coordinator

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John McEwen, Chair

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To: Regional Parks Committee

From: David Leavers, Division Manager, Visitor and Operations Services, Regional Parks

Date: May 12, 2020 Meeting Date: July 15, 2020

Subject: **Derby Reach Brae Island Parks Association Contribution Agreement**

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**RECOMMENDATION**

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Derby Reach Brae Island Parks Association for a three-year term in the aggregate amount of \$45,000 (\$15,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.

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**EXECUTIVE SUMMARY**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan includes annual allocations in 2021 for seven park associations active in regional parks. Funding will be used to support opportunities for citizens to help preserve, protect and enhance regional parks, while advocating for greater public connection to nature.

This contribution agreement proposes a 3-year funding amount of \$15,000 per year for the Derby Reach Brae Island Parks Association. The proposed funding supports the Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services.

**PURPOSE**

To seek MVRD Board approval to enter into a 3-year contribution agreement with the Derby Reach Brae Island Parks Association (Attachment).

**BACKGROUND**

This report has been prepared to renew the contribution agreement with the Derby Reach Brae Island Parks Association that expires on December 31, 2020. The MVRD and Derby Reach Brae Island Parks Association have renewed its agreement annually since 2015. In 2020, the Derby Reach Brae Island Parks Association received \$15,000 in funding.

The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Derby Reach Brae Island Parks Association Board of Directors (the "Board") to achieve broader MVRD outcomes;
- coordinating volunteer work parties;
- managing volunteers;
- providing administrative support to the Board, including record keeping as appropriate;

- coordinating society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- coordinating and/or conducting outreach including social media, displays and booths to increase community awareness;
- coordinating and supporting events;
- coordinating and supporting fundraising; and
- coordinating programs that include MVRD messaging.

### **PARK PARTNERSHIP PROGRAM**

Regional Parks manage dedicated funds for capacity-building and support for park associations active in regional parks as part of a broader Park Partnership Program. The type and scope of programs and services vary among park associations based on the association's goals. Past funding of these associations has reflected the proposed use of funds, demonstration of need, and previous performance assessments.

Regional Parks is planning for a review of its Park Partnership Program in 2021.

### **CONTRIBUTION AGREEMENT**

The Derby Reach Brae Island Parks Association has fulfilled its prior year reporting requirements. The Association's 2019 annual report is available for review upon request. The Derby Reach Brae Island Parks Association will submit annual reports to the MVRD over the term of this agreement.

#### **Term**

- The 3-year term of the proposed agreement commences January 1, 2021, and ends on December 31, 2023.
- There is a provision in the agreement for early termination in the event of bankruptcy, if the funds are being used in a manner contrary to the agreement or not in the public's interest, the park association is unable to meet its agreed obligations, on 90 days' written notice by MVRD, or if the park association makes changes to the plan or services under the agreement without the prior approval of MVRD.

#### **Activities and Services**

In 2019, the Derby Reach Brae Island Parks Association:

- delivered more than 21 activities that include popular events, such as Heritage Apple Day and the Bedford Channel Paddle;
- successfully engaged the youth and public in a number of community events and work parties; and
- promoted and delivered a popular public walk series, an educational program aimed to connect people to nature.

It is proposed that the 2021-2023 funding will be used to secure a program and outreach coordinator that will continue to promote the free guided walk series, support events and fundraising campaigns, market on social media and recruit and manage volunteers for outreach activities.

## **COVID-19 UPDATE**

All park association coordinators have continued to work during the pandemic. Most park association public events and stewardship activities have been cancelled following Metro Vancouver's direction. Some stewardship activity has resumed where coordinators are able to work independently or with small numbers of volunteers from their own households. As well, some coordinators have created online initiatives. The park association boards have assigned other duties to their coordinators, with a focus on planning for future activities, and administrative tasks to support volunteer programs.

At Derby Reach and Brae Island Regional Parks specifically, the park association coordinator has been:

- developing a Derby Reach Brae Island Parks Association smartphone app to help people discover and access the Association's activities, events and self-guided tours at Derby Reach and Brae Island Regional Parks
- planning a series of online nature/ecology videos to be included on the smartphone app
- creating a digital scavenger hunt photo contest as a promotional tool for the Derby Reach Brae Island Parks Association

Staff are not recommending that any of our Park Associations be asked to return any portion of their 2020 allocations.

## **ALTERNATIVES**

1. That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Derby Reach Brae Island Parks Association for a three-year term in the aggregate amount of \$45,000 (\$15,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.
2. That the MVRD Board receive for information the report dated May 12, 2020, titled "Derby Reach Brae Island Parks Association Contribution Agreement" and provide alternate direction to staff.

## **FINANCIAL IMPLICATIONS**

The 2020- 2024 Metro Vancouver Regional Parks 5-year financial plan included an \$87,000 annual allocation for 2021 for capacity-building support for park associations active in regional parks as part of a broader Park Partnership Program. Funding is to be used to support opportunities for citizens to help preserve, protect and enhance regional parks while advocating for greater public connectivity to nature.

This contribution agreement proposes a three-year funding amount of \$15,000 per year for the Derby Reach Brae Island Parks Association. If the MVRD Board approves Alternative 1, the 2021 Regional Parks budget will continue to include a provision for this funding as a portion of the overall \$87,000 annual budget.

**Table A – 2021 Allocations**

Boundary Bay	\$ 7,000
Burnaby Lake	\$13,000
Colony Farm	\$10,000
Derby Reach / Brae Island	\$15,000
KEEPS	\$15,000
Minnekhada	\$12,000
Pacific Spirit	\$15,000
<b>TOTAL</b>	<b>\$87,000</b>

Year one payment will be made to the Derby Reach Brae Island Parks Association by January 31, 2021.

**SUMMARY / CONCLUSION**

Alternative 1 meets Metro Vancouver's requirements for the provision of contribution funds to the Derby Reach Brae Island Parks Association. Proposed funding supports the Derby Reach Brae Island Parks Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services. Staff recommends approval of Alternative 1.

**Attachment**

Contribution Agreement – Derby Reach Brae Island Parks Association

38945068



CONTRIBUTION AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2020

BETWEEN:

**METRO VANCOUVER REGIONAL DISTRICT**

4730 Kingsway  
Burnaby, BC  
V5H 0C6

("MVRD")

AND:

**DERBY REACH BRAE ISLAND PARKS ASSOCIATION**

c/o 1558 200<sup>th</sup> Street  
Langley, BC  
V2Z 1W5

(the "Recipient")

**WHEREAS:**

- A. The Recipient is a non-profit society. The purpose of the Recipient is to promote appreciation, understanding and enjoyment of Derby Reach and Brae Island Regional Parks, while preserving and enhancing their natural and historical features.
- B. The Recipient has requested to receive, and MVRD has agreed to provide to the Recipient, funds for a purpose beneficial to the community or an aspect of the community; and
- C. Section 176(1) (c) of the *Local Government Act* provides that MVRD may provide assistance for the purpose of benefitting the community or any aspect of the community.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which are hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

**1.0 INTERPRETATION**

In this Agreement the following terms have the following meanings:

**"Agreement"** means this agreement and the appended schedules, as may be amended from time to time.

**"Funds"** has the meaning set forth in Section 3.1.

**“Plan”** means the plan set out in Schedule A of this Agreement which sets out the specific purpose and/or activities for which the Recipient may use the Funds provided to the Recipient under this Agreement.

**“Services”** means any activities and/or services set out in the Plan.

**“Term”** has the meaning set forth in Article 2.0.

## **2.0 TERM**

The term of this Agreement will commence on January 1, 2021, and end on December 31, 2023 (the **“Term”**), unless otherwise terminated as provided herein.

## **3.0 SERVICES**

- 3.1 The Recipient shall only use the funds provided in accordance with Article 4.0 (the **“Funds”**) to provide Services in accordance with the terms and conditions of this Agreement.
- 3.2 The Recipient shall, at MVRD’s written request, provide all information required to enable MVRD to evaluate, using the criteria set out in Schedule B attached hereto, the Recipient’s provision of the Services.
- 3.3 The Recipient will provide the Services under the terms of the Agreement subject to any applicable bylaws of MVRD and the local municipality, and applicable legislation and regulations and in a manner consistent with any applicable guidelines provided by MVRD.
- 3.4 MVRD must approve any changes to the Plan or Services in writing prior to the changes being made during the Term.
- 3.5 If the Recipient makes any changes to the Plan or Services without the prior approval of MVRD pursuant to Section 3.4, MVRD may, at its sole discretion, immediately terminate the Agreement. Upon termination by MVRD in accordance with this Section 3.5, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **4.0 FUNDING AND PAYMENT**

- 4.1 MVRD has agreed to provide the Funds to support the Recipient’s provision of the Services, in accordance with Section 4.3.
- 4.2 The payment of Funds is subject to MVRD being satisfied, in its sole and absolute discretion, that the Recipient will perform the Services in accordance with the Plan and all requirements under this Agreement.
- 4.3 For the first year of the Term, MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$15,000 for the provision of the Services, on or before January 31, 2021. For each of the second and third year of the Term, MVRD shall pay to the Recipient, by cheque

or electronic funds transfer, the sum of \$15,000 for the provision of the Services, on or before January 31 of the respective year, subject to the approval of all involved parties.

## **5.0 REPORTING**

The Recipient shall report to MVRD in accordance with the requirements of the reporting section of Schedule B attached hereto.

## **6.0 TAXES**

It is the Recipient's responsibility to determine whether or not it has to be registered for GST and/or PST purposes. The amount of funding provided in this Agreement includes any GST and/or PST which may be payable by MVRD. Any liability for GST and/or PST required in respect of this Agreement will be the responsibility of the Recipient.

## **7.0 SEPARATE FUNDS AND FINANCIAL STATEMENTS**

The books of account of the Recipient shall be kept in accordance with Generally Accepted Accounting Practices.

## **8.0 RIGHT OF AUDIT**

At any time, MVRD may give to the Recipient written notice that it desires its representative to examine the books of account of the Recipient, and the Recipient shall produce for examination to such representative within ten (10) days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Recipient and shall be entitled to require from the directors and officers of the Recipient such information and explanations as, in his/her opinion, may be necessary to enable the representative to report to the MVRD Board on the financial position of the Recipient.

## **9.0 INDEMNITY AND RELEASE**

9.1 The Recipient shall indemnify and save harmless MVRD, its elected officials, appointed officers, employees and agents from and against all actions, causes of action, claims, liabilities, damages, losses, costs, legal fees, fees, fines, charges or expenses which any or all of them may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Services by the Recipient, the Recipient's use of any facility where the Services are provided, the breach by the Recipient of any term of this Agreement, or by the Recipient's contravention of any law, enactment or regulation of a federal, provincial or local government.

9.2 The Recipient hereby releases MVRD, its elected officials, appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Recipient may have against any or all of them in respect of an act of MVRD in relation to this Agreement, except insofar as such claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability arises from the negligence of MVRD, its elected officials, appointed officers, employees, agents or contractors.

9.3 This Article 9.0 shall survive the expiry or sooner termination of this Agreement.

## **10.0 TERMINATION**

10.1 MVRD may terminate this Agreement immediately without notice to the Recipient should:

- (a) the Recipient make an assignment in bankruptcy or is declared bankrupt; or
- (b) MVRD, in its sole discretion, determines that any of the Funds are being used in a manner contrary to the Plan or the public interest.

10.2 MVRD may terminate this Agreement for any reason whatsoever upon giving ninety (90) days' written notice to the Recipient.

10.3 If MVRD terminates this Agreement for any reason, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

10.4 The Recipient may terminate this Agreement upon giving thirty (30) days' written notice to MVRD should the Recipient, for any reason, be unable to meet its obligations with respect to the provision of the Services as set forth in this Agreement.

10.5 Upon termination by the Recipient, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **11.0 NOTICE**

11.1 Unless otherwise specified herein, any notice required to be given under this Agreement by any party shall be in writing and will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party as set forth below, or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, seventy-two (72) hours after the time of mailing or faxing, and if delivered by personal delivery, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice by personal delivery in order to ensure prompt receipt thereof.

**To MVRD:**

Mike Redpath, Director, Regional Parks  
Metro Vancouver Regional District  
4730 Kingsway  
Burnaby, BC V5H 0C6

**To the Recipient:**

Tony Markin, Chair  
Derby Reach Brae Island Parks Association  
c/o 1558 200<sup>th</sup> Street  
Langley, BC V2W 1W5

**12.0 AUTHORIZATION**

The Recipient hereby represents and warrants that the execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Recipient, and this Agreement constitutes a legal, valid and binding obligation of the Recipient enforceable against the Recipient in accordance with its terms and the persons signing this Agreement on the Recipient's behalf are duly authorized to do so.

**13.0 TIME**

Time is of the essence in this Agreement.

**14.0 BINDING**

In consideration of being granted the Funds, the Recipient agrees to be bound by the terms and conditions of this Agreement, and if the Recipient represents a group or organization, the Recipient agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.

**15.0 ASSIGNMENT**

The Recipient may not assign this Agreement, in whole or in part, without the prior written consent of MVRD.

**16.0 ENUREMENT**

This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.

## **17.0 RELATIONSHIP OF PARTIES**

No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship between the parties.

## **18.0 WAIVER**

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

## **19.0 AMENDMENTS**

This Agreement may not be modified or amended except by the written agreement of the parties.

## **20.0 WHOLE AGREEMENT**

The whole agreement between the parties is set forth in this document and no representations, warranties or conditions, express or implied, have been made other than those expressed herein.

## **21.0 LANGUAGE**

Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

## **22.0 CUMULATIVE REMEDIES**

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

## **23.0 GOVERNING LAW AND JURISDICTION**

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia and the parties attorn to the exclusive jurisdiction of the courts of the Province of British Columbia.

## **24.0 COUNTERPARTS**

This Agreement may be executed in counterparts with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

**[Signature Page Follows]**

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**For the METRO VANCOUVER REGIONAL DISTRICT**

---

Jerry W. Dobrovolny, Chief Administrative Officer

**For DERBY REACH BRAE ISLAND PARKS ASSOCIATION**

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Tony Markin, Chair

**SCHEDULE 'A'**  
**Derby Reach Brae Island Parks Association (Recipient)**  
**2021 - 2023 Plan**

The primary purpose of the Funds is to provide a level of coordination for the park association/Recipient, to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Derby Reach Brae Island Parks Association Board of Directors (the “Board”) to achieve broader MVRD outcomes;
- Coordinate volunteer work parties;
- Manage volunteers;
- Provide administrative support to the Board, including record keeping as appropriate;
- Coordinate society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- Coordinate and/or conduct outreach including social media, displays and booths to increase community awareness;
- Coordinate and support events;
- Coordinate and support fundraising; and
- Coordinate programs that include MVRD messaging.



## **SCHEDULE 'B'**

### **Evaluation**

#### **Oversight:**

MVRD staff regularly interact with the Derby Reach Brae Island Parks Association Board, paid coordinators and staff/volunteers.

#### **Reporting:**

Derby Reach Brae Island Parks Association is required to provide:

- Records of volunteer hours, events, activities, participants and associated statistics annually to MVRD at the beginning of September (year to date) and the beginning of January (for previous year). These statistics are included in MVRD's annual business plan report;
- A report outlining accomplishments for the year, such as funds raised, Board development, new initiatives, number of members, new partnerships, awards and recognition, anecdotal success stories, etc.; and
- A member of the Park Association must make a presentation to the Regional Parks Committee summarizing achievements at the end of the Term.

---

To: Regional Parks Committee

From: David Leavers, Division Manager, Visitor and Operations Services, Regional Parks

Date: May 12, 2020 Meeting Date: July 15, 2020

Subject: **Boundary Bay Park Association Contribution Agreement**

---

### **RECOMMENDATION**

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Boundary Bay Park Association for a one-year term in the amount of \$7,000, commencing January 1, 2021, ending December 31, 2021.

---

### **EXECUTIVE SUMMARY**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan includes annual allocations in 2021 for seven park associations active in regional parks. Funding will be used to support opportunities for citizens to help preserve, protect and enhance regional parks, while advocating for greater public connection to nature.

This contribution agreement proposes a one-year funding amount of \$7,000 for the Boundary Bay Park Association. The proposed funding supports the Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services.

### **PURPOSE**

To seek MVRD Board approval to enter into a one-year contribution agreement with the Boundary Bay Park Association (Attachment).

### **BACKGROUND**

This report has been prepared to renew the contribution agreement with the Boundary Bay Park Association that expires on December 31, 2020. The MVRD and the Boundary Bay Park Association first entered into an agreement in 2016. In 2020, the Boundary Bay Park Association received \$7,000 in funding.

The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enabling the Boundary Bay Park Association Board of Directors (the "Board") to achieve broader MVRD outcomes;
- coordinating volunteer work parties;
- managing volunteers;
- providing administrative support to the Board, including record keeping as appropriate;
- coordinating society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- coordinating and/or conducting outreach including social media, displays and booths to increase community awareness;

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- coordinating and supporting events;
- coordinating and supporting fundraising; and
- coordinating programs that include MVRD messaging.

### **PARK PARTNERSHIP PROGRAM**

Regional Parks manages dedicated funds for capacity-building and support for park associations active in regional parks as part of a broader Park Partnership Program. The type and scope of programs and services vary among park associations based on the association's goals. Past funding of these associations has reflected the proposed use of funds, demonstration of need, and previous performance assessments.

Regional Parks is planning for a review of its Park Partnership Program in 2021.

### **CONTRIBUTION AGREEMENT**

The Boundary Bay Park Association has fulfilled its prior year reporting requirements. The Association's 2019 annual report is available for review upon request. The Boundary Bay Park Association will submit an annual report to the MVRD at the conclusion of this proposed contribution agreement.

#### **Term**

- The term of the proposed agreement commences January 1, 2021, and ends on December 31, 2021.
- There is a provision in the agreement for early termination in the event of bankruptcy, if the funds are being used in a manner contrary to the agreement or not in the public interest, the park association is unable to meet its agreed obligations, on 90 days' written notice by MVRD, or if the park association makes changes to the plan or services under the agreement without the prior approval of MVRD.

#### **Activities and Services**

In 2019, the Boundary Bay Park Association:

- contributed in excess of 611 volunteer hours with 296 volunteers;
- delivered more than 15 activities including stewardship projects and park interpretation and education; and
- removed over 33.2m<sup>3</sup> invasive plant species.

It is proposed that 2021 funds will be used to secure a volunteer coordinator to facilitate volunteer work parties for its growing focus on stewardship initiatives including invasive plant removal and natural plant species enhancement. The coordinator will also plan and organize new projects including nest box implementation.

### **COVID-19 UPDATE**

All park association coordinators have continued to work during the pandemic. Most park association public events and stewardship activities have been cancelled following Metro Vancouver's direction. Some stewardship activity has resumed where coordinators are able to work independently or with small numbers of volunteers from their own households. As well, some coordinators have created

online initiatives. The park association boards have assigned other duties to their coordinators, with a focus on planning for future activities, and administrative tasks to support volunteer programs.

At Boundary Bay Regional Park specifically, the park association coordinator has been:

- researching and planning for future Beachkeeper volunteer programming
- facilitating board idea generation for new programs that can be implemented with physical distancing measures
- developing volunteer management systems and organizational manuals for volunteer programs
- continuing limited Stewardship work parties with the Coordinator working with volunteers from her own household

Staff are not recommending that any of our park associations be asked to return any portion of their 2020 allocations.

#### **ALTERNATIVES**

1. That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Boundary Bay Park Association for a one-year term in the amount of \$7,000, commencing January 1, 2021, ending December 31, 2021.
2. That the MVRD Board receive for information the report dated May 12, 2020, titled “Boundary Bay Park Association Contribution Agreement” and provide alternate direction to staff.

#### **FINANCIAL IMPLICATIONS**

The 2020 - 2024 Metro Vancouver Regional Parks 5-year financial plan included an \$87,000 annual allocation in 2021 for capacity-building support for park associations active in regional parks as part of a broader Park Partnership Program. Funding is to be used to support opportunities for citizens to help preserve, protect and enhance regional parks while advocating for greater public connectivity to nature.

This contribution agreement proposes a one-year funding amount of \$7,000 to the Boundary Bay Park Association. If the MVRD Board approves Alternative 1, the 2021 Regional Parks budget will continue to include a provision for this funding as a portion of the overall \$87,000 annual budget.

**Table A – 2021 Allocations**

Boundary Bay	\$ 7,000
Burnaby Lake	\$13,000
Colony Farm	\$10,000
Derby Reach / Brae Island	\$15,000
KEEPS	\$15,000
Minnekhada	\$12,000
Pacific Spirit	\$15,000
<b>TOTAL</b>	<b>\$87,000</b>

Payment to the Boundary Bay Park Association will be made by January 31, 2021.

**SUMMARY / CONCLUSION**

Alternative 1 meets Metro Vancouver's requirements for the provision of contribution funds to the Boundary Bay Park Association. Proposed funding supports the Boundary Bay Park Association capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services. Staff recommends approval of Alternative 1.

**Attachment**

Contribution Agreement – Boundary Bay Park Association

38935992

## 5.2 ATTACHMENT

### CONTRIBUTION AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2020

BETWEEN:

**METRO VANCOUVER REGIONAL DISTRICT**

4730 Kingsway  
Burnaby, BC  
V5H 0C6

("MVRD")

AND:

**BOUNDARY BAY PARK ASSOCIATION**

c/o 5763 17A Avenue  
Delta, BC  
V4L 1J3

(the "Recipient")

**WHEREAS:**

- A. The Recipient is a non-profit society. The purpose of the Recipient is to promote community awareness, appreciation, understanding and enjoyment of Boundary Bay Regional Park, while preserving and enhancing the natural and historical features. In particular, the Recipient will, in partnership with MVRD:
- Encourage understanding and appreciation of the natural and historical features of Boundary Bay Regional Park through interpretive, educational and other informational programs;
  - Encourage understanding and appreciation of the natural and historical features of Boundary Bay Regional Park through sponsoring activities of interest to the community;
  - Promote recreational activities that are compatible with overall goals of safeguarding and enhancing the natural and historical features of the park;
  - Advance region-wide stewardship and enjoyment of the broad range of natural and human-made resources of Boundary Bay Regional Park while being sensitive to the concerns of the neighbours of the park;
  - Develop site-specific input and recommendations for the Boundary Bay Regional Park as well as advice about system-wide policies and practices that may affect Boundary Bay Regional Park;
  - Assist individual users, community groups, agencies and MVRD in achieving mutually beneficial and compatible goals; and
  - Maintain a broadly-based, inclusive society, with a representative executive that will actively advance mission objectives.

- B. The Recipient has requested to receive, and MVRD has agreed to provide to the Recipient, funds for a purpose beneficial to the community or an aspect of the community; and
- C. Section 176(1) (c) of the *Local Government Act* provides that MVRD may provide assistance for the purpose of benefitting the community or any aspect of the community.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which are hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

## **1.0 INTERPRETATION**

In this Agreement the following terms have the following meanings:

**“Agreement”** means this agreement and the appended schedules, as may be amended from time to time.

**“Funds”** has the meaning set forth in Section 3.1.

**“Plan”** means the plan set out in Schedule A of this Agreement which sets out the specific purpose and/or activities for which the Recipient may use the Funds provided to the Recipient under this Agreement.

**“Services”** means any activities and/or services set out in the Plan.

**“Term”** has the meaning set forth in Article 2.0.

## **2.0 TERM**

The term of this Agreement will commence on January 1, 2021, and end on December 31, 2021 (the **“Term”**), unless otherwise terminated as provided herein.

## **3.0 SERVICES**

- 3.1 The Recipient shall only use the funds provided in accordance with Article 4.0 (the **“Funds”**) to provide Services in accordance with the terms and conditions of this Agreement.
- 3.2 The Recipient shall, at MVRD’s written request, provide all information required to enable MVRD to evaluate, using the criteria set out in Schedule B attached hereto, the Recipient’s provision of the Services.
- 3.3 The Recipient will provide the Services under the terms of the Agreement subject to any applicable bylaws of MVRD and the local municipality, and applicable legislation and regulations and in a manner consistent with any applicable guidelines provided by MVRD.
- 3.4 MVRD must approve any changes to the Plan or Services in writing prior to the changes being made during the Term.

- 3.5 If the Recipient makes any changes to the Plan or Services without the prior approval of MVRD pursuant to Section 3.4, MVRD may, at its sole discretion, immediately terminate the Agreement. Upon termination by MVRD in accordance with this Section 3.5, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

#### **4.0 FUNDING AND PAYMENT**

- 4.1 MVRD has agreed to provide the Funds to support the Recipient's provision of the Services, in accordance with Section 4.3.
- 4.2 The payment of Funds is subject to MVRD being satisfied, in its sole and absolute discretion, that the Recipient will perform the Services in accordance with the Plan and all requirements under this Agreement.
- 4.3 MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$7,000 for the provision of the Services on or before January 31, 2021.

#### **5.0 REPORTING**

The Recipient shall report to MVRD in accordance with the requirements of the reporting section of Schedule B attached hereto.

#### **6.0 TAXES**

It is the Recipient's responsibility to determine whether or not it has to be registered for GST and/or PST purposes. The amount of funding provided in this Agreement includes any GST and/or PST which may be payable by MVRD. Any liability for GST and/or PST required in respect of this Agreement will be the responsibility of the Recipient.

#### **7.0 SEPARATE FUNDS AND FINANCIAL STATEMENTS**

The books of account of the Recipient shall be kept in accordance with Generally Accepted Accounting Practices.

#### **8.0 RIGHT OF AUDIT**

At any time, MVRD may give to the Recipient written notice that it desires its representative to examine the books of account of the Recipient, and the Recipient shall produce for examination to such representative within ten (10) days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Recipient and shall be entitled to require from the directors and officers of the Recipient such information and explanations as, in his/her opinion, may be necessary to enable the representative to report to the MVRD Board on the financial position of the Recipient.

#### **9.0 INDEMNITY AND RELEASE**

- 9.1 The Recipient shall indemnify and save harmless MVRD, its elected officials, appointed officers, employees and agents from and against all actions, causes of action, claims, liabilities,



damages, losses, costs, legal fees, fees, fines, charges or expenses which any or all of them may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Services by the Recipient, the Recipient's use of any facility where the Services are provided, the breach by the Recipient of any term of this Agreement, or by the Recipient's contravention of any law, enactment or regulation of a federal, provincial or local government.

9.2 The Recipient hereby releases MVRD, its elected officials, appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Recipient may have against any or all of them in respect of an act of MVRD in relation to this Agreement, except insofar as such claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability arises from the negligence of MVRD, its elected officials, appointed officers, employees, agents or contractors.

9.3 This Article 9.0 shall survive the expiry or sooner termination of this Agreement.

## **10.0 TERMINATION**

10.1 MVRD may terminate this Agreement immediately without notice to the Recipient should:

- (a) the Recipient make an assignment in bankruptcy or is declared bankrupt; or
- (b) MVRD, in its sole discretion, determines that any of the Funds are being used in a manner contrary to the Plan or the public interest.

10.2 MVRD may terminate this Agreement for any reason whatsoever upon giving ninety (90) days' written notice to the Recipient.

10.3 If MVRD terminates this Agreement for any reason, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

10.4 The Recipient may terminate this Agreement upon giving thirty (30) days' written notice to MVRD should the Recipient, for any reason, be unable to meet its obligations with respect to the provision of the Services as set forth in this Agreement.

10.5 Upon termination by the Recipient, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **11.0 NOTICE**

11.1 Unless otherwise specified herein, any notice required to be given under this Agreement by any party shall be in writing and will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party as set forth below, or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, seventy-two (72) hours after the time of mailing or faxing, and if delivered by personal delivery, upon the date of delivery. If normal mail service or facsimile service is interrupted

by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice by personal delivery in order to ensure prompt receipt thereof.

**To MVRD:**

Mike Redpath, Director, Regional Parks  
Metro Vancouver Regional District  
4730 Kingsway  
Burnaby, BC V5H 0C6

**To the Recipient:**

Frank Rogers, President  
Boundary Bay Park Association  
c/o 5763 17A Avenue  
Delta, BC V4L 1J3

**12.0 AUTHORIZATION**

The Recipient hereby represents and warrants that the execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Recipient, and this Agreement constitutes a legal, valid and binding obligation of the Recipient enforceable against the Recipient in accordance with its terms and the persons signing this Agreement on the Recipient's behalf are duly authorized to do so.

**13.0 TIME**

Time is of the essence in this Agreement.

**14.0 BINDING**

In consideration of being granted the Funds, the Recipient agrees to be bound by the terms and conditions of this Agreement, and if the Recipient represents a group or organization, the Recipient agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.

**15.0 ASSIGNMENT**

The Recipient may not assign this Agreement, in whole or in part, without the prior written consent of MVRD.

**16.0 ENUREMENT**

This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.

## **17.0 RELATIONSHIP OF PARTIES**

No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship between the parties.

## **18.0 WAIVER**

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

## **19.0 AMENDMENTS**

This Agreement may not be modified or amended except by the written agreement of the parties.

## **20.0 WHOLE AGREEMENT**

The whole agreement between the parties is set forth in this document and no representations, warranties or conditions, express or implied, have been made other than those expressed herein.

## **21.0 LANGUAGE**

Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

## **22.0 CUMULATIVE REMEDIES**

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

## **23.0 GOVERNING LAW AND JURISDICTION**

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia and the parties attorn to the exclusive jurisdiction of the courts of the Province of British Columbia.

## **24.0 COUNTERPARTS**

This Agreement may be executed in counterparts with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

**[Signature Page Follows]**

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**For the METRO VANCOUVER REGIONAL DISTRICT**

---

Jerry W. Dobrovolny, Chief Administrative Officer

**For BOUNDARY BAY PARK ASSOCIATION**

---

Frank Rogers, President

**SCHEDULE 'A'**  
**Boundary Bay Park Association (Recipient)**  
**2021 Plan**

The primary purpose of the Funds is to provide a level of coordination for the park association/Recipient, to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Boundary Bay Park Association Board of Directors (the “Board”) to achieve broader MVRD outcomes;
- Coordinate volunteer work parties;
- Manage volunteers;
- Provide administrative support to the Board, including record keeping as appropriate;
- Coordinate society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- Coordinate and/or conduct outreach including social media, displays and booths to increase community awareness;
- Coordinate and support events;
- Coordinate and support fundraising; and
- Coordinate programs that include MVRD messaging.

## **SCHEDULE 'B'**

### **Evaluation**

#### **Oversight:**

MVRD staff regularly interact with the Boundary Bay Park Association Board, paid coordinators and staff/volunteers.

#### **Reporting:**

Boundary Bay Park Association is required to provide:

- Records of volunteer hours, events, activities, participants and associated statistics during the Term to MVRD at the beginning of September (year to date) and the beginning of January (for the entire Term). These statistics are included in MVRD's annual business plan report;
- A report outlining accomplishments for the Term, such as funds raised, Board development, new initiatives, number of members, new partnerships, awards and recognition, anecdotal success stories, etc.; and
- A member of the Park Association must make a presentation to the Regional Parks Committee summarizing achievements once every three years.

---

To: Regional Parks Committee

From: David Leavers, Division Manager, Visitor and Operations Services, Regional Parks

Date: May 12, 2020

Meeting Date: July 15, 2020

Subject: **Burnaby Lake Park Association Contribution Agreement**

---

### **RECOMMENDATION**

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Burnaby Lake Park Association for a three-year term in the aggregate amount of \$43,000 (\$13,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023) commencing January 1, 2021, ending December 31, 2023.

---

### **EXECUTIVE SUMMARY**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan includes annual allocations in 2021 for seven park associations active in regional parks. Funding will be used to support opportunities for citizens to help preserve, protect and enhance regional parks, while advocating for greater public connection to nature.

This contribution agreement proposes a three-year funding of \$13,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023, for the Burnaby Lake Park Association. The proposed funding supports the Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services.

### **PURPOSE**

To seek MVRD Board approval to enter into a three-year contribution agreement with the Burnaby Lake Park Association (Attachment).

### **BACKGROUND**

This report has been prepared to renew the contribution agreement with the Burnaby Lake Park Association that expires on December 31, 2020. The MVRD and the Burnaby Lake Park Association have renewed its agreement annually since 2005, with the exception of 2018 when capacity funding was not requested. In 2020, the Burnaby Lake Park Association received \$13,000 in funding.

The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enabling the Burnaby Lake Park Association Board of Directors (the "Board") to achieve broader MVRD outcomes;
- coordinating volunteer work parties;

- managing volunteers;
- providing administrative support to the Board, including record keeping as appropriate;
- coordinating society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- coordinating and/or conducting outreach including social media, displays and booths to increase community awareness;
- coordinating and supporting events;
- coordinating and supporting fundraising; and
- coordinating programs that include MVRD messaging.

### **PARK PARTNERSHIP PROGRAM**

Regional Parks manages dedicated funds for capacity-building and support for park associations active in regional parks as part of a broader Park Partnership Program. The type and scope of programs and services vary among park associations based on the association's goals. Past funding of these associations has reflected the proposed use of funds, demonstration of need, and previous performance assessments.

Regional Parks is planning for a review of its Park Partnership Program in 2021.

### **CONTRIBUTION AGREEMENT**

The Burnaby Lake Park Association has fulfilled its reporting requirements from previous years and will submit an annual report to MVRD. The Association's 2019 Annual Report is available for review upon request. Based upon the maturity and stability that the Burnaby Lake Park Association continues to demonstrate, and the three-year work program they have worked towards with Regional Parks staff, it is being recommended that they move to a three-year term of agreement for the first time in 2021.

#### **Term**

- The three-year term of the proposed agreement commences January 1, 2021, and ends on December 31, 2023.
- There is a provision in the agreement for early termination in the event of bankruptcy, if the funds are being used in a manner contrary to the agreement or not in the public interest, the park association is unable to meet its agreed obligations, on 90 days' written notice by MVRD, or if the park association makes changes to the plan or services under the agreement without the prior approval of MVRD.

#### **Activities and Services**

In 2019, the Burnaby Lake Park Association:

- contributed in excess of 1,150 volunteer work party hours; and
- delivered more than 46 activities including stewardship projects and park interpretation and education programs to over 1,400 public attendees.



### **COVID-19 UPDATE**

All park association coordinators have continued to work during the pandemic. Most park association public events and stewardship activities have been cancelled following Metro Vancouver's direction. Some stewardship activity has resumed where coordinators are able to work independently or with small numbers of volunteers from their own households. As well, some coordinators have created online initiatives. The park association boards have assigned other duties to their coordinators, with a focus on planning for future activities, and administrative tasks to support volunteer programs.

At Burnaby Lake Regional Park specifically, the park association coordinator has been:

- developing organizational manuals for volunteer programs and transition planning for a new Coordinator
- refining volunteer management systems

Staff are not recommending that any of our park associations be asked to return any portion of their 2020 allocations.

It is proposed that the 2021-2023 funds will be used to continue to fund the Burnaby Lake Park Association's volunteer coordinator to implement its work plan that includes initiatives that support the preservation, restoration, and protection of the ecological integrity of Burnaby Lake Regional Park and increase public appreciation for the natural environment by connecting people with nature through its habitat restoration and enhancement activities, education and outreach.

### **ALTERNATIVES**

1. That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Burnaby Lake Park Association for a three-year term in the aggregate amount of \$43,000 (\$13,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023) commencing January 1, 2021, ending December 31, 2023.
2. That the MVRD Board receive for information the report dated May 12, 2020, titled "Burnaby Lake Park Association Contribution Agreement" and provide alternate direction to staff.

### **FINANCIAL IMPLICATIONS**

The 2020 - 2024 Metro Vancouver Regional Parks 5-year financial plan included an \$87,000 annual allocation in 2021 for capacity-building support for park associations active in regional parks as part of a broader Park Partnership Program. Funding is to be used to support opportunities for citizens to help preserve, protect and enhance regional parks while advocating for greater public connectivity to nature.

This contribution agreement proposes three-year funding amounts of \$13,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023 for the Burnaby Lake Park Association. If the MVRD Board approves Alternative 1, the 2021 Regional Parks budget will continue to include a provision for this funding as a portion of the overall \$87,000 annual budget.

**Table A – 2021 Allocations**

Boundary Bay	\$ 7,000
Burnaby Lake	\$13,000
Colony Farm	\$10,000
Derby Reach / Brae Island	\$15,000
KEEPS	\$15,000
Minnekhada	\$12,000
Pacific Spirit	\$15,000
<b>TOTAL</b>	<b>\$87,000</b>

Year one payment will be made to the Burnaby Lake Park Association by January 31, 2021.

**SUMMARY / CONCLUSION**

Alternative 1 meets Metro Vancouver’s requirements for the provision of contribution funds to the Burnaby Lake Park Association. Proposed funding supports the Burnaby Lake Park Association’s capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services. Staff recommends approval of Alternative 1.

**Attachment**

Contribution Agreement –Burnaby Lake Park Association

38889577

## 5.3 ATTACHMENT

### CONTRIBUTION AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2020

BETWEEN:

**METRO VANCOUVER REGIONAL DISTRICT**

4730 Kingsway  
Burnaby, BC  
V5H 0C6

("MVRD")

AND:

**BURNABY LAKE PARK ASSOCIATION**

c/o 9146 Avalon Avenue  
Burnaby, BC  
V3N 4G8

(the "Recipient")

**WHEREAS:**

- A. The Recipient is a non-profit society. The goal of the Recipient is to protect and care for, in perpetuity, Burnaby Lake Regional Park, while upholding the principles of the Land Use Plan. The Recipient works to protect and enhance the wildlife areas of the park while maintaining recreational and agricultural opportunities in the park that are in harmony with nature, and to promote public knowledge and stewardship of the park's natural and agricultural areas.
- B. The Recipient has requested to receive, and MVRD has agreed to provide to the Recipient, funds for a purpose beneficial to the community or an aspect of the community; and
- C. Section 176(1) (c) of the *Local Government Act* provides that MVRD may provide assistance for the purpose of benefitting the community or any aspect of the community.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which are hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

#### 1.0 INTERPRETATION

In this Agreement the following terms have the following meanings:

**"Agreement"** means this agreement and the appended schedules, as may be amended from time to time.

**“Funds”** has the meaning set forth in Section 3.1.

**“Plan”** means the plan set out in Schedule A of this Agreement which sets out the specific purpose and/or activities for which the Recipient may use the Funds provided to the Recipient under this Agreement.

**“Services”** means any activities and/or services set out in the Plan.

**“Term”** has the meaning set forth in Article 2.0.

## **2.0 TERM**

The term of this Agreement will commence on January 1, 2021, and end on December 31, 2023 (the **“Term”**), unless otherwise terminated as provided herein.

## **3.0 SERVICES**

- 3.1 The Recipient shall only use the funds provided in accordance with Article 4.0 (the **“Funds”**) to provide Services in accordance with the terms and conditions of this Agreement.
- 3.2 The Recipient shall, at MVRD’s written request, provide all information required to enable MVRD to evaluate, using the criteria set out in Schedule B attached hereto, the Recipient’s provision of the Services.
- 3.3 The Recipient will provide the Services under the terms of the Agreement subject to any applicable bylaws of MVRD and the local municipality, and applicable legislation and regulations and in a manner consistent with any applicable guidelines provided by MVRD.
- 3.4 MVRD must approve any changes to the Plan or Services in writing prior to the changes being made during the Term.
- 3.5 If the Recipient makes any changes to the Plan or Services without the prior approval of MVRD pursuant to Section 3.4, MVRD may, at its sole discretion, immediately terminate the Agreement. Upon termination by MVRD in accordance with this Section 3.5, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **4.0 FUNDING AND PAYMENT**

- 4.1 MVRD has agreed to provide the Funds to support the Recipient’s provision of the Services, in accordance with Section 4.3.
- 4.2 The payment of Funds is subject to MVRD being satisfied, in its sole and absolute discretion, that the Recipient will perform the Services in accordance with the Plan and all requirements under this Agreement.

- 4.3 For the first year of the Term, MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$13,000 for the provision of the Services, on or before January 31, 2021. For each of the second and third year of the Term, MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$15,000 for the provision of the Services, on or before January 31 of the respective year, subject to the approval of all involved parties.

## **5.0 REPORTING**

The Recipient shall report to MVRD in accordance with the requirements of the reporting section of Schedule B attached hereto.

## **6.0 TAXES**

It is the Recipient's responsibility to determine whether or not it has to be registered for GST and/or PST purposes. The amount of funding provided in this Agreement includes any GST and/or PST which may be payable by MVRD. Any liability for GST and/or PST required in respect of this Agreement will be the responsibility of the Recipient.

## **7.0 SEPARATE FUNDS AND FINANCIAL STATEMENTS**

The books of account of the Recipient shall be kept in accordance with Generally Accepted Accounting Practices.

## **8.0 RIGHT OF AUDIT**

At any time, MVRD may give to the Recipient written notice that it desires its representative to examine the books of account of the Recipient, and the Recipient shall produce for examination to such representative within ten (10) days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Recipient and shall be entitled to require from the directors and officers of the Recipient such information and explanations as, in his/her opinion, may be necessary to enable the representative to report to the MVRD Board on the financial position of the Recipient.

## **9.0 INDEMNITY AND RELEASE**

- 9.1 The Recipient shall indemnify and save harmless MVRD, its elected officials, appointed officers, employees and agents from and against all actions, causes of action, claims, liabilities, damages, losses, costs, legal fees, fees, fines, charges or expenses which any or all of them may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Services by the Recipient, the Recipient's use of any facility where the Services are provided, the breach by the Recipient of any term of this Agreement, or by the Recipient's contravention of any law, enactment or regulation of a federal, provincial or local government.
- 9.2 The Recipient hereby releases MVRD, its elected officials, appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Recipient may have against any or all of them in respect of

an act of MVRD in relation to this Agreement, except insofar as such claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability arises from the negligence of MVRD, its elected officials, appointed officers, employees, agents or contractors.

9.3 This Article 9.0 shall survive the expiry or sooner termination of this Agreement.

## **10.0 TERMINATION**

10.1 MVRD may terminate this Agreement immediately without notice to the Recipient should:

- (a) the Recipient make an assignment in bankruptcy or is declared bankrupt; or
- (b) MVRD, in its sole discretion, determines that any of the Funds are being used in a manner contrary to the Plan or the public interest.

10.2 MVRD may terminate this Agreement for any reason whatsoever upon giving ninety (90) days' written notice to the Recipient.

10.3 If MVRD terminates this Agreement for any reason, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

10.4 The Recipient may terminate this Agreement upon giving thirty (30) days' written notice to MVRD should the Recipient, for any reason, be unable to meet its obligations with respect to the provision of the Services as set forth in this Agreement.

10.5 Upon termination by the Recipient, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **11.0 NOTICE**

11.1 Unless otherwise specified herein, any notice required to be given under this Agreement by any party shall be in writing and will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party as set forth below or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, seventy-two (72) hours after the time of mailing or faxing, and if delivered by personal delivery, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice by personal delivery in order to ensure prompt receipt thereof.

**To MVRD:**

Mike Redpath, Director, Regional Parks  
Metro Vancouver Regional District  
4730 Kingsway  
Burnaby, BC V5H 0C6

**To the Recipient:**

Irene Lau, Chair  
Burnaby Lake Park Association  
c/o 9146 Avalon Avenue  
Burnaby, BC V3N 4G8

**12.0 AUTHORIZATION**

The Recipient hereby represents and warrants that the execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Recipient, and this Agreement constitutes a legal, valid and binding obligation of the Recipient enforceable against the Recipient in accordance with its terms and the persons signing this Agreement on the Recipient's behalf are duly authorized to do so.

**13.0 TIME**

Time is of the essence in this Agreement.

**14.0 BINDING**

In consideration of being granted the Funds, the Recipient agrees to be bound by the terms and conditions of this Agreement, and if the Recipient represents a group or organization, the Recipient agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.

**15.0 ASSIGNMENT**

The Recipient may not assign this Agreement in whole or in part without the prior written consent of MVRD.

**16.0 ENUREMENT**

This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.

**17.0 RELATIONSHIP OF PARTIES**

No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship between the parties.

## **18.0 WAIVER**

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

## **19.0 AMENDMENTS**

This Agreement may not be modified or amended except by the written agreement of the parties.

## **20.0 WHOLE AGREEMENT**

The whole agreement between the parties is set forth in this document and no representations, warranties or conditions, express or implied, have been made other than those expressed herein.

## **21.0 LANGUAGE**

Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

## **22.0 CUMULATIVE REMEDIES**

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

## **23.0 GOVERNING LAW AND JURISDICTION**

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia and the parties attorn to the exclusive jurisdiction of the courts of the Province of British Columbia.

## **24.0 COUNTERPARTS**

This Agreement may be executed in counterparts with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

**[Signature Page Follows]**



**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**For the METRO VANCOUVER REGIONAL DISTRICT**

---

Jerry W. Dobrovolny, Chief Administrative Officer

**For BURNABY LAKE PARK ASSOCIATION**

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Irene Lau, Chair

**SCHEDULE 'A'**  
**Burnaby Lake Park Association (Recipient)**  
**2021 - 2023 Plan**

The primary purpose of the Funds is to provide a level of coordination for the park association/Recipient, to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Burnaby Lake Park Association Board of Directors (the “Board”) to achieve broader MVRD outcomes;
- Coordinate volunteer work parties;
- Manage volunteers;
- Provide administrative support to the Board, including record keeping as appropriate;
- Coordinate society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- Coordinate and/or conduct outreach including social media, displays and booths to increase community awareness;
- Coordinate and support events;
- Coordinate and support fundraising; and
- Coordinate programs that include MVRD messaging.

## **SCHEDULE 'B'**

### **Evaluation**

#### **Oversight:**

MVRD staff regularly interact with the Burnaby Lake Park Association Board, paid coordinators and staff/volunteers.

#### **Reporting:**

Burnaby Lake Park Association is required to provide:

- Records of volunteer hours, events, activities, participants and associated statistics annually to MVRD at the beginning of September (year to date) and the beginning of January (for previous year). These statistics are included in MVRD's annual business plan report;
- A report outlining accomplishments for the year, such as funds raised, Board development, new initiatives, number of members, new partnerships, awards and recognition, anecdotal success stories, etc.; and
- A member of the Park Association must make a presentation to the Regional Parks Committee summarizing achievements at the end of the Term.

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To: Regional Parks Committee

From: David Leavers, Division Manager, Visitor and Operations Services, Regional Parks

Date: May 12, 2020 Meeting Date: July 15, 2020

Subject: **Colony Farm Park Association Contribution Agreement**

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### **RECOMMENDATION**

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Colony Farm Park Association for a one-year term in the amount of \$10,000, commencing January 1, 2021, ending December 31, 2021.

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### **EXECUTIVE SUMMARY**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan includes annual allocations in 2021 for seven park associations active in regional parks. Funding will be used to support opportunities for citizens to help preserve, protect and enhance regional parks, while advocating for greater public connection to nature.

This contribution agreement proposes a one-year funding amount of \$10,000 for the Colony Farm Park Association. The proposed funding supports the Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services.

### **PURPOSE**

To seek MVRD Board approval to enter into a one-year contribution agreement with the Colony Farm Park Association (Attachment).

### **BACKGROUND**

This report has been prepared to renew the contribution agreement with the Colony Farm Park Association that expires on December 31, 2020. In 2020, Colony Farm Park Association received \$5,000 in funding. The Colony Farm Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

The range of key deliverables includes:

- Enabling the Colony Farm Park Association Board of Directors (the "Board") to achieve broader MVRD outcomes;
- coordinating volunteer work parties;
- managing volunteers;
- providing administrative support to the Board, including record keeping as appropriate;
- coordinating society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;

- coordinating and/or conducting outreach including social media, displays and booths to increase community awareness;
- coordinating and supporting events;
- coordinating and supporting fundraising; and
- coordinating programs that include MVRD messaging.

### **PARK PARTNERSHIP PROGRAM**

Regional Parks manage dedicated funds for capacity-building and support for park associations active in regional parks as part of a broader Park Partnership Program. The type and scope of programs and services vary among park associations based on the association's goals. Past funding of these associations has reflected the proposed use of funds, demonstration of need, and previous performance assessments.

Regional Parks is planning for a review of its Park Partnership Program in 2021.

### **CONTRIBUTION AGREEMENT**

The Colony Farm Park Association has fulfilled its prior year reporting requirements. The Association's 2019 Annual Report is available for review upon request. The Colony Farm Park Association will submit an annual report to MVRD at the conclusion of this proposed contribution agreement.

#### **Term**

- The term of the proposed agreement commences January 1, 2021 and ends on December 31, 2021.
- There is a provision in the agreement for early termination in the event of bankruptcy, if the funds are being used in a manner contrary to the agreement or not in the public interest, the park association is unable to meet its agreed obligations, on 90 days' written notice by MVRD, or if the park association makes changes to the plan or services under the agreement without the prior approval of MVRD.

#### **Activities and Services**

In 2019, the Colony Farm Park Association:

- committed more than of 600 volunteer hours; and
- provided services in vegetation management, monitoring and mapping of invasive plant species, removal of invasive plant species, and delivered five educational events in Colony Farm Regional Park for 159 participants.

It is proposed that 2021 funds will be used to secure a volunteer coordinator to manage work parties, plan events and support outreach and education initiatives. The increase in the amount of the contribution for 2021 recognizes the opening of the Sheep Paddocks Trail and the completion of the archaeology work along that section of trail. The Colony Farm Park Association can now expand their stewardship program. They were previously limited in stewardship sites so the contribution funding supported more of their nature education programming only. Now the coordinator will be providing for both functions.

## **COVID-19 UPDATE**

All park association coordinators have continued to work during the pandemic. Most park association public events and stewardship activities have been cancelled following Metro Vancouver's direction. Some stewardship activity has resumed where coordinators are able to work independently or with small numbers of volunteers from their own households. As well, some coordinators have created online initiatives. The park association boards have assigned other duties to their coordinators, with a focus on planning for future activities, and administrative tasks to support volunteer programs.

At Colony Farm specifically, the park association coordinator has been:

- Continuing nature education outreach through social media channels
- Continuing stewardship work with the Coordinator conducting independent work
- Granting writing and planning for future stewardship projects

Staff are not recommending that any of our Park Associations be asked to return any portion of their 2020 allocations.

## **ALTERNATIVES**

1. That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Colony Farm Park Association for a one-year term in the amount of \$10,000, commencing January 1, 2021, ending December 31, 2021.
2. That the MVRD Board receive for information the report dated May 12, 2020, titled "Colony Farm Park Association Contribution Agreement" and provide alternate direction to staff.

## **FINANCIAL IMPLICATIONS**

The 2020 - 2024 Metro Vancouver Regional Parks 5-year financial plan included an \$87,000 annual allocation for 2021 for capacity-building support for park associations active in regional parks as part of a broader Park Partnership Program. Funding is to be used to support opportunities for citizens to help preserve, protect and enhance regional parks while advocating for greater public connectivity to nature.

This contribution agreement proposes a one-year funding amount of \$10,000 for the Colony Farm Park Association. If the MVRD Board approves Alternative 1, the 2021 Regional Parks budget will continue to include a provision for this funding as a portion of the overall \$87,000 annual budget.

**Table A – 2021 Allocations**

Boundary Bay	\$ 7,000
Burnaby Lake	\$13,000
Colony Farm	\$10,000
Derby Reach / Brae Island	\$15,000
KEEPS	\$15,000
Minnekhada	\$12,000
Pacific Spirit	\$15,000
<b>TOTAL</b>	<b>\$87,000</b>

Payment will be made to the Colony Farm Park Association by January 31, 2020.

**SUMMARY / CONCLUSION**

Alternative 1 meets Metro Vancouver's requirements for the provision of contribution funds to the Colony Farm Park Association. Proposed funding supports the Colony Farm Park Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services. Staff recommends approval of Alternative 1.

**Attachment**

Contribution Agreement – Colony Farm Park Association

38947368

**CONTRIBUTION AGREEMENT**

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2020

BETWEEN:

**METRO VANCOUVER REGIONAL DISTRICT**

4730 Kingsway  
Burnaby, BC  
V5H 0C6

("MVRD")

AND:

**COLONY FARM PARK ASSOCIATION**

c/o 1388 Cambridge Drive  
Coquitlam, BC  
V3J 2P7

(the "Recipient")

**WHEREAS:**

- A. The Recipient is a non-profit society. The goal of the Recipient is to protect and care for, in perpetuity, Colony Farm Regional Park, while upholding the principles of the Land Use Plan. The Recipient works to protect and enhance the wildlife areas of the park while maintaining recreational and agricultural opportunities in the park that are in harmony with nature, and to promote public knowledge and stewardship of the park's natural and agricultural areas.
- B. The Recipient has requested to receive, and MVRD has agreed to provide to the Recipient, funds for a purpose beneficial to the community or an aspect of the community; and
- C. Section 176(1) (c) of the *Local Government Act* provides that MVRD may provide assistance for the purpose of benefitting the community or any aspect of the community.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which are hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

**1.0 INTERPRETATION**

In this Agreement the following terms have the following meanings:



**“Agreement”** means this agreement and the appended schedules, as may be amended from time to time.

**“Funds”** has the meaning set forth in Section 3.1.

**“Plan”** means the plan set out in Schedule A of this Agreement which sets out the specific purpose and/or activities for which the Recipient may use the Funds provided to the Recipient under this Agreement.

**“Services”** means any activities and/or services set out in the Plan.

**“Term”** has the meaning set forth in Article 2.0.

## **2.0 TERM**

The term of this Agreement will commence on January 1, 2021, and end on December 31, 2021 (the **“Term”**), unless otherwise terminated as provided herein.

## **3.0 SERVICES**

- 3.1 The Recipient shall only use the funds provided in accordance with Article 4.0 (the **“Funds”**) to provide Services in accordance with the terms and conditions of this Agreement.
- 3.2 The Recipient shall, at MVRD’s written request, provide all information required to enable MVRD to evaluate, using the criteria set out in Schedule B attached hereto, the Recipient’s provision of the Services.
- 3.3 The Recipient will provide the Services under the terms of the Agreement subject to any applicable bylaws of MVRD and the local municipality, and applicable legislation and regulations and in a manner consistent with any applicable guidelines provided by MVRD.
- 3.4 MVRD must approve any changes to the Plan or Services in writing prior to the changes being made during the Term.
- 3.5 If the Recipient makes any changes to the Plan or Services without the prior approval of MVRD pursuant to Section 3.4, MVRD may, at its sole discretion, immediately terminate the Agreement. Upon termination by MVRD in accordance with this Section 3.5, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **4.0 FUNDING AND PAYMENT**

- 4.1 MVRD has agreed to provide the Funds to support the Recipient’s provision of the Services, in accordance with Section 4.3.

4.2 The payment of Funds is subject to MVRD being satisfied, in its sole and absolute discretion, that the Recipient will perform the Services in accordance with the Plan and all requirements under the Agreement.

4.3 MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$10,000 for the provision of the Services on or before January 31, 2021.

## **5.0 REPORTING**

The Recipient shall report to MVRD in accordance with the requirements of the reporting section of Schedule B attached hereto.

## **6.0 TAXES**

It is the Recipient's responsibility to determine whether or not it has to be registered for GST and/or PST purposes. The amount of funding provided in this Agreement includes any GST and/or PST which may be payable by MVRD. Any liability for GST and/or PST required in respect of this Agreement will be the responsibility of the Recipient.

## **7.0 SEPARATE FUNDS AND FINANCIAL STATEMENTS**

The books of account of the Recipient shall be kept in accordance with Generally Accepted Accounting Practices.

## **8.0 RIGHT OF AUDIT**

At any time, MVRD may give to the Recipient written notice that it desires its representative to examine the books of account of the Recipient, and the Recipient shall produce for examination to such representative within ten (10) days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Recipient and shall be entitled to require from the directors and officers of the Recipient such information and explanations as, in his/her opinion, may be necessary to enable the representative to report to the MVRD Board on the financial position of the Recipient.

## **9.0 INDEMNITY AND RELEASE**

9.1 The Recipient shall indemnify and save harmless MVRD, its elected officials, appointed officers, employees and agents from and against all actions, causes of action, claims, liabilities, damages, losses, costs, legal fees, fees, fines, charges or expenses which any or all of them may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Services by the Recipient, the Recipient's use of any facility where Services are provided, the breach by the Recipient of any term of this Agreement, or by the Recipient's contravention of any law, enactment or regulation of a federal, provincial or local government.

9.2 The Recipient hereby releases MVRD, its elected officials, appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Recipient may have against any or all of them in respect of an act of MVRD in relation to this Agreement, except insofar as such claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability arises from the negligence of MVRD, its elected officials, appointed officers, employees, agents or contractors.

9.3 This Article 9.0 shall survive the expiry or sooner termination of this Agreement.

## **10.0 TERMINATION**

10.1 MVRD may terminate this Agreement immediately without notice to the Recipient should:

- (a) the Recipient make an assignment in bankruptcy or is declared bankrupt; or
- (b) MVRD, in its sole discretion, determines that any of the Funds are being used in a manner contrary to the Plan or the public interest.

10.2 MVRD may terminate this Agreement for any reason whatsoever upon giving ninety (90) days' written notice to the Recipient.

10.3 If MVRD terminates this Agreement for any reason, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

10.4 The Recipient may terminate this Agreement upon giving thirty (30) days' written notice to MVRD should the Recipient, for any reason, be unable to meet its obligations with respect to the provision of the Services as set forth in this Agreement.

10.5 Upon termination by the Recipient, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **11.0 NOTICE**

11.1 Unless otherwise specified herein, any notice required to be given under this Agreement by any party shall be in writing and will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party as set forth below, or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, seventy-two (72) hours after the time of mailing or faxing, and if delivered by personal delivery, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice by personal delivery in order to ensure prompt receipt thereof.

**To MVRD:**

Mike Redpath, Director, Regional Parks  
Metro Vancouver Regional District  
4730 Kingsway  
Burnaby, BC V5H 0C6

**To the Recipient:**

Jane Thomsing, Chair  
Colony Farm Park Association  
c/o 1388 Cambridge Drive  
Coquitlam, BC V3J 2P7

**12.0 AUTHORIZATION**

The Recipient hereby represents and warrants that the execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Recipient, and this Agreement constitutes a legal, valid and binding obligation of the Recipient enforceable against the Recipient in accordance with its terms and the persons signing this Agreement on the Recipient's behalf are duly authorized to do so.

**13.0 TIME**

Time is of the essence in this Agreement.

**14.0 BINDING**

In consideration of being granted the Funds, the Recipient agrees to be bound by the terms and conditions of this Agreement, and if the Recipient represents a group or organization, the Recipient agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.

**15.0 ASSIGNMENT**

The Recipient may not assign this Agreement, in whole or in part, without the prior written consent of MVRD.

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This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.

## **17.0 RELATIONSHIP OF PARTIES**

No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship between the parties.

## **18.0 WAIVER**

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

## **19.0 AMENDMENTS**

This Agreement may not be modified or amended except by the written agreement of the parties.

## **20.0 WHOLE AGREEMENT**

The whole agreement between the parties is set forth in this document and no representations, warranties or conditions, express or implied, have been made other than those expressed herein.

## **21.0 LANGUAGE**

Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

## **22.0 CUMULATIVE REMEDIES**

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

## **23.0 GOVERNING LAW AND JURISDICTION**

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia and the parties attorn to the exclusive jurisdiction of the courts of the Province of British Columbia.

## **24.0 COUNTERPARTS**

This Agreement may be executed in counterparts with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**For the METRO VANCOUVER REGIONAL DISTRICT**

---

Jerry W. Dobrovolny, Chief Administrative Officer

**For COLONY FARM PARK ASSOCIATION**

---

Jane Thomsing, Chair

**SCHEDULE 'A'**  
**Colony Farm Park Association (Recipient)**  
**2021 Plan**

The primary purpose of the Funds is to provide a level of coordination for the park association/Recipient, to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Colony Farm Park Association Board of Directors (the “Board”) to achieve broader MVRD outcomes;
- Coordinate volunteer work parties;
- Manage volunteers;
- Provide administrative support to the Board, including record keeping as appropriate;
- Coordinate society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- Coordinate and/or conduct outreach including social media, displays and booths to increase community awareness;
- Coordinate and support events;
- Coordinate and support fundraising; and
- Coordinate programs that include MVRD messaging.

## **SCHEDULE 'B'**

### **Evaluation**

#### **Oversight:**

MVRD staff regularly interact with the Colony Farm Park Association Board, paid coordinators and staff/volunteers.

#### **Reporting:**

Colony Farm Park Association is required to provide:

- Records of volunteer hours, events, activities, participants and associated statistics during the Term to MVRD at the beginning of September (year to date) and the beginning of January (for the entire Term). These statistics are included in MVRD's annual business plan report;
- A report outlining accomplishments for the Term, such as funds raised, Board development, new initiatives, number of members, new partnerships, awards and recognition, anecdotal success stories, etc.; and
- A member of the Park Association must make a presentation to the Regional Parks Committee summarizing achievements once every three years.



---

To: Regional Parks Committee

From: David Leavers, Division Manager, Visitor and Operations Services, Regional Parks

Date: May 12, 2020 Meeting Date: July 15, 2020

Subject: **Minnekhada Park Association Contribution Agreement**

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**RECOMMENDATION**

That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Minnekhada Park Association for a three-year term in the aggregate amount of \$42,000 (\$12,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.

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**EXECUTIVE SUMMARY**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan includes annual allocations in 2021 for seven park associations active in regional parks. Funding will be used to support opportunities for citizens to help preserve, protect and enhance regional parks, while advocating for greater public connection to nature.

This contribution agreement proposes a three-year funding of \$12,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023, for the Minnekhada Park Association. The proposed funding supports the Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services.

**PURPOSE**

To seek MVRD Board approval to enter into a three-year contribution agreement with the Minnekhada Park Association (Attachment).

**BACKGROUND**

This report has been prepared to renew the contribution agreement with Minnekhada Park Association that expires on December 31, 2020. MVRD and the Minnekhada Park Association have renewed its agreement annually since 2015. In 2020, Minnekhada Park Association received \$13,000 in funding. The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enabling the Minnekhada Park Association Board of Directors (the "Board") to achieve broader MVRD outcomes;
- coordinating volunteer work parties;
- managing volunteers;
- providing administrative support to the Board, including record keeping as appropriate;
- coordinating society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;

- coordinating and/or conducting outreach including social media, displays and booths to increase community awareness;
- coordinating and supporting events;
- coordinating and supporting fundraising; and
- coordinating programs that include MVRD messaging.

### **PARK PARTNERSHIP PROGRAM**

Regional Parks manage dedicated funds for capacity-building and support for park associations active in regional parks as part of a broader Park Partnership Program. The type and scope of programs and services vary among park associations based on the association's goals. Past funding of these associations has reflected the proposed use of funds, demonstration of need, and previous performance assessments.

Regional Parks is planning for a review of its Park Partnership Program in 2021.

### **CONTRIBUTION AGREEMENT**

The Minnehada Park Association has fulfilled its prior year reporting requirements. The Association's 2019 Annual Report is available for review upon request. Based upon the three-year work program that Minnehada Park Association has provided, it is being recommended that they move to a three-year term of agreement for the first time. The Minnehada Park Association will submit an annual report to MVRD over the term of the agreement.

#### **Term**

- The term of the proposed agreement commences January 1, 2021 and ends on December 31, 2023.
- There is a provision in the agreement for early termination in the event of bankruptcy, if the funds are being used in a manner contrary to the agreement or not in the public interest, the park association is unable to meet its agreed obligations, on 90 days' written notice by MVRD, or if the park association makes change to the plan or services under the agreement without the prior approval of MVRD.

#### **Activities and Services**

In 2019, the Minnehada Park Association:

- contributed in excess of 1,800 volunteer hours; and
- delivered more than 56 activities including outreach projects, events and educational programs to over 1028 participants.

### **COVID-19 UPDATE**

All park association coordinators have continued to work during the pandemic. Most park association public events and stewardship activities have been cancelled following Metro Vancouver's direction. Some stewardship activity has resumed where coordinators are able to work independently or with small numbers of volunteers from their own households. As well, some coordinators have created online initiatives. The park association boards have assigned other duties to their coordinators, with a focus on planning for future activities, and administrative tasks to support volunteer programs.

At Minnekhada Regional Park specifically, the park association coordinator has been:

- developing online nature education programming and resources to support volunteers when they resume nature education
- continuing stewardship work parties with the Coordinator working with volunteers from her own bubble

Staff are not recommending that any of our Park Associations be asked to return any portion of their 2020 allocations.

#### **ALTERNATIVES**

1. That the MVRD Board approve the Contribution Agreement between the Metro Vancouver Regional District and the Minnekhada Park Association for a three-year term in the aggregate amount of \$42,000 (\$12,000 in 2021, \$15,000 in 2022 and \$15,000 in 2023), commencing January 1, 2021, ending December 31, 2023.
2. That the MVRD Board receive for information the report dated May 12, 2020, titled “Minnekhada Park Association Contribution Agreement” and provide alternate direction to staff.

#### **FINANCIAL IMPLICATIONS**

The 2020-2024 Metro Vancouver Regional Parks 5-year financial plan included an \$87,000 annual allocation for 2021 for capacity-building support for park associations active in regional parks as part of a broader Park Partnership Program. Funding is to be used to support opportunities for citizens to help preserve, protect and enhance regional parks while advocating for greater public connectivity to nature.

This contribution agreement proposes a three-year funding amount of \$12,000 in 2021 and \$15,000 per year in 2022 and 2023 for the Minnekhada Park Association. If the MVRD Board approves Alternative 1, the 2021 Regional Parks budget will continue to include a provision for this funding as a portion of the overall \$87,000 annual budget.

**Table A – 2021 Allocations**

Boundary Bay	\$ 7,000
Burnaby Lake	\$13,000
Colony Farm	\$10,000
Derby Reach / Brae Island	\$15,000
KEEPS	\$15,000
Minnekhada	\$12,000
Pacific Spirit	\$15,000
<b>TOTAL</b>	<b>\$87,000</b>

Year 1 payment will be made to the Minnekhada Park Association by January 31, 2021.

**SUMMARY / CONCLUSION**

Alternative 1 meets Metro Vancouver's requirements for the provision of contribution funds to the Minnehada Park Association. Proposed funding supports the Minnehada Park Association's capacity to provide community benefit to Metro Vancouver Regional Parks through their many volunteer programs and services. Staff recommends approval of Alternative 1.

**Attachment**

Contribution Agreement – Minnehada Park Association

38938170

CONTRIBUTION AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2020

BETWEEN:

**METRO VANCOUVER REGIONAL DISTRICT**

4730 Kingsway  
Burnaby, BC  
V5H 0C6

("MVRD")

AND:

**MINNEKHADA PARK ASSOCIATION**

c/o 9146 Avalon Avenue  
Burnaby, BC  
V3N 4G8

(the "Recipient")

**WHEREAS:**

- A. The Recipient is a non-profit society. The purpose of the Recipient is to preserve, protect and enhance the natural environment of Minnekhada Regional Park, while furthering respect, appreciation and enjoyment of the Park's natural and historical attributes as well as recreational resources.
- B. The Recipient has requested to receive, and MVRD has agreed to provide to the Recipient, funds for a purpose beneficial to the community or an aspect of the community; and
- C. Section 176(1) (c) of the *Local Government Act* provides that MVRD may provide assistance for the purpose of benefitting the community or any aspect of the community.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, terms and conditions to be hereinafter contained (the receipt and sufficiency of which are hereby acknowledged), the parties hereto covenant and agree each with the other as follows:

**1.0 INTERPRETATION**

In this Agreement the following terms have the following meanings:

**"Agreement"** means this agreement and the appended schedules, as may be amended from time to time.

**“Funds”** has the meaning set forth in Section 3.1.

**“Plan”** means the plan set out in Schedule A of this Agreement which sets out the specific purpose and/or activities for which the Recipient may use the Funds provided to the Recipient under this Agreement.

**“Services”** means any activities and/or services set out in the Plan.

**“Term”** has the meaning set forth in Section 2.0.

## **2.0 TERM**

The term of this Agreement will commence on January 1, 2021, and end on December 31, 2023 (the **“Term”**), unless otherwise terminated as provided herein.

## **3.0 SERVICES**

- 3.1 The Recipient shall only use the funds provided in accordance with Article 4.0 (the **“Funds”**) to provide Services in accordance with the terms and conditions of this Agreement.
- 3.2 The Recipient shall, at MVRD’s written request, provide all information required to enable MVRD to evaluate, using the criteria set out in Schedule B attached hereto, the Recipient’s provision of the Services.
- 3.3 The Recipient will provide the Services under the terms of the Agreement subject to any applicable bylaws of MVRD and the local municipality, and applicable legislation and regulations and in a manner consistent with any applicable guidelines provided by MVRD.
- 3.4 MVRD must approve any changes to the Plan or Services in writing prior to the changes being made during the Term.
- 3.5 If the Recipient makes changes to the Plan or Services without the prior approval of MVRD pursuant to Section 3.4, MVRD may, at its sole discretion, immediately terminate the Agreement. Upon termination by MVRD in accordance with this Section 3.5, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **4.0 FUNDING AND PAYMENT**

- 4.1 MVRD has agreed to provide the Funds to support the Recipient’s provision of the Services, in accordance with Section 4.3.
- 4.2 The payment of Funds is subject to MVRD being satisfied, in its sole and absolute discretion, that the Recipient will perform the Services in accordance with the Plan and all requirements under the Agreement.
- 4.3 For the first year of the Term, MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$12,000 for the provision of the Services, on or before January 31, 2021.

For each of the second and third year of the Term, MVRD shall pay to the Recipient, by cheque or electronic funds transfer, the sum of \$15,000 for the provision of the Services, on or before January 31 of the respective year, subject to the approval of all involved parties.

## **5.0 REPORTING**

The Recipient shall report to MVRD in accordance with the requirements of the reporting section of Schedule B attached hereto.

## **6.0 TAXES**

It is the Recipient's responsibility to determine whether or not it has to be registered for GST and/or PST purposes. The amount of funding provided in this Agreement includes any GST and/or PST which may be payable by MVRD. Any liability for GST and/or PST required in respect of this Agreement will be the responsibility of the Recipient.

## **7.0 SEPARATE FUNDS AND FINANCIAL STATEMENTS**

The books of account of the Recipient shall be kept in accordance with Generally Accepted Accounting Practices.

## **8.0 RIGHT OF AUDIT**

At any time, MVRD may give to the Recipient written notice that it desires its representative to examine the books of account of the Recipient, and the Recipient shall produce for examination to such representative within ten (10) days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Recipient and shall be entitled to require from the directors and officers of the Recipient such information and explanations as, in his/her opinion, may be necessary to enable the representative to report to the MVRD Board on the financial position of the Recipient.

## **9.0 INDEMNITY AND RELEASE**

9.1 The Recipient shall indemnify and save harmless MVRD, its elected officials, appointed officers, employees and agents from and against all actions, causes of action, claims, liabilities, damages, losses, costs, legal fees, fees, fines, charges or expenses which any or all of them may incur, be threatened by or be required to pay by reason of or arising out of the provision of the Services by the Recipient, the Recipient's use of any facility where the Services are provided, the breach by the Recipient of any term of this Agreement, or by the Recipient's contravention of any law, enactment or regulation of a federal, provincial or local government.

9.2 The Recipient hereby releases MVRD, its elected officials, appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Recipient may have against any or all of them in respect of an act of MVRD in relation to this Agreement, except insofar as such claim, right, remedy,

action, cause of action, loss, damage, expense, fee or liability arises from the gross negligence of MVRD, its elected officials, appointed officers, employees, agents or contractors.

9.3 This Article 9.0 shall survive the expiry or sooner termination of this Agreement.

## **10.0 TERMINATION**

10.1 MVRD may terminate this Agreement immediately without notice to the Recipient should:

- (a) the Recipient make an assignment in bankruptcy or is declared bankrupt; or
- (b) MVRD, in its sole discretion, determines that any of the Funds are being used in a manner contrary to the Plan or the public interest.

10.2 MVRD may terminate this Agreement for any reason whatsoever upon giving ninety (90) days' written notice to the Recipient.

10.3 If MVRD terminates the Agreement for any reason, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

10.4 The Recipient may terminate this Agreement upon giving thirty (30) days' written notice to MVRD should the Recipient, for any reason, be unable to meet its obligations with respect to the provision of the Services as set forth in this Agreement.

10.5 Upon termination by the Recipient, the Recipient shall immediately return any Funds that have not been spent on providing the Services. The Recipient will provide a full accounting of all Funds not returned.

## **11.0 NOTICE**

11.1 Unless otherwise specified herein, any notice required to be given under this Agreement by any party shall be in writing and will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party as set forth below or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, seventy-two (72) hours after the time of mailing or faxing, and if delivered by personal delivery, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice by personal delivery in order to ensure prompt receipt thereof.

### **To MVRD:**

Mike Redpath, Director, Regional Parks  
Metro Vancouver Regional District  
4730 Kingsway  
Burnaby, BC V5H 0C6



**To the Recipient:**

Roger Loubert, Chair  
Minnekhada Park Association  
c/o 9146 Avalon Avenue  
Burnaby, BC V3N 4G8

**12.0 AUTHORIZATION**

The Recipient hereby represents and warrants that the execution and delivery of this Agreement and the completion of the transactions contemplated by this Agreement, if any, have been duly and validly authorized by all necessary corporate action of the Recipient, and this Agreement constitutes a legal, valid and binding obligation of the Recipient enforceable against the Recipient in accordance with its terms and the persons signing this Agreement on the Recipient's behalf are duly authorized to do so.

**13.0 TIME**

Time is of the essence in this Agreement.

**14.0 BINDING**

In consideration of being granted the Funds, the Recipient agrees to be bound by the terms and conditions of this Agreement, and if the Recipient represents a group or organization, the Recipient agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.

**15.0 ASSIGNMENT**

The Recipient may not assign this Agreement in whole or in part without the prior written consent of MVRD.

**16.0 ENUREMENT**

This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors and permitted assignees.

**17.0 RELATIONSHIP OF PARTIES**

No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship between the parties.

**18.0 WAIVER**

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

## **19.0 AMENDMENTS**

This Agreement may not be modified or amended except by the written agreement of the parties.

## **20.0 WHOLE AGREEMENT**

The whole agreement between the parties is set forth in this document and no representations, warranties or conditions, express or implied, have been made other than those expressed herein.

## **21.0 LANGUAGE**

Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

## **22.0 CUMULATIVE REMEDIES**

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

## **23.0 GOVERNING LAW AND JURISDICTION**

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia and the parties attorn to the exclusive jurisdiction of the courts of the Province of British Columbia.

## **24.0 COUNTERPARTS**

This Agreement may be executed in counterparts with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

**[Signature Page Follows]**

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**For the METRO VANCOUVER REGIONAL DISTRICT**

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Jerry W. Dobrovolny, Chief Administrative Officer

**For MINNEKHADA PARK ASSOCIATION**

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Roger Loubert, Chair

**SCHEDULE 'A'**  
**Minnehada Park Association (Recipient)**  
**2021 – 2023 Plan**

The primary purpose of the Funds is to provide a level of coordination for the park association/Recipient, to provide capacity to serve the people and communities it reaches through its initiatives. The range of key deliverables includes:

- Enable the Minnehada Park Association Board of Directors (the “Board”) to achieve broader MVRD outcomes;
- Coordinate volunteer work parties;
- Manage volunteers;
- Provide administrative support to the Board, including record keeping as appropriate;
- Coordinate society communications with Board, committees, society members, volunteers, MVRD staff, public and Parks Association partner groups;
- Coordinate and/or conduct outreach including social media, displays and booths to increase community awareness;
- Coordinate and support events;
- Coordinate and support fundraising; and
- Coordinate programs that include MVRD messaging.

## **SCHEDULE 'B'**

### **Evaluation**

#### **Oversight:**

MVRD staff regularly interact with the Minnehada Park Association Board, paid coordinators and staff/volunteers.

#### **Reporting:**

Minnehada Park Association is required to provide:

- Records of volunteer hours, events, activities, participants and associated statistics annually to MVRD at the beginning of September (year to date) and the beginning of January (for previous year). These statistics are included in MVRD's annual business plan report;
- A report outlining accomplishments for the year, such as funds raised, Board development, new initiatives, number of members, new partnerships, awards and recognition, anecdotal success stories, etc.; and
- A member of the Park Association must make a presentation to the Regional Parks Committee summarizing achievements at the end of the Term.

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To: Regional Parks Committee

From: Neal Carley, General Manager, Parks and Environment  
Dean Rear, Chief Financial Officer/General Manager, Financial Services

Date: June 24, 2020 Meeting Date: July 15, 2020

Subject: **Board Budget Workshop – Overview and Next Steps for Regional Parks**

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**RECOMMENDATION**

That the Regional Parks Committee receive for information the report dated June 24, 2020, titled “Board Budget Workshop – Overview and Next Steps for Regional Parks”.

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**EXECUTIVE SUMMARY**

On June 5, 2020 a Board Budget Workshop was held with the objective to seek direction for the preparation of the 2021-2025 Financial Plan. The Board provided direction to staff to bring back adjustments to the Five Year Financial Plan that places increased emphasis on financial sustainability, provides short-term relief for households, maintains work on current goals and objectives, and allows the organization to realize new opportunities in terms of partnering on projects to meet Board objectives.

In response to this direction, staff will prepare budgets with options and alternatives to respond to the direction and address the concerns raised by the Board. A short-term action plan is being developed with detailed scrutiny being applied to the Regional Parks budget and financial practices to ensure upward pressure on the household impact is minimized while continuing to focus on addressing increased visitation and park carrying capacity, ecological resiliency and climate change, advancing indigenous cultural planning and cooperation, facility replacement, asset management to ensure public safety, ongoing litigation, land acquisition and new park/greenway development.

**PURPOSE**

To provide the Regional Parks Committee with an overview of the Board Budget Workshop held June 5, 2020, including the Board direction to staff, and the next steps and considerations for Regional Parks.

**BACKGROUND**

On June 5, 2020 a Board Budget Workshop was held with the objective to seek direction for the preparation of the 2021-2025 Financial Plan. The workshop outlined the principles that guide the work of Metro Vancouver as an organization, the current 2020-2024 Financial Plan, the implications of the COVID-19 pandemic, the tools that can be used to make budget adjustments, and a proposed approach for the 2021-2025 Financial Plan.

Based on the input received from the Board, staff are putting together options for the 2021 Budget and Five Year Financial Plan. This report provides an overview of the workshop and discusses next steps and specific considerations for Regional Parks.

## BOARD BUDGET WORKSHOP - OVERVIEW

The Board Budget Workshop presentation (see Reference) outlined the principles that guide Metro Vancouver's long-term work, the current Five Year Outlook, the implications of COVID-19, and the tools available to make budget adjustments going forward.

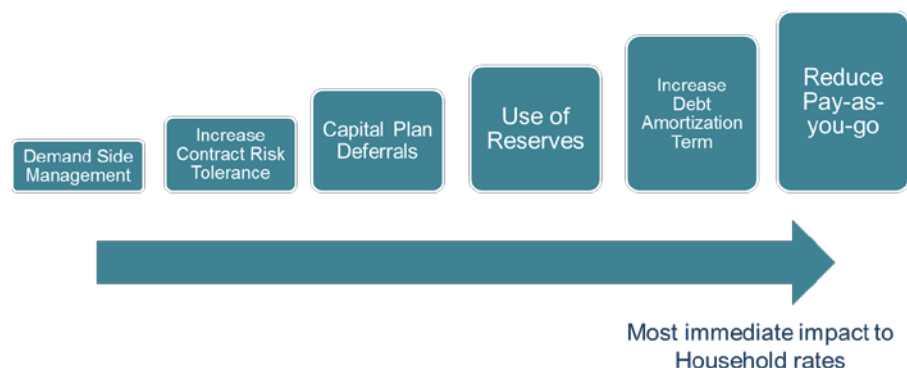
### Current Five Year Outlook

The following key points were covered for the current Five Year Outlook:

- Increases to costs of operations, such as that for Water or Liquid Waste Treatment Plants, are generally consistent with inflation
- Capital Funding, through Contributions to Capital from the operating budget and debt service for the capital program consistently drives the increase in the operating budget and the household impact
- Due to the long timeframe associated with the capital program, a significant portion of the capital spend over the next five years is due to projects already underway (80% in 2021 to 66% in 2024)
- The household impact is set to increase by 6.7%-8.9%
- Utility rates are generally consistent with similar jurisdictions in Canada and the US

### Toolbox

Several tools were presented that would allow for reductions in household rates, but would require tradeoffs in terms of impacting the financial strength of the organization or increasing the risk to the organization. As shown in the diagram below, changes to how the organization approaches funding capital projects would have the most immediate effect on household impact. However, careful consideration will need to be given as to the long-term implications of such changes on future household impacts.



### Proposed Approach

Staff proposed leveraging the supported tools to create a short-term action plan that would lessen the upward pressure on household impact for 1-3 years. A short-term action plan would enable strategic goals and objectives to be maintained. If larger or more long-term adjustments are desired, a re-evaluation of long-term plans such as the *Metro Vancouver Housing Plan*, *Climate 2050*, or the *Liquid Waste Management Plan* would be required.

Since an annual budget is approved, this approach will allow for adjustments to be made each year as conditions change based on market changes and other factors. The use of the tools will aim to avoid making severe changes that cannot be easily corrected in the short-term.

## **WORKSHOP DISCUSSION**

Discussion at the workshop gave Board members the opportunity to raise concerns regarding the current Five Year Financial Plan and provide input on adjustments to be made going forward.

Key themes discussed include:

- The increasing household impact and member's ability to pay
- The importance of financial sustainability
- The "growth pays for growth" principle
- Assumptions built into capital projects, including the right sizing of projects and the amount of risk taken on by the organization
- Long-term impacts of changes to amortization of debt
- Maintaining momentum on climate action initiatives

Overall, the short-term action plan approach was supported. As requested by the Board, staff will be bringing back a set of options to address the concerns raised, including the implications of the different options.

## **NEXT STEPS**

Staff are working on the creation of a short-term action plan that would allow the continuation of work on current goals and objectives, but would lessen the upward pressure on household impact for regional ratepayers.

Staff are exploring all viable avenues for budget adjustments, with consideration given to the following:

- Actions that can provide immediate relief while maintaining the work on the long-term vision of the Board
- Risk implications for project delays or deferrals
- The impact of changes to debt amortization on future ratepayers
- The ability of the organization to take advantage of potential stimulus funding

## **Regional Parks Considerations**

Staff will be applying a detailed scrutiny of the Regional Parks budgets and financial practices to ensure upward pressure on the Household Impact is minimized while continuing to focus on protecting the Region's 13,631-hectare system of 23 regional parks, five regional greenways and two ecological conservancy areas and two regional park reserves, connecting almost 12.0 million people to them annually. Capital budget increases, operational budget impacts from new park or greenway development, inflation and legal expenses have a direct household impact for Metro Vancouver residents.

Over the summer, staff will be concentrating on budget review and program efficiencies. This will include:

- Examining opportunities for increased revenue generation to offset demand management and emerging park capacity management priorities
- Reviewing park maintenance levels of service for efficiencies



- Initiating a buildings study to determine opportunities for reduction in the regional parks building inventory
- Phasing or deferring capital projects for future years
- Leveraging partnerships with member municipalities and other levels of government for infrastructure grant funding for major capital projects
- Undertaking further review of past spending patterns to ensure future budgets are reflective of current trends

### **ALTERNATIVES**

This is an information report. No alternatives are presented.

### **FINANCIAL IMPLICATIONS**

At this time, staff are evaluating the financial implications of budget adjustments to be made for Regional Parks in response to the direction received from the Board. Staff will be reporting back on options for the 2021 Budget and Five Year Financial Plan this fall.

### **CONCLUSION**

On June 5, 2020 a Board Budget Workshop was held with the objective to seek direction for the preparation of the 2021-2025 Financial Plan. The Board expressed concerns regarding the increasing household impact and residents' ability to pay, assumptions built into capital projects, and being able to maintain work on the objectives of the Board. In response to the direction received, staff will be creating a set of options to address the concerns of the Board. Staff are aiming to create a short-term action plan that would reduce the household impact for regional ratepayers. Options and alternatives will aim to balance relief for households with the financial health and overall risk to the organization.

**References:** [Board Budget Workshop Presentation – June 5, 2020](#)

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To: Regional Parks Committee

From: Jamie Vala, Division Manager, Planning & Resource Management, Regional Parks

Date: June 11, 2020 Meeting Date: July 15, 2020

Subject: **Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process**

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### RECOMMENDATION

That the MVRD Board endorse the draft *Regional Greenways 2050* plan and authorize staff to proceed with the public engagement process as presented in the report dated June 11, 2020 titled “Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process”.

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### EXECUTIVE SUMMARY

This report provides the MVRD Board with a draft *Regional Greenways 2050* plan (Attachment 1), a summary of the results of the phase 1 engagement events (Attachment 2) that informed the development of the draft plan, and outlines the proposed process for the second phase of engagement.

The draft *Regional Greenways 2050* plan identifies current challenges and benefits, provides an updated vision for a gap-free system of regional greenways, and an implementation framework that focuses on actions that can be undertaken in the next five years that will enable measurable progress toward this long term vision.

*Regional Greenways 2050* is the region’s shared vision for a network of recreational multi-use paths for cycling and walking that connects residents to parks, protected natural areas, and communities to support regional liveability.

### PURPOSE

To provide the MVRD Board with a draft of the updated *Regional Greenways 2050* plan and to seek authorization to proceed with the second phase of engagement.

### BACKGROUND

At its April 3, 2019 meeting, the MVRD Board adopted the following recommendation:

*“That the MVRD Board authorize staff to proceed with the public engagement process as presented in the report dated March 5, 2019, titled “Metro Vancouver Regional Greenways Plan Update”.*

This report summarizes the results of the first public engagement process, provides a draft plan, and recommends a second round of engagement for MVRD Board approval.

## **METRO VANCOUVER REGIONAL GREENWAYS PLAN**

The Greater Vancouver Regional District (GVRD) Board, adopted the *Greater Vancouver Regional Greenway Vision* on June 25, 1999. This plan broadly identified recreational greenways and environmental corridors throughout the region that connect habitat areas together and provide links to major recreation areas. The plan was intended to provide a framework for the plans and actions of municipalities, the MVRD and other organizations by linking greenways together across municipal boundaries.

Metro Vancouver has implemented portions of five (5) of the regional greenways identified in the sector plans over the intervening years. Municipal jurisdictions, TransLink and other regional stakeholders have made significant progress on the implementation of portions of other greenways as well. After more than two decades, it was time to review the regional greenways network.

## **REGIONAL GREENWAYS 2050**

This plan describes the region's shared vision for the establishment of a gap-free network of recreational greenways across Metro Vancouver (Attachment 1). It is composed of three main components – a planning framework, a recreational greenway network map and an implementation framework. The planning framework sets the context of the plan and describes the plan vision, goals, and mapping criteria.

The second component is the map of the regional greenway network. It describes the 30-year vision for a gap-free network of recreational greenways that promotes regional liveability by providing residents with opportunities to walk and cycle.

The final component of the plan is an implementation framework. The implementation framework sets out a collaborative governance and funding approach, identifies the roles of Metro Vancouver, municipal jurisdictions and other partners in supporting the implementation of the plan, and a 5-year action plan.

## **PHASE 1 ENGAGEMENT PROCESS**

The phase 1 engagement process included a stakeholder workshop held on October 3, 2019, a professional market survey on public attitudes to multi-use pathways, presentations to the Regional Parks Advisory Committee in March and November of 2019, and the Environment Sub-Committee of Metro Vancouver's Regional Planning Advisory Committee September 2019, as well as a technical review of draft plan materials by regional jurisdictions and key stakeholders.

In general, there was broad support for the update of *Regional Greenways 2050* among regional jurisdictions and stakeholders. Numerous useful suggestions were collected during the engagement process, which helped inform the draft plan. For a detailed summary of the results of these engagement events see Attachment 2, titled *Regional Greenways 2050 Engagement Report—Phase 1*.

## **PHASE 2 ENGAGEMENT PROCESS**

Pending MVRD Board approval, in summer and fall of 2020 Metro Vancouver will provide opportunities to review the draft *Regional Greenways 2050* plan. This input will inform the

development of the final plan and staff will report back to the Regional Parks Committee and MVRD Board on the input received.

### Scope of the Engagement

Engagement will be aimed at recreational greenway service providers who are actively involved in the planning, development, funding and operation of recreational greenways and other walking and cycling connections, along with relevant agencies, key stakeholders, and First Nations. Questions will focus specifically on the proposed regional greenway network, supporting policy language and implementation framework outlined in the draft plan. A range of engagement tools and approaches will be used to provide opportunity to review and provide feedback on the draft plan.

### Methods and Timing

First Nations, municipalities, agencies, stakeholders and the public will be engaged to review and provide input into the *Regional Greenways 2050* plan. The following methods are proposed as part of the engagement strategy:

Method	Purpose	Timing
Webinar	Present draft plan to test the updated network, implementation framework, and draft policy language	Fall 2020
First Nations Engagement	Present the draft plan to test updated network and draft policy language	Fall 2020
Planning Referral	Distribute the draft plan to relevant agencies for feedback	Summer 2020
Public Questionnaire	Host a questionnaire on the draft plan on the Metro Vancouver website	Fall 2020
Advisory Committee Presentations	Present the draft plan to various Metro Vancouver advisory committees	Fall 2020

### ALTERNATIVES

1. That the MVRD Board endorse the draft *Regional Greenways 2050* plan and authorize staff to proceed with the public engagement process as presented in the report dated June 11, 2020 titled “Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process”.
2. That the MVRD Board receive for information the report dated June 11, 2020 titled “Regional Greenways 2050 - Draft Plan and Phase 2 Engagement Process” and provide staff with alternate direction.

### **FINANCIAL IMPLICATIONS**

In 2019, approximately \$20,000 from the Regional Parks budget was used to support delivery of the first phase of engagement. If the MVRD Board approves Alternative 1, phase 2 engagement will be completed using internal resources.

If the MVRD Board approves Alternative 2 and provides additional input, staff will report back with updated financial implications.

### **CONCLUSION**

Metro Vancouver is undertaking an update of the *Regional Greenways 2050* plan. The updated plan will guide collaborative planning and development of regional greenways. This report provides the MVRD Board with the draft *Regional Greenways 2050* plan as well as a summary of the results of phase 1 engagement events that informed the development of the draft plan. It also outlines the proposed process for the second phase of engagement process.

Staff is seeking MVRD Board authorization to proceed with the second phase of engagement. Staff anticipate the engagement will occur in the summer and fall of 2020. The proposed second phase of engagement with First Nations, agencies, stakeholders, and the public will help further refine the draft plan.

Staff recommends the MVRD Board approve Alternative 1.

### **Attachments** (39466237)

1. Regional Greenways 2050 Draft July 2, 2020
2. Regional Greenways 2050 Engagement Report—Phase 1

39466237



# Regional Greenways 2050

Draft - July 2, 2020



COVER: PITT RIVER REGIONAL GREENWAY

# Contents

1	Summary	4
2	Covid-19	4
3	Introduction	5
3.1	Greenways in Metro Vancouver	5
3.2	Challenges & Opportunities	7
3.3	Benefits of Greenways	9
3.4	Metro Vancouver Context	10
4	Engagement	10
5	Inter-regional Trails & the Regional Cycling Network	11
5.1	Major Bike Network	12
5.2	Experience the Fraser	13
5.3	The Great Trail	13
5.4	Lochside Regional Trail	13
5.5	International Trail Networks	13
6	Regional Greenways	14
7	The Regional Greenways Plan	17
7.1	Vision	17
7.2	Plan Goals	18
7.3	Plan Criteria	19
7.4	Greenway Network	19
7.5	Existing Conditions – Greenway Operational Status Map	19
7.6	Connections – Greenway & Bike Network Destinations Map	22
8	Site Planning & Design	22
9	Governance & Funding	24
10	Implementation Strategies and 5 Year Action Plan	27
11	Tracking Performance	32
12	Appendix A: Definitions	33
13	Appendix B: References	34



## 1 Summary

The Regional Greenways Plan is the region's shared vision for a network of recreational multi-use paths for cycling and walking that connects residents to large parks, protected natural areas and communities to support regional liveability. The draft plan was developed in consultation with local jurisdictions, agencies, and key stakeholders and focuses on regional scale recreational greenways. This network is complementary to TransLink's Major Bike Network and together the two networks contribute to active transportation infrastructure in the region.

The draft Regional Greenways Plan identifies current challenges and benefits, provides an updated vision for a gap-free system of regional greenways, and an implementation framework that focuses on actions that can be undertaken in the next five years that will enable measurable progress toward this long term vision.

## 2 Covid-19

This plan was drafted in spring 2020, and introduced for stakeholder comment during the Covid-19 pandemic response. Metro Vancouver assesses work plans on a case by case basis to determine if the pandemic response requires an adjustment to work plans, including engagement components. For the Regional Greenways Plan update initiative this means continuing with the initiative while adjusting how we approach engagement.

The pandemic has demonstrated how vital regional greenways are to supporting the physical and mental health of regional residents, and providing safe alternative transportation opportunities. Public feedback is valued and the project team continues to seek input, create online feedback opportunities, and ensure policy development reflects what we've heard as the project moves forward.

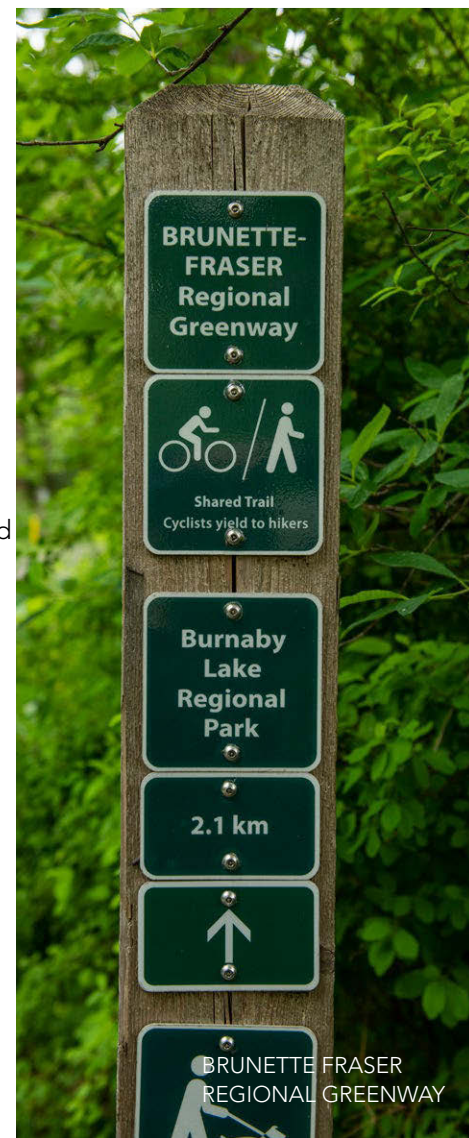
### 3 Introduction

Greenways promote regional liveability by supporting active living, connecting natural areas and communities, and providing opportunities to protect and restore ecosystems. In 1999 the Metro Vancouver Regional District Board adopted a regional vision for a network of recreational greenways for Metro Vancouver. Since then Metro Vancouver, its member municipalities, TransLink, other government agencies, and stakeholders have made significant progress in realising that vision.

Nine-in-ten (89%) Metro Vancouver residents feel it is important that multi-use pathways are present in their community, including 57% who feel it is very important (Bird, G. 2019).

Developing the regional greenway network will provide residents with additional routes for walking and cycling. Recent research has found that developing new trails in neighbourhoods will replace a proportion of short vehicle trips for work and shopping and avoid the emission of greenhouse gases associated with motor vehicles.

After more than two decades it was time to review the Regional Greenways Network. This plan is the result of a collaborative effort and describes an updated vision for the region's network of regional recreational greenways as well as actions that will guide implementation.



#### 3.1 Greenways in Metro Vancouver

The history of regional greenway planning and development in Metro Vancouver began over a century ago when the City of Vancouver started construction on the Stanley Park Seawall. The next major milestone was the opening of the BC Parkway, Metro Vancouver's first multi-community connecting bikeway, for Expo 86. Broad support for a network of regional greenways emerged in the following decade when a flurry of greenway planning initiatives undertaken by local municipalities and the regional district culminated in the adoption of the Greater Vancouver Regional Greenway Vision in 1999. With the 2011 inclusion of a regional greenway network in Metro 2040, the regional growth strategy, the greenway concept was embedded in regional development plans.

## Greenways in Metro Vancouver Timeline

1917	Construction of the Stanley Park Seawall commenced.
1929	A network of green corridors connecting the region for recreational driving was proposed in Vancouver's <i>Bartholomew Plan</i>
1969	Metro Vancouver identified a number of regional trail routes in its master plan for the new regional parks system (A Regional Parks Plan for the Lower Mainland).
1986	The BC Parkway was constructed as part of Expo 86 transportation infrastructure development.
1992	The City of Vancouver's Urban Landscape Task Force urged the establishment of a network of greenway corridors to link public open space in its <i>Greenways-Public Ways</i> report.
1995	Vancouver adopted its <i>City Greenways Plan</i> the first of its type in the region.
1996	The Metro Vancouver Board adopted the <i>Liveable Region Strategic Plan</i> —the region's first growth strategy—which included a plan for a network of recreational trails.
1999	The Metro Vancouver Board adopted the <i>Greater Vancouver Regional Greenway Vision</i> which more fully described the region's goal of a network of recreational greenways.
2004	The adoption of regional greenway sector plans concluded.
2011	The Metro Vancouver Board, 21 municipalities and TransLink adopted Metro 2040 — the current regional growth strategy—which included a reference map of a regional recreational greenway network.
2012	The Experience the Fraser Concept Plan is completed.
2017	The main cross country route of the Trans Canada Trail is declared complete.





## 3.2 Challenges & Opportunities

Regional jurisdictions (all government agencies working in the region: Metro Vancouver, TransLink, municipalities, the Province of British Columbia and the Government of Canada) and other stakeholders have made significant progress on the development of the regional greenway network over the past two decades; however, during this time a number of challenges to progress have made the update of the greenway plan timely.

- **Securing Land Tenure** — Acquiring trail corridors has been a significant challenge for many jurisdictions over the years. High urban land prices, historic development patterns, and a reliance on the willing seller-willing buyer land acquisition principle has led to incremental but slow progress in many parts of the region. An updated greenway plan can support acquisition through improved regional policy, clarified stakeholder roles and a refreshed implementation framework.
- **Competing land uses**—In a highly urbanized region, it can be a challenge to integrate greenways into the existing development patterns despite the benefits to people who live and work in these areas. Regional jurisdictions may need to take greater care during greenway site selection, design and operations to address potential concerns by owners of adjacent agricultural and industrial lands. An updated greenway plan and its companion documents can help identify design and communication approaches to optimize the integration of regional greenways with these communities.
- **Loss of the Natural Environment**—Regional urban development pressure has resulted in the loss and fragmentation of natural areas. This loss of ecosystem connectivity threatens regional biodiversity, resiliency of urban wildlife, and ecosystem services. Realization of the regional greenway network can help protect some of these remaining natural areas and promote ecosystem connectivity.
- **Funding Development**—Funding for greenway development has commonly been obtained from various sources including: engineering, transportation, and parks budgets, TransLink, Provincial and Federal grants, and community amenity contributions from private developers. New collaborative funding mechanisms could be explored to facilitate implementation of an updated plan.
- **Responding to Climate Change** — Climate change is affecting our region in profound ways. Specifically, it's making summers hotter and drier, winters warmer and wetter, and increasing the occurrence of extreme weather events. A coordinated regional greenway program can support climate change mitigation and adaptation through greenhouse gas avoidance and environmental resiliency improvements such as natural area protection and ecosystem restoration.





- **Accommodating Urban Growth & Maintaining Liveability** — With an anticipated 1.2 million new residents moving to Metro Vancouver by 2050, maintaining or improving regional liveability will be a significant challenge for regional jurisdictions. Expanding the regional greenway network can play an important role in supporting active living, improving the active transportation network, and protecting and restoring natural areas.

A large majority (87%) of regional residents have used a multi-use pathway for walking, cycling, other leisure activities, or to get somewhere (Bird, G. 2019).

- **Growing Demand for Comfortable Cycling Facilities** — Preliminary results from HUB's 2019 *State of Cycling* report show that cycling trips in Metro Vancouver have grown in the last 10 years from 1.7 % to 2.3 % of all regional commute trips. While the cycling network has increased by 237% since 2010, much of that infrastructure is not comfortable for all people. The bicycle infrastructure that is safe, secure, and accessible for everyone is still fragmented and doesn't yet fully link key destinations with residential areas (HUB, 2019). As regional greenways are intended to be off street routes, an updated Regional Greenways Plan can help focus the efforts of regional jurisdictions on filling these important gaps in the recreation and transportation cycling network.



### 3.3 Benefits of Greenways

- **Physical and Emotional Health**—Regional greenways provide residents opportunities to be active outdoors and connect with nature, which has been demonstrated to improve physical and mental health. According to the *Where Matters* (2019) research project findings people who live in neighbourhoods with more parks are healthier than those in areas with fewer parks. They are 43% less likely to be obese, 37% less likely to have diabetes, 39% less likely to have heart disease, and 19% less likely to have stressful days. Developing a regional greenway network can help residents access these benefits more equitably.
- **Protect Nature & Support Restoration and Blue-Green Infrastructure**—Regional greenways provide opportunities to connect important natural areas, restore damaged ecosystems and integrate urban landscaping / engineered blue-green infrastructure. Developing the regional greenway network will protect some of the region's remaining natural areas, improve ecosystem connectivity, support biodiversity, and provide space for ecological restoration and blue-green infrastructure development.
- **Climate Change Mitigation**—Greenways can contribute to lowering greenhouse gas emissions and improving air quality by replacing trips by fossil-fuel powered vehicles. Cars and trucks are one of the most significant producers of greenhouse gas emissions (32%) in the region and a significant source of smog forming emissions (16%). A recent study in the City of Vancouver found the daily transportation greenhouse gas emissions decreased by just over 20% for residents living near a greenway compared to before the greenway's construction. This was associated with a reduction in vehicle kilometers traveled (Ngo et al. 2018). Development of the regional greenway network can help the region achieve its greenhouse gas reduction target.
- **More Opportunities for Active Living** — Regional greenways help build complete communities by providing residents with safe and comfortable opportunities to walk and cycle for fun and utility. Ensuring the recreational greenway network links to the major bike network, frequent transit network, and municipal greenways will provide increased opportunities for recreation and active transportation across the region.
- **Better tourist experiences and opportunities for business development**—recreational greenways support economic development and can enhance property values by maintaining the livability of regional communities and providing recreational amenities that make the region a more desirable place to work, live, and visit. One study estimated the annual economic impact of cyclists to be almost nine times as much as the one-time expenditure of public funds to construct bicycle facilities in the region (Laurie, G. 2004).



### 3.4 Metro Vancouver Context

Metro Vancouver is a federation of 21 municipalities, one electoral area and one treaty First Nation. It provides sustainable regional services that contribute to a livable and resilient region, and a healthy natural environment. The regional district accomplishes this by serving as the regional federation, delivering core services, and planning for the region.

The Regional Greenways Plan supports several goals outlined in the *2019-2022 Board Strategic Plan* including: strengthening our livable region, fostering collaboration and engagement, taking leadership on climate action, and advancing Regional Parks' mission and vision to protect natural areas and connect people with them.

Between 2001 and 2016, the regional population grew from 1.9 million to 2.5 million people and regional growth is expected to add another 1.2 million people by 2050. *Metro Vancouver 2040: Shaping Our Region (Metro 2040)*, the regional growth strategy, represents the collective vision for how the region is going to accommodate this growth. Metro 2040 includes a recreational greenway network reference map and a number of policy statements that support the realisation of this greenway network vision.

Metro Vancouver's *Climate 2050* policy guides regional action on climate change for the next 30 years. The Metro Vancouver Regional District Board's goal is to become a carbon neutral region by 2050 and set an interim target of 45% reduction by 2030 (compared to 2010 levels).

Metro Vancouver's *Ecological Health Framework* has a vision to achieve "a beautiful, healthy, and resilient environment for current and future generations". The Regional Greenways Plan supports *Ecological Health Framework* strategies that aim to enhance ecosystem connectivity, conserve habitat for species and ecosystems, promote green spaces within communities, and increase natural and built green infrastructure.

The BC Active Transportation Design Guide was released by the Province in 2019 in support of its recently adopted **Active Transportation Strategy**. The design guide is an excellent information source for greenway planning and design.

## 4 Engagement

Development of the Regional Greenways Plan was supported by a two phase engagement program incorporating a range of engagement tools. In its role as regional convenor, Metro Vancouver coordinated the engagement process for the update of the regional greenways plan. Phase 1 of the engagement process commenced in the fall of 2019 and concluded on May 11, 2020. It included a stakeholder workshop offered on October 3, 2019, a professional market survey on public attitudes to multi-use pathways, a technical review of draft plan materials developed as a result of the October workshop as well as presentations to the Regional Parks Advisory Committee in March and November of 2019 and the Environment Sub-Committee of Metro Vancouver's Regional Planning Advisory Committee September 2019. The Phase 1 engagement process found strong support for regional greenways for recreation and active transportation across jurisdictions and stakeholder groups included in the process. Many helpful refinements to the original concept were gathered through this process and helped develop this version of the plan.



Phase 2 of the engagement process is planned to commence during the summer of 2020 and conclude during the fall. It is anticipated to include targeted planning referrals, presentation to specified regional advisory committees, a public questionnaire on the plan contents, First Nations engagement and a stakeholder webinar to gather final feedback before the plan is finalized for MVRD Board adoption.

Metro Vancouver endeavors to ensure policy development reflects what it hears through engagement as a project moves forward. The feedback from all of the engagement tools implemented during this planning process informed the development of this update to the Regional Greenway Plan.

## 5 Inter-regional Trails & the Regional Cycling Network

A number of other trail plans have been developed over the years by other agencies and jurisdictions. The Regional Greenways Plan took these plans into consideration during its development and incorporates or responds to the existing and planned trails identified in those plans to support recreational and touring trips outside of the region. This includes links to the BC Ferry system and international airport.







## 5.1 Major Bike Network

First described in *Cycling for Everyone – the Regional Cycling Strategy (2011)*, the Major Bike Network (MBN) is TransLink’s cohesive, well-connected network of major bikeways. It connects urban centres, reinforces important high-volume local routes and serves longer-distance commuting and recreational trips. At this time the MBN is conceptual in some locations and lines are meant to represent desire lines or corridors that connect regionally-significant destinations in a direct way. The MBN will:

- a. parallel the rapid transit network and provide high-quality connections to transit stations, urban centres and regional transportation gateways;
- b. consists primarily of Class 1 and 2 bikeways;
- c. be distinctly marked and identified through consistent design elements and a coordinated way finding system; and
- d. integrate with Metro Vancouver’s Regional Recreational Greenway Network and existing inter-regional trails and bikeways.

TransLink is the convenor and main planner for the Major Bike Network.

## 5.2 Experience the Fraser

Experience the Fraser (ETF) is a recreational, cultural and heritage project that extends along the Lower Fraser River Corridor from Hope to the Salish Sea. It seeks to fill connectivity gaps and add to the experiences available along the river. The “Canyon to Coast Trail” portion of the project is 550 kilometres of trail linking communities and points of interest on both sides of the river. About 43% of this proposed trail is already in place with segments provided by regional districts, municipalities and others. The Canyon to Coast Trail is strongly aligned with the regional greenway network and including it in the greenways plan will support recreational trips from Hope to the Salish Sea.

## 5.3 The Great Trail

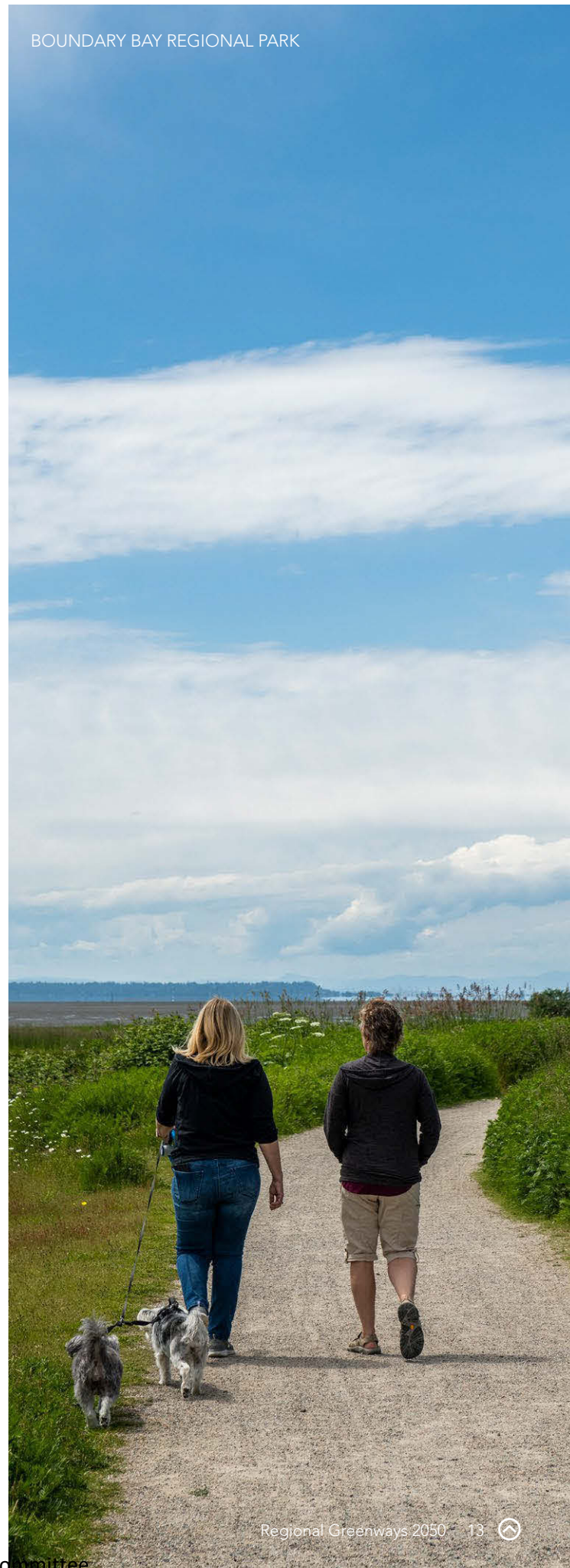
The Great Trail, also known as the Trans Canada Trail, is over 24,000 kilometres of multi-use trails that links Canada and Canadians. The Great Trail traverses Metro Vancouver communities and portions of it align with regional greenway routes.

## 5.4 Lochside Regional Trail

Located a short ferry trip from Metro Vancouver on Vancouver Island and operated by the Capital Regional District, the Lochside Regional Trail is a 29 km long multi-use trail located predominantly on a former railway line that links Swartz Bay to Victoria. The trail intersects with the Galloping Goose Regional Trail, a 55 km former railway line from Victoria to Sooke. This comfortable and scenic trail has a gentle grade and is a popular destination for Metro Vancouver cyclists.

## 5.5 International Trail Networks

Metro Vancouver borders on Washington State along its south east edge where three crossings of the international boundary with the United States are located. The Peace Arch Crossing near Blaine, Washington provides opportunities for Metro Vancouver cyclists to link onto the Whatcom County trail network.







## 6 Regional Greenways

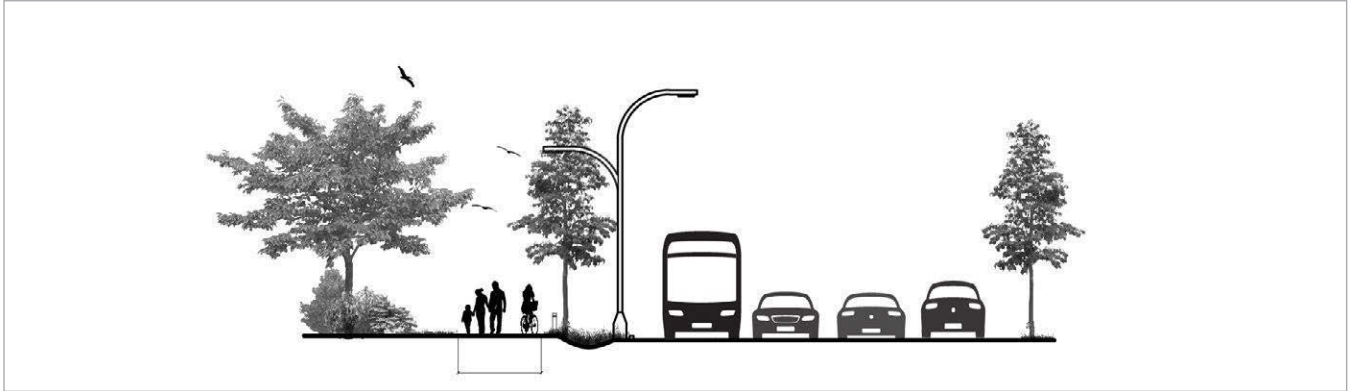
Regional greenways are linear corridors that contain multi-use trails which are for the most part physically separated from road traffic. They connect multiple regional parks, communities and other important natural areas and protect ecosystem services.

The character of greenways in Metro Vancouver tends to vary as you travel from west to east and north to south. This reflects the region's varied topography, settlement patterns, and the evolution of local planning and engineering approaches. Because of this variation a one size fits all approach to the design and development of the regional greenway network isn't practical. Greenway segments vary in character in response to a range of factors such as age, population density, adjacent land use, development model and terrain. The regional greenway network in Metro Vancouver is composed of four main types of greenways. These are Urban, Sub-urban, Rural and Natural.

### Urban:

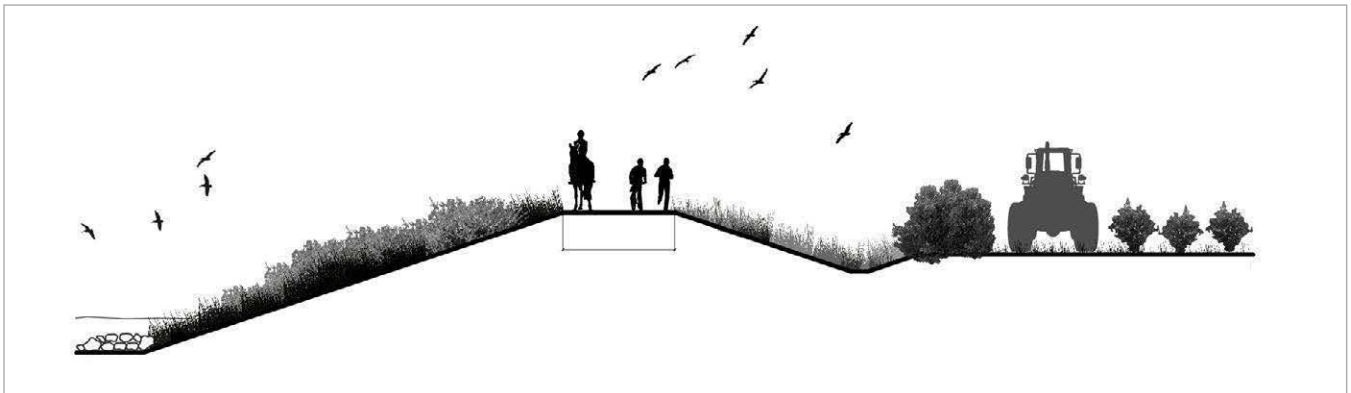
This type of greenway segment tends to be located in medium to high density commercial and residential portions of the region. They are characterized by a high proportion of pavement to landscaping. The landscape component tends to be professionally designed and located within formal planting structures. Use is high and in some cases cyclists and pedestrians are physically separated to reduce conflict. An example of this type is the Stanley Park Sea Wall and Seaside Greenway in Vancouver.





### Sub-urban:

This type of greenway segment tends to be found in low to medium density urban areas. The proportion of pavement to landscaping is much more balanced, but the landscaped portions still tends to be professionally designed although the planting areas are usually less formally delineated. Use tends to be moderate and cyclists and pedestrians are commonly not physically separated. An example of this type is the Railway Avenue Greenway in Richmond or the BC Parkway in Burnaby.



### Rural:

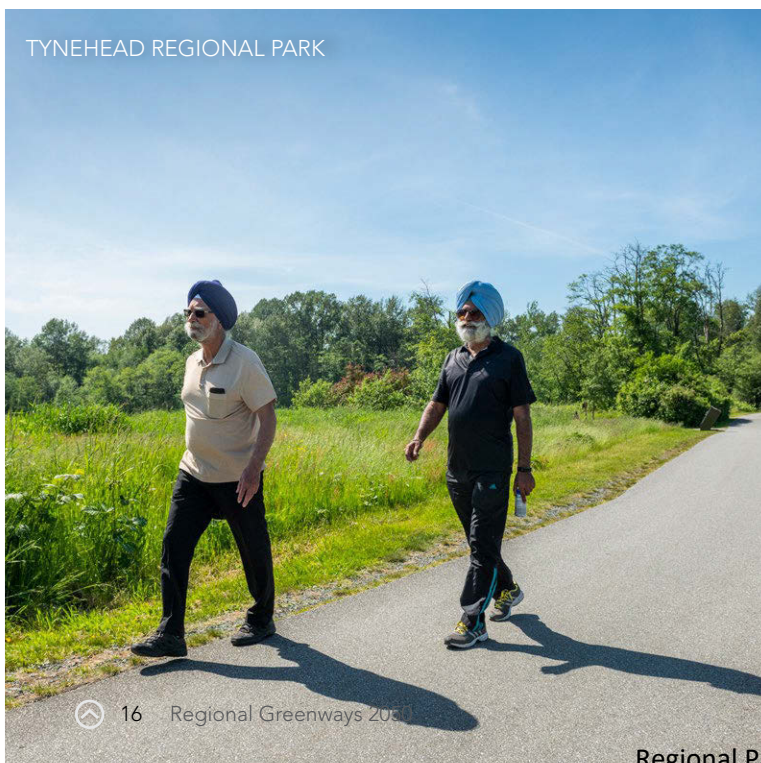
This type of greenway segment tends to be located in Metro Vancouver's rural and agricultural communities. Often located on drainage structures like dikes the trails in these segments tend to be unpaved and the landscaped portion covers a higher proportion of the cross section and is commonly composed of a combination of rough turf and remnant natural ecosystem. Use is moderate to low and cyclists and pedestrians are not separated. Equestrian use may be permitted as well. An example of this type is the Pitt River Regional Greenway west of Harris Landing and the portion of the South Langley Regional Trail west of 232nd Street in the Township of Langley.





## Natural:

This type of greenway segment tends to be located in Metro Vancouver's rural communities or protected natural areas. Often located in mature riparian or mid-elevation forested ecosystems along watercourses, the trails in these segments tend to be gravelled and located within a landscape composed predominantly of mature natural plant communities. Use is moderate to low and cyclists and pedestrians are not separated. Equestrian use may be permitted as well. An example of this type is the Seymour River Regional Greenway within the Lower Seymour Conservation Reserve and the Coquitlam River Trail in Coquitlam.



In some cases constraints may be present that prevents the filling of a gap in the network with a segment of greenway that meets the ideal described in the typologies above. Filling these gaps in the regional greenway network in the short term may require routing that doesn't allow for the establishment of the ideal greenway type. Interim routes may include low speed and low volume roads, protected bike lanes, etc. to connect the network. Where this occurs the greenway connection will be established to the highest standard possible.



## 7 The Regional Greenways Plan

The Regional Greenways Plan is the region's shared 30-year vision for the development of a regional network of recreational greenways for walking, cycling, and, where appropriate, horse riding. Facilitated by Metro Vancouver, municipal jurisdictions, TransLink, the Province, Canada, and key stakeholders came together to update the plan.

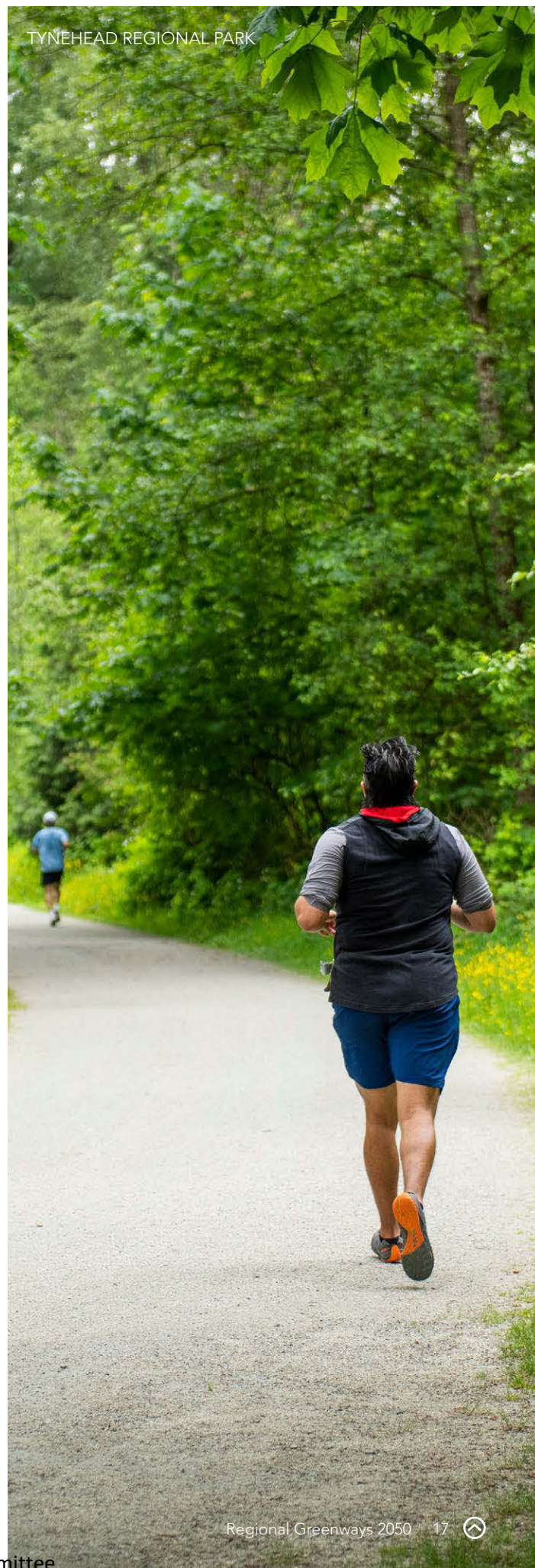
The updated plan includes a revised vision statement, updated goals, a map of the Regional Greenways Network, a description of the roles, and a five-year action plan to guide implementation.

Six-in-ten (59%) of trail visitors say they use multi-use pathways without a particular destination in mind (just to get exercise, etc.). One-half (50% to 51%) cite scenic viewpoints or parks and cultural destinations as their destination. (Bird, G. 2019)

### 7.1 Vision

The region wide seamless network of recreational greenways and trails is the best way to experience the beauty of the region

This vision statement guides Metro Vancouver, its member jurisdictions and other key regional stakeholders in the collaborative implementation of the Regional Greenway Network. It establishes a shared goal of a network of regional recreational multi-use paths for walking, cycling and, where appropriate, horse riding that is safe, secure, accessible for users and free of gaps. Some key regional greenways will support utility cycling trips as well as recreational ones.



## 7.2 Plan Goals

This section describes the planning framework (goals and criteria) used to identify the greenway network through the collaborative planning process.

KEY WORD	PROPOSED GOAL
<b>Collaborate</b>	Develop and implement the plan collaboratively.
<b>Connect nature</b>	Connect people with regionally important natural areas and scenic views.
<b>Connect communities</b>	Connect communities and regionally important destinations.
<b>Protect</b>	Enhance regional ecosystem connectivity by protecting natural areas and enhancing green space along greenways and trails.
<b>Experience</b>	Provide a diversity of greenway experiences that are comfortable for most ages and abilities.
<b>Prosperity</b>	Support regional economic development and tourism.

Nearly half (47%) of Metro Vancouver residents selected scenic viewpoints and 34% chose large parks as their top two destinations for multi-use paths (Bird, G. 2019).

## 7.3 Plan Criteria

Updating the Regional Greenway Plan began with the identification and mapping of approved municipal and regional greenway routes. These routes were sourced from a variety of publicly available planning documents which included greenway sector plans, municipal trail or greenway system plans, TransLink's cycling maps and Official Community Plans. Identified greenways were categorized as operational or planned and a set of criteria were developed to help designate which of these routes were regionally significant.

Informed by the regional greenway definition and the above goal statements, these criteria were tested and refined during the collaborative planning process.

- **Criteria 1:** Connects regionally important natural areas, communities and destinations to each other with a trail separated from vehicle traffic.
- **Criteria 2:** Connects two or more adjacent municipalities/regions directly or via bridges, ferries and tunnels with a trail separated from vehicle traffic.
- **Criteria 3:** Located adjacent to regionally significant natural, cultural, & scenic values (e.g., marine headlands and beaches, Fraser River, mountains.)
- **Criteria 4:** Enables recreational trips of varying lengths and a diversity of experiences.

In order to achieve a seamless network, not every route meets all of the criteria. Additionally, a number of gaps were identified in the existing greenway route planning. The proposed network includes links to fill these gaps where required.

## 7.4 Greenway Network

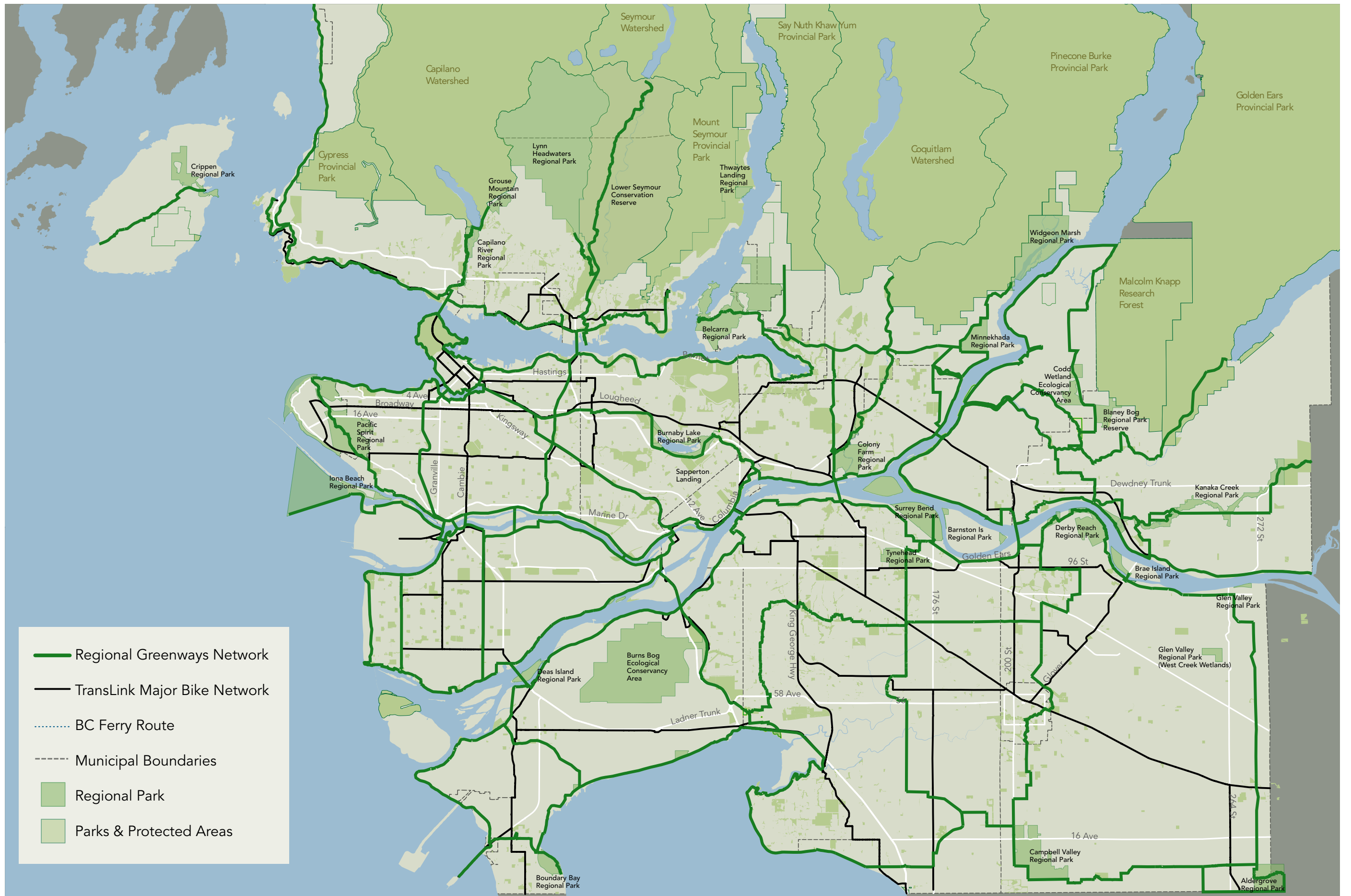
The Regional Greenway Network is a 30-year vision for recreational trails that support walking, cycling, and, where appropriate, horse riding (Map 1). The Major Bike Network is primarily targeted to transportation cycling. The two networks are complimentary and together increase the reach of both initiatives.

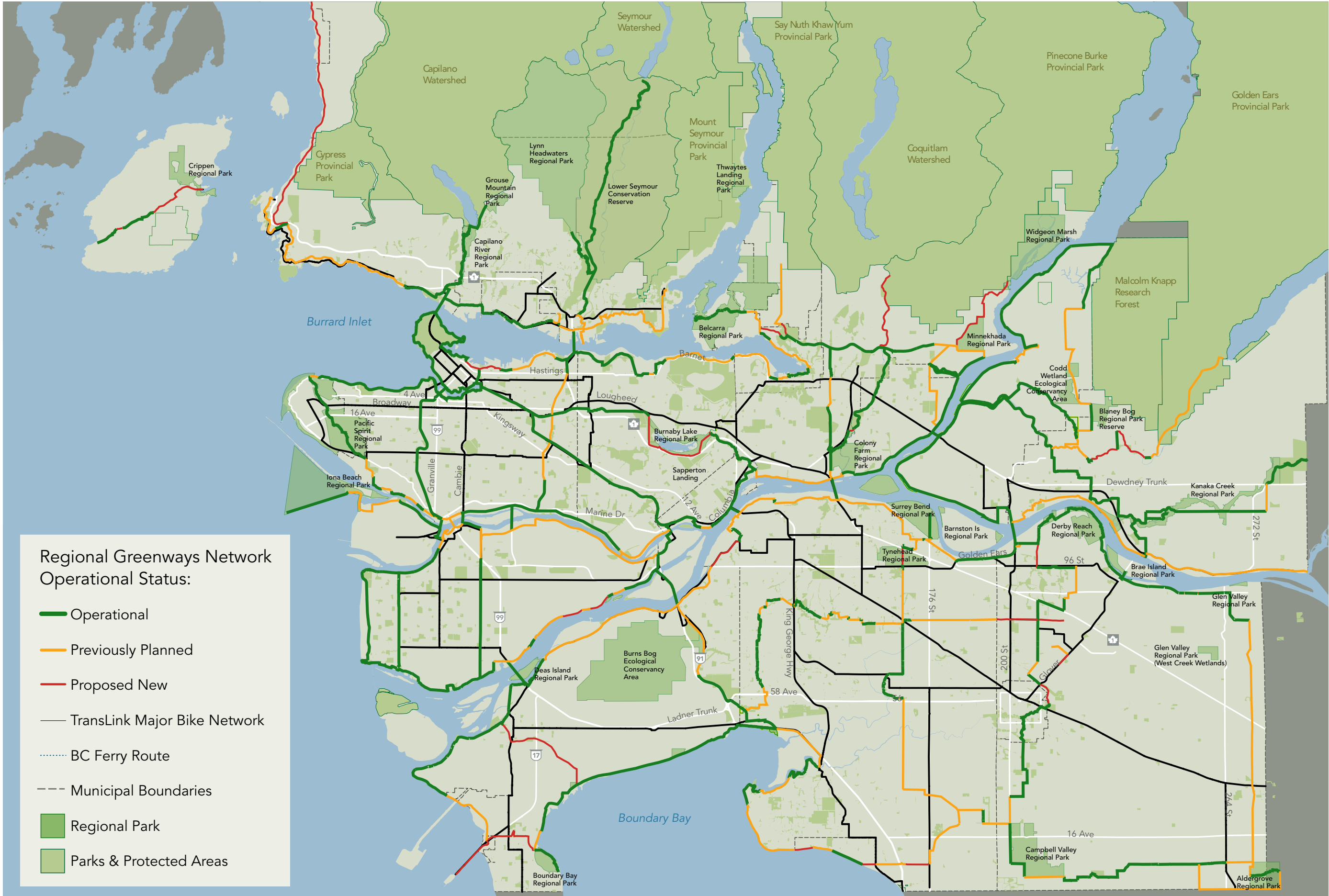
## 7.5 Existing Conditions – Greenway Operational Status Map

Regional jurisdictions have made significant progress constructing the regional greenway network since planning started in the 1990's. Map 2 identifies the portions of the greenway network which are fully operational, planned or new proposed segments to fill an identified gap. The Regional Greenway Network is composed of approximately 830 kilometers of multi-use paths of which about 480 kilometers or 52% are currently operational. Of the remaining 42% of the network which is planned, about 75 kilometers have been proposed to fill gaps identified in current plans.



MAP 1 –  
REGIONAL  
GREENWAY  
NETWORK





MAP 2 –  
GREENWAY  
NETWORK  
OPERATIONAL  
STATUS



## 7.6 Connections – Greenway & Bike Network Destinations Map

Together the Regional Greenway Network and Major Bike Network provide residents with cycling and walking connections to many large parks and protected areas, city centers and other important destinations. The following map (Map 3) shows how the two networks act jointly to provide recreational and utility cycling connections to many key regional destinations.

## 8 Site Planning & Design

Because the regional greenway plan is a strategic plan, it focuses on the identification of a regional scale network of greenway routes. During the plan implementation process more detailed site planning and design processes will be required to make the vision a reality.

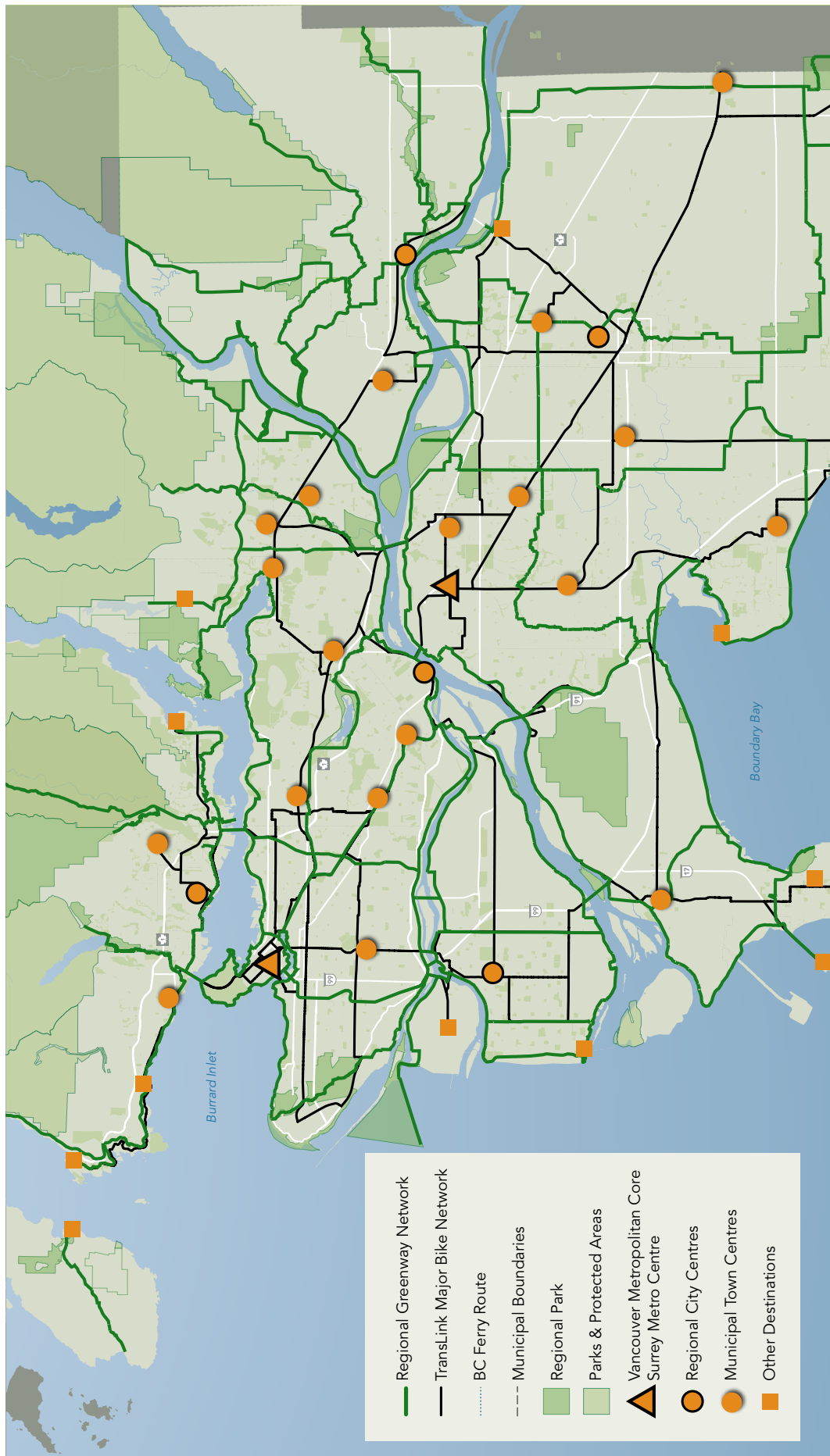
There are many excellent existing planning and design resources available to greenway planners and designers. These include the Transport Association of Canada's (TAC) Geometric Design Guide for Canadian Roads along with the BC Supplement, the BC Active Transportation Design Guide (2019) and Get There by Bike (2013) – TransLink's wayfinding guidelines for utility cycling in Metro Vancouver. If additional standards are required for the regional greenway network they will be identified and developed as part of the implementation framework.

While greenways offer important benefits to regional communities, care must be taken in site planning and design to mitigate potential conflicts with the adjacent land uses. Potential land use conflicts need to be addressed through additional community engagement and the incorporation of appropriate mitigation measures by the responsible jurisdiction during the detailed planning and design phases.

It should also be noted that in some cases additional approval processes may be required as part of the site planning and design process. In particular proponents of transportation, utility and recreation corridors through the Agricultural Land Reserve will require review from the Agricultural Land Commission.



MAP 3 –REGIONAL GREENWAY CONNECTIONS







## 9 Governance & Funding

This section outlines the roles of responsible jurisdictions and advocates, and describes the collaborative governance and funding models for greenway development in Metro Vancouver.

### Governance

The Regional Greenway Network is developed and managed using an informal collaborative governance system. Collaborative governance is a governing arrangement where one or more public agencies directly engage non-governmental stakeholders in a collective decision-making process that is formal, consensus-oriented, and deliberative and that aims to make or implement public policy or manage public programs or assets (Ansell & Gash, 2007).

In this model Metro Vancouver acts in its convenor role to bring together other key public agencies such as TransLink, the Province, regional municipalities, First Nations, and other key stakeholders to update the shared plan for the Regional Greenway Network and track progress on plan implementation as appropriate. Implementation of the plan is achieved by municipalities, TransLink, the Ministry of Transportation and Infrastructure and Metro Vancouver through capital development and operations programs.

## Stakeholder Roles

Over the years, Metro Vancouver's and TransLink's roles with respect to cycling infrastructure have evolved in a complementary manner. Presently Metro Vancouver works to develop recreational trails that support walking, cycling, and, where appropriate, horse riding, while TransLink promotes the development of transportation bikeways that support commuting, shopping, and work. Municipalities develop portions of the Regional Greenway Network, the Major Bike Network as well as the neighbourhood and community scale routes that provide local connections to the two regional networks. Other regional jurisdictions, such as the Ministry of Transportation and Infrastructure, provide important bridge crossings, linkages to ferries and support cycling on highways when suitable.

This section outlines the roles of Metro Vancouver, agencies, and key stakeholders within the collaborative governance model. The table identifies the general functions carried out by an agency or stakeholder, sets the context for the following implementation section, and promotes consistency of proposed actions with the roles of the various regional stakeholders.

AGENCY	REGIONAL GREENWAY NETWORK ROLES							
	Convener	Planner	Designer, Developer & Operator	Collaborator	Capital Grant Provider	Advocate	Policy Developer	Researcher
<b>Metro Vancouver</b>	X	X	X	X		X	X	X
<b>Municipalities</b>		X	X	X		X	X	X
<b>TransLink</b>			X	X	X	X	X	X
<b>Provincial Government</b>		X	X	X	X	X	X	X
<b>Federal Government</b>			X	X	X	X	X	X
<b>NGOs</b>				X	X	X		X





## Funding

Reflecting the governance model described above, the development and operation of the Regional Greenway Network is funded collaboratively without formal coordination. The majority of funding is provided by agencies with direct responsibility for offering greenway services for recreation and active transportation (e.g., municipalities, TransLink and Metro Vancouver Regional Parks). Funding levels reflect available funding sources, land use development activities, as well as the individual plans and priorities of each agency. In other instances more senior levels of government with limited direct responsibility for providing greenway services offer capital funding through grant programs to promote health, recreation and active transportation (i.e., Province of BC, and Government of Canada) or to distribute regional proportions of Federal gas tax allocations (i.e., TransLink). Grant funding helps leverage local funding to promote capital development that furthers the policy goals of these senior levels of government.



## 10 Implementation Strategies and 5 Year Action Plan

This section identifies the roles required to support the implementation of this plan and a set of short term actions outlining the implementation efforts for each stakeholder group for the following 5 years.

ROLE	METRO VANCOUVER POTENTIAL FIVE YEAR ACTIONS
<b>Convene &amp; Collaborate</b>	<ul style="list-style-type: none"> <li>• Support Climate 2050 development and implementation</li> <li>• Support Transport 2050 development</li> <li>• Support City of Vancouver, Burnaby and New Westminster efforts on the False Creek to Fraser River Blueway</li> <li>• Collaborate with other jurisdictions and stakeholders to build greenway segments</li> <li>• Collaborate with TransLink on actions where the Regional Greenway Network and Major Bike Network overlap</li> </ul>
<b>Promote &amp; Advocate</b>	<ul style="list-style-type: none"> <li>• Promote the collaborative implementation of Regional Greenways 2050</li> <li>• Promote the development and implementation of consistent greenway branding and way-finding standards</li> <li>• Promote the collaborative implementation of the Regional Greenways Plan through avenues such as the Regional Planning Advisory Committee (RPAC) and the Regional Parks Advisory Committee (RPA)</li> </ul>
<b>Plan &amp; Policy</b>	<p>REGIONAL PARKS:</p> <ul style="list-style-type: none"> <li>• Adopt a Regional Parks Greenway Network Plan</li> <li>• Commence conceptual and detailed planning for priority segments of current Regional Parks greenway routes (examples include Delta South-Surrey Regional Greenway and Brunette Fraser Regional Greenway)</li> <li>• Update Regional Parks design standards as required</li> <li>• Update <i>Regional Parks Land Acquisition 2050</i> strategy with greenway lands</li> <li>• Initiate planning for new potential Regional Parks greenway routes (for example the Sea Island Regional Greenway and the Burnaby Lake South connection)</li> <li>• Develop policies and plans for incorporation of blue/green infrastructure in Metro Vancouver regional greenway segments</li> </ul> <p>OTHER METRO VANCOUVER DEPARTMENTS:</p> <ul style="list-style-type: none"> <li>• Include the Regional Greenways Network map and supporting policies in the updated Regional Growth Strategy, Metro 2050</li> <li>• Update language in Metro 2050 to use “Major Bikeway Network”</li> <li>• Include improved policy language in an updated regional growth strategy that continues support for greenways rights-of-way acquisition</li> <li>• Include greenway trails in utility project planning if appropriate</li> <li>• Identify opportunities for regional greenways within Metro Vancouver utility corridors</li> </ul>



<b>Build</b>	<ul style="list-style-type: none"> <li>• Secure tenure to Regional Parks greenway routes</li> <li>• Design Regional Parks greenway routes</li> <li>• Construct priority regional greenway segments located in regional parks</li> <li>• Identify opportunities for incorporation of blue green infrastructure in greenway segments during site planning and design process</li> </ul>
<b>Operate</b>	<ul style="list-style-type: none"> <li>• Operate and maintain Regional Parks' greenways</li> </ul>
<b>Educate &amp; Inform</b>	<ul style="list-style-type: none"> <li>• Publish Board adopted greenways plan online</li> <li>• Collaborate with TransLink on educational campaigns to promote utility and recreational cycling</li> <li>• Collaborate with TransLink and others to track and report on Regional Greenway Network expansion</li> </ul>
<b>Fund</b>	<ul style="list-style-type: none"> <li>• Investigate a Regional Parks greenway program with tax requisition funding</li> <li>• Explore Regional Parks Development Cost Charges (DCC) program to expand support for Regional Parks greenway development</li> <li>• Explore options for obtaining a proportion of regional allocation of Federal Gas Tax funding for regional greenway development</li> <li>• Seek available capital grants when available</li> </ul>



ROLE	TRANSLINK POTENTIAL FIVE YEAR ACTIONS
<b>Convene &amp; Collaborate</b>	<ul style="list-style-type: none"> <li>• Collaborate with TransLink on implementation where the Regional Greenway Network and Major Bike Network overlap</li> </ul>
<b>Promote &amp; Advocate</b>	<ul style="list-style-type: none"> <li>• Collaborate with Metro Vancouver on educational campaigns to promote utility and recreational cycling</li> </ul>
<b>Plan &amp; Policy</b>	<ul style="list-style-type: none"> <li>• Update regional transportation strategy</li> <li>• Include Regional Greenway Network in Transport 2050 plan</li> </ul>
<b>Operate</b>	<ul style="list-style-type: none"> <li>• Operate and maintain TransLink's regional greenways</li> </ul>
<b>Educate &amp; Inform</b>	<ul style="list-style-type: none"> <li>• Collaborate with Metro Vancouver and others to track and report on greenway network expansion</li> </ul>
<b>Fund</b>	<ul style="list-style-type: none"> <li>• Explore options for broadening active transportation grant program to include regional greenways and include Metro Vancouver in program</li> </ul>

ROLE	MUNICIPAL JURISDICTIONS POTENTIAL FIVE YEAR ACTIONS
<b>Convene &amp; Collaborate</b>	<ul style="list-style-type: none"> <li>• Provide a regional greenways representative to support ongoing communication, engagement and liaison</li> <li>• Explore partnerships with neighboring municipalities, Metro Vancouver, TransLink, the Province or others to facilitate planning, construction and operation of portions of the regional greenway network</li> <li>• Collaborate with adjacent jurisdiction on planning and development of cross-boundary greenway connections</li> <li>• Collaborate on development of regional greenways design guidelines if a need for this is identified</li> </ul>

<b>Plan &amp; Policy</b>	<ul style="list-style-type: none"> <li>• Update municipal land use, greenway, transportation or trail plans to reflect the network identified in the regional greenway plan as appropriate</li> <li>• Support inclusion of updated Regional Greenways Network and policy statements supporting network implementation in Metro 2050</li> <li>• Update capital plans to include municipal sections of the regional greenway network</li> <li>• Incorporate greenways in all relevant bylaw updates and revisions</li> <li>• Update municipal greenway design standards to align with regional standards if appropriate</li> <li>• Develop policies and plans for incorporation of blue/green infrastructure in regional greenway segments</li> <li>• Identify optimal greenway routes with private landowners through the development planning process where appropriate</li> <li>• Work with other regional jurisdictions to develop regional greenways operations and maintenance agreement(s) that defines roles and responsibilities as appropriate</li> </ul>
<b>Build</b>	<ul style="list-style-type: none"> <li>• Identify short, medium and long term priorities from the Regional Greenways Plan for implementation</li> <li>• Include greenway development in municipal capital projects where appropriate (for example, road widening)</li> <li>• Protect or acquire greenway corridor lands to expand the network</li> <li>• Plan, design and build greenway segments that meet the goals and objectives of the Regional Greenways Plan</li> <li>• Identify opportunities for incorporation of blue/ green infrastructure in greenway segments during site planning and design process</li> <li>• Use land use change levers to support the development of regional greenways through setback acquisition, public amenity funding, etc. as appropriate</li> <li>• Implement development bylaw requirements for provision of greenways along identified regional greenway network routes where appropriate</li> </ul>
<b>Operate</b>	<ul style="list-style-type: none"> <li>• Operate and manage municipal portions of the regional greenway network</li> <li>• Liaise with municipal operations staff to ensure greenway construction is done in a manner that facilitates efficient and effective maintenance</li> <li>• Plan for increases in operational budgets to accommodate new greenways</li> </ul>
<b>Fund</b>	<ul style="list-style-type: none"> <li>• Incorporate greenway funding estimates in amenity fees and other appropriate fees to fund regional greenway construction and trees/replanting of open space along greenway corridors</li> <li>• Identify high priority portions of the regional and local greenway network for inclusion in future capital plans</li> <li>• Explore options for grant funding from TransLink, the Province and others to support development of municipal portions of the Regional Greenway Network</li> </ul>
<b>Educate and Inform</b>	<ul style="list-style-type: none"> <li>• Collaborate with Metro Vancouver, TransLink and others to track and report on Regional Greenway Network expansion</li> </ul>

ROLE	ACTIONS REQUESTED OF OTHER GOVERNMENTS AND AGENCIES
<b>Promote &amp; Advocate</b>	<ul style="list-style-type: none"> <li>• Maintain and strengthen Provincial and Federal policy that supports improved public health through an active lifestyle and active transportation</li> </ul>
<b>Plan &amp; Policy</b>	<ul style="list-style-type: none"> <li>• Support strategic planning as well as detailed planning and design of regional greenway corridors where appropriate</li> <li>• Province to update active transportation policy and active transportation design guidelines</li> </ul>
<b>Build</b>	<ul style="list-style-type: none"> <li>• Ministry of Transportation and Infrastructure and other Provincial and Federal transportation infrastructure owners and operators construct portions of regional greenway network where aligned with regional transportation and infrastructure project</li> <li>• BC Ferries to support the linkage of Tsawwassen and Horseshoe Bay terminals to the regional greenway network</li> <li>• Vancouver International Airport to support the development of regional greenway segments identified in the Vancouver Airport Authority's YVR 2037 Master Plan and the Regional Greenway Plan</li> </ul>
<b>Operate</b>	<ul style="list-style-type: none"> <li>• Operate Provincial and Federal portions of the Regional Greenway Network where appropriate</li> </ul>
<b>Fund</b>	<ul style="list-style-type: none"> <li>• Maintain and strengthen Provincial and Federal capital grant programs that support the development of recreational greenways and utility cycle ways</li> <li>• Maintain and strengthen the Federal Gas Tax Fund</li> </ul>

ROLE	ACTIONS REQUESTED OF NGOs AND OTHER STAKEHOLDERS
<b>Advocate</b>	<ul style="list-style-type: none"> <li>• Promote and champion the concept and goals of the Regional Greenways Plan</li> </ul>
<b>Collaborate</b>	<ul style="list-style-type: none"> <li>• Support strategic network planning as well as detailed planning and design of regional greenway corridors</li> </ul>
<b>Develop Policy</b>	<ul style="list-style-type: none"> <li>• Release supportive policy statements related to regional greenways</li> </ul>
<b>Research</b>	<ul style="list-style-type: none"> <li>• Contribute to original research that demonstrates the value and need for regional greenways</li> <li>• Consider opportunities to support the tracking of plan implementation</li> </ul>



## 11 Tracking Performance

The primary goal of the Regional Greenway Plan is for the completion of the complete network by 2050. Regional service providers recognize that this is ambitious and will require an increased focus on the resourcing of the detailed planning and development of the missing components of the network.

Tracking progress on the development of the missing portions of the network is an important part of the implementation process. Stakeholders will need to identify the database which best reflects the current extent and quality of the Regional Greenways Network and determine how best to resource and manage the database to form an effective Regional Greenway Network implementation tracking tool. It is anticipated that due to the level of effort to update this database that status reports will be provided every 5 years.

In addition to tracking the completion of the greenways network, Metro Vancouver will also track the completion of major implementation milestones such as the adoption of plans, policies, or standards documents at the end of each 5 year implementation plan.



## 12 Appendix A: Definitions

**Ecosystem services:** These are the benefits people obtain from ecosystems.

**Ecosystem connectivity:** The physical and functional links between ecosystems that support biodiversity by allowing movement of species across the region.

**Green infrastructure:** The natural, enhanced, and engineered assets that collectively provide society with ecosystem services required for healthy living.

**Regional Greenway:** Regional greenways are linear corridors that contain multi-use trails which are for the most part physically separated from road traffic. They connect multiple regional parks, communities and other important natural areas and protect ecosystem services.

**Regional jurisdictions:** All government jurisdictions and agencies affiliated with Metro Vancouver, TransLink, municipalities, the Province of British Columbia and the Government of Canada.

**Regionally Important Natural Area:** The large natural areas protected primarily by government jurisdictions. They include regional parks, provincial parks, national parks, ecological reserves, wildlife management areas, private protected areas and large natural municipal parks.

**Important Destinations:** The regional facilities within communities that are highly sought after tourist or leisure destinations. They include museums, aquariums, national historic sites, cultural facilities or features, sports venues and scenic villages (e.g., Steveston).

**The Major Bike Network (MBN):** TransLink's cohesive, well-connected network of major bikeways. It connects urban centres, reinforces important high-volume local routes and serves longer-distance commuting and recreational trips. The MBN will:

- a. parallel the rapid transit network and provide high-quality connections to transit stations, urban centres and regional transportation gateways;
- b. consists primarily of Class 1 and 2 bikeways (see Table 7);
- c. be distinctly marked and identified through consistent design elements and a coordinated wayfinding system; and
- d. integrates with Metro Vancouver's Regional Recreational Greenway Network and existing inter-regional trails and bikeways.

**Class 1 Bikeway:** Is comfortable for all cyclists. These bikeways may be a neighbourhood street bikeway with extensive traffic calming & crossings at every major street, an off-street path, or a cycle track (on-street lane separated from traffic).

**Class 2 Bikeway:** Is comfortable for most cyclists. These bikeways may be a neighbourhood street bikeway with moderate traffic calming & crossings at most major streets, a bicycle lane, or a paved shoulder.

**The Regional Greenways Network (RGN):** The region's network of recreational greenways which support recreational walking, cycling, and, where appropriate, horse riding.

**Transportation cycling:** Cycling on the regional greenway and bike networks to commute, shop, work, or for other specific purposes.

**Recreational cycling:** Cycling on the regional greenway and bike networks for fun or exercise often with no specific destination.

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## **Greenways 2050**

### **Engagement Report—Phase 1**

July 2020



## Table of Contents

<b>1.0</b>	<b>Introduction.....</b>	<b>3</b>
<b>2.0</b>	<b>Summary .....</b>	<b>3</b>
<b>3.0</b>	<b>Engagement Process .....</b>	<b>3</b>
<b>4.0</b>	<b>Engagement Results.....</b>	<b>3</b>
<b>4.1.</b>	<b>October 3<sup>rd</sup> Stakeholder Workshop .....</b>	<b>3</b>
<b>4.2.</b>	<b>Goals: .....</b>	<b>4</b>
	<b>Proposed Goal 2: Protect existing natural areas and provide space for ecosystem restoration</b>	
	<b>along greenways and trails .....</b>	<b>5</b>
	<b>Proposed Goal 3: Provide Safe &amp; Scenic Routes.....</b>	<b>5</b>
	<b>Proposed Goal 4: Support a diversity of abilities and interests .....</b>	<b>6</b>
	<b>Proposed Goal 5: Promote regional economic development and tourism .....</b>	<b>7</b>
	<b>Proposed Goal 6: Collaboratively Implement the Plan.....</b>	<b>7</b>
<b>4.2.1.</b>	<b>Criteria .....</b>	<b>8</b>
<b>4.2.2.</b>	<b>Roles .....</b>	<b>9</b>
<b>4.3.</b>	<b>Multi-use Pathway Market Survey .....</b>	<b>10</b>
<b>4.3.1.</b>	<b>Introduction: .....</b>	<b>10</b>
<b>4.3.2.</b>	<b>Results: .....</b>	<b>10</b>
	<b>4.3.2.1. Awareness of Multi-Use Pathways.....</b>	<b>10</b>
	<b>4.3.2.2. Using Multi-Use Pathways.....</b>	<b>10</b>
	<b>4.3.2.3. Activities and Destinations .....</b>	<b>11</b>
	<b>4.3.2.4. Impressions of Multi-Use Pathways .....</b>	<b>11</b>
	<b>4.3.2.5. Multi-Use Pathway Improvements .....</b>	<b>11</b>
<b>4.4.</b>	<b>Draft Plan Technical Review .....</b>	<b>11</b>
<b>4.5.</b>	<b>Regional Parks Advisory Committee .....</b>	<b>13</b>

## **1.0 INTRODUCTION**

This document summarizes the results of the phase 1 engagement activities for the Regional Greenways 2050 update project. This report summarizes the results of engagement activities conducted between fall 2019 to spring 2020 and is a key supporting document for the presentation of a draft Regional Greenways 2050 to the Regional Parks Committee for review in July of 2020.

## **2.0 SUMMARY**

Metro Vancouver coordinated phase 1 of the engagement process for the Regional Greenways 2050 update in 2019 and 2020. This part of the engagement process included a stakeholder workshop attended by fifty-seven municipal and stakeholder representatives, a professional market survey on multi-use pathways sampling the opinions of 1479 regional residents, presentations to multiple regional advisory committees and a technical review of a draft plan developed following the October workshop.

This process found broad support for the plan update through all four engagement tools and identified thoughtful questions and valuable suggestions for improvements to the proposed draft policy. This feedback, greenway planning best practices research and data on the status of municipal greenway plans within the region was used to develop the draft Regional Greenways 2050 appended to this report.

## **3.0 ENGAGEMENT PROCESS**

The Metro Vancouver coordinated engagement process for the update of the Regional Greenways 2050 commenced in the fall of 2019 and concluded in spring 2020. It included a stakeholder workshop offered on October 3, 2019, a professional market survey on public attitudes to multi-use pathways, a technical review of draft plan materials developed as a result of the October workshop as well as presentations to the Regional Parks Advisory Committee in March and November of 2019 and the Environment Sub-Committee of Metro Vancouver's Regional Planning Advisory Committee September 2019. This report summarizes the feedback received at these engagement events.

## **4.0 ENGAGEMENT RESULTS**

### **4.1. October 3<sup>rd</sup> Stakeholder Workshop**

Metro Vancouver hosted a stakeholder workshop on October 3<sup>rd</sup>. The agenda included discussions on a draft planning framework which included proposed goals and criteria, maps of municipal greenway and multi-use trail routes as well as potential stakeholder plan implementation roles. A mix of stakeholders

from municipal jurisdictions, Crown agencies, and NGO's participated. Fifty-seven representatives accepted the invitation and provided feedback.

## 4.2. Goals:

Below is a summary of the discussion and feedback received on each of the goals. The goals are shown as was presented and the revisions made following input. Text in red indicates edits made during the workshop. Response reflects the wording after comprehensive review.

*Table 1: Goal 1 Workshop Feedback*

<b>Goal 1: Connect regionally important natural areas, communities and other destinations through a seamless system of recreational greenways and trails.</b>		
<b>Response: Goal 1: Connect nature - Connect people with regionally important natural areas and scenic views.</b>		
<b>Discussion Theme</b>	<b>Feedback</b>	<b>Response</b>
Connectivity	<ul style="list-style-type: none"> <li>Concern about "First mile" issues = connections from the front door to the regional greenway.</li> <li>Support for connecting parks and natural areas with greenways.</li> <li>Not just connectivity, but experience of natural area too; Importance of trail loops &amp; complete trips;</li> <li>Support for inclusion of First Nations in discussion</li> <li>Support for connections to neighboring regions.</li> </ul>	<ul style="list-style-type: none"> <li>Out of project scope. Identified as municipal role.</li> <li>Network connects regional parks and natural areas to each other.</li> <li>First Nations to be included in dialogue in future engagement</li> <li>Network makes key physical connections to neighboring regions.</li> </ul>
Importance	Questions about what makes a greenway route regionally significant.	Updated regional significance mapping criteria to reflect stakeholder feedback.
Equity & capacity	Questions about equity of access to greenways and trail capacity.	Network plan distributes routes relatively equally around region.
Strategic plan	Need a strategic plan for the region;	Greenways plan update project.
Active Transportation	How does the Regional Greenway network relate to Major Bikeway network and active transportation?	Addressed in plan.
Character & experience	Are greenways unique and does their character change?	Addressed in plan to extent possible.

## Proposed Goal 2: Protect existing natural areas and provide space for ecosystem restoration along greenways and trails

Table 2: Goal 2 Workshop Feedback

Goal 2: Integrate or enhance or prioritize <del>Protect</del> existing significant natural and heritage indigenous areas and look for opportunities for ecosystem restoration along greenways and trails, where appropriate.		
Response: Goal 2: Connect communities - Connect communities and regionally important destinations.		
Discussion Theme	Feedback	Response
Natural Systems & Connections	Supported expressed for integration of blue and green natural areas with greenways to connect larger natural areas.	Addressed in plan in general manner. More suited for site planning and design phase.
	Concern expressed about allowing people into sensitive ecosystems and utilities.	
Education / interpretation	Pondered the natural and cultural educational and interpretive opportunities for the regional greenway network.	Included in roles chapter.
Standards / Criteria	Support for more information on detailed design, planning and way finding standards.	Out of scope. Identified in implementation chapter as potential future action.
Other	Support for pilot projects or case studies to build the rational for greenways network.	Rational for regional greenways well established and reiterated in updated plan.

## Proposed Goal 3: Provide Safe & Scenic Routes

Table 3: Goal 3 Workshop Feedback

Goal 3: Provide Safe & Scenic Routes.		
Response: Goal 3: Protect - Enhance regional ecosystem connectivity by protecting natural areas and enhancing green space along greenways and trails.		
Discussion Themes	Feedback	Response
Connections & Accessibility	Discussion of connections and accessibility as proximity to where people live.	Network designed to support regional scale looping routes.
	Discussion of routes and loops.	
Scenic	Suggestion that safe and scenic language not compatible in the same goal - link scenic to tourism concept.	Added scenic language to updated goal 1.
Safety & Comfort	Broad discussion on the nature of safety on greenway trails and suggestion that comfort is a better term.	Updated language in goal 4 to include comfort language.

Active Transportation vs. recreation	General support for uncoupling of recreation and active transportation in plan; but, concern on achieving this when they are similar and both desirable?	Clarified role of recreational and utility cycling in plan. Included Major Bike Network on greenway network map.
Standards & design	Interest in aspects of greenway standards and design identified. Included: Signage, Traffic direction / one way trails, trail separation, trail identity, and enhanced routes.	Out of scope. Potential implementation actions.
Other	Support for leveraging co-benefits (i.e., natural area protection, active transportation, daylighting of streams. etc.) where possible.	Identified in draft plan.

## Proposed Goal 4: Support a diversity of abilities and interests

Table 4: Goal 4 Workshop Feedback

Goal 4: Support all ages and <del>diversity of abilities and interests</del> or all abilities, ages and interests.		
Response: Goal 4: Experience - Provide a diversity of greenway experiences that are comfortable for most ages and abilities.		
Discussion Themes	Feedback	Response
Ages, abilities & accessibility	Significant feedback on the language used to indicate greenways would be readily used by most ages & abilities.	Revised goal wording to reflect most current accessibility terminology for active transportation and utility cycling.
E-bikes & new technology	Interest expressed in issue of electric bike access to greenways.	No response. This question is outside the scope of the project. For future policy initiatives.
Interests & experiences	Significant feedback on language used to indicate greenways would support different types of users and length of trips.	Revised goal wording to better reflect intent of authors.
Support & safety	Discussion on the nature of safety including walking alone, gender based concerns, & remote locations.	Included clearer language on separation of trails from traffic in draft plan.
	Discussion on the nature of support or user needs. Lighting, benches & water fountains.	Detailed design elements are out of scope.
Other	Importance of collaboration highlighted.	Collaboration included in plan through goal 6 and implementation framework.

## Proposed Goal 5: Promote Regional Economic Development and Tourism

Table 5: Goal 5 Workshop Feedback

Goal 5: Promote regional economic development and tourism.		
Response: Goal 5: Economy - Support regional economic development and tourism.		
Discussion Themes	Feedback	Response
Supports inclusion	Saw a link to land development, human powered tourism and municipal economic development plans.	Conducted further research on subject which provided quantifiable support. Retained goal with minor text edits.
Questions inclusion	Didn't see a direct link to regional economic development.	See previous.
Active Transportation	Observed that Major Bikeway Network overlaps with recreational greenway network.	Minimized where possible in network. Acknowledged in draft plan.
Capacity	Concern about capacity of the recreational greenway network.	No response. Development of network will increase capacity.
Experience the Fraser	Support for inclusion of Experience the Fraser concept in plan.	Recognized in draft plan and included in network map.
Amenities, access & connectivity	Support for connection of important destinations, provision of access and inclusion of supporting amenities.	Network designed to connect key regional destinations. Details on access and amenities are out of scope.

## Proposed Goal 6: Collaboratively Implement the Plan

Table 6: Goal 6 Workshop Feedback.

Goal 6: Collaboratively Plan; Implement the Plan		
Response: Goal 6: Collaborate - Develop and implement the plan collaboratively.		
Discussion Themes	Feedback	Response
Collaboration, liaison & communication	Interest in better understanding the participants in greenway development and operations.	Plan establishes this in roles chapter.
	Support for use of existing, collaborative frameworks (e.g. TransLink has existing connections for this) in planning and development of network.	No response required.



	Importance of good internal communication within stakeholders identified.	No response - Internal communications responsibility of individual plan partners.
	Interest in better understanding how Metro Vancouver can support municipalities.	Described in roles and implementation chapters.
Private sector collaboration	Discussion on the mechanics of collaborating with the private sector.	Identified at high level in roles section.
Funding and tenure	Importance of prioritizing funding for greenways identified.	Identified in roles and implementation chapters.
	Importance of tenure over greenways for Operations and maintenance identified.	
Standards	Standards & wayfinding are important.	Identified as future action in implementation plan.
Leadership	Support for clarity on implementation leadership.	Addressed in updated draft plan.
Other	Address constraints of local geography	No response required – trail corridors are product of municipal trail plans
	Link plan to climate change.	Draft plan includes climate change context.
	Address electric bikes.	Electric bikes are out of scope due to project scale.
	Connect the recreational and the utilitarian.	Plan addresses the links between recreation and utility cycling.

#### 4.2.1. Criteria

A set of proposed filtering criteria was developed by the planning team to help identify which of the existing and proposed municipal and regional park greenway routes were regionally significant. To ensure the filtering criteria were right, workshop participants were offered an opportunity to provide feedback on the criteria in advance of the table top mapping exercise.

The following table reflects the criteria proposed for consideration at the workshop and the revised version contained in the draft plan shared during the technical review.

*Table 7: Regional Greenway Significance Criteria Workshop Feedback*

Number	Workshop Criteria & Participant Edits	Planning Team Response – Draft Plan Criteria
Criteria 1:	Connects regionally important natural areas, communities and destinations to each other.	Connects regionally important natural areas, communities and destinations to each other with a trail separated from vehicle traffic.
Criteria 2:	Connects two or more municipalities / adjacent regions directly or via bridges, ferries and tunnels.	Connects two or more adjacent municipalities / regions directly or via bridges, ferries and tunnels with a trail separated from vehicle traffic.
Criteria 3:	Located adjacent to regionally significant natural, cultural, & scenic values (e.g., marine headlands and beaches, Fraser River, mountains.)	Located adjacent to regionally significant natural, cultural, & scenic values (e.g., marine headlands and beaches, Fraser River, mountains.)
Criteria 4:	Enables recreational trips of varying lengths (diversity / variety of experiences).	Enables recreational trips of varying lengths and a diversity of experiences.

## 4.2.2. Roles

Workshop participants contributed to a discussion on a set of stakeholder roles presented by the planning team. The goal of the discussion was to update our collective understanding of the roles of the major recreational greenway stakeholders in the delivery of a regional greenway network and identify possible new roles.

The discussion on the presented roles identified a number of themes.

*Table 8: Roles Discussion Response*

Themes	Feedback	Response
Advocacy and Education	all stakeholders have a role in advocacy and education	Updated
Partnership and collaboration	All stakeholders have a role	Updated
Missing stakeholders	A list of stakeholders / agencies thought to be missing from process were identified.	The groups not currently involved will be included in next phase.
Funding	A toolkit providing relevant policies, mandates and guidelines and case studies is needed	Existing resources identified in draft plan.

## 4.3. Multi-use Pathway Market Survey

### 4.3.1. Introduction:

Metro Vancouver wanted to understand the opinions of regional residents as part of the update of the Regional Greenways 2050. The questions were formulated to:

- Determine if people are aware of multi-use pathways and how often they use them.
- Understand how people view multi-use pathways and how they use them.
- Understand if people value multi-use pathways.
- Gather information on people's priorities and needs.

A sample of 1,479 adult residents of Metro Vancouver was collected between November 20 and 29, 2019 online. This regional quota sample design ensured that each of five (5) broad sub regions could be reliably examined. The final sample was weighted to match the regional, age, and gender distributions of the 2016 census for Metro Vancouver. This sample carries a margin of error +/-2.5 percentage points 95% of the time. The final results were collated into a report which provides a high level overview and an in-depth analysis of the results.

### 4.3.2. Results:

#### *4.3.2.1. Awareness of Multi-Use Pathways*

**Three-quarters of residents are aware of at least one multi-use pathway in the Metro Vancouver region.** Awareness and accessibility are high among all subgroups and Metro Vancouver sub-regions. Residents of the South East sub-region, which consists of Surrey, Langley, and White Rock, are marginally less likely to be aware of, or feel they have nearby access to, multi-use pathways.

#### *4.3.2.2. Using Multi-Use Pathways*

**Usage of multi-use pathways in the Metro Vancouver region is high overall with 87% of respondents visiting at least once in the past year.** More frequent usage skews slightly towards 18-to-34 year olds. However, at least one-half of respondents use a multi-use pathway at least six times per year. Walking is the most common way to use and to travel to multi-use pathways. The pathway itself is typically the primary destination for the largest proportion of visitors across the region.

#### *4.3.2.3. Activities and Destinations*

**Most visitors to multi-use paths indicated that the path is their primary destination.** When visiting multi-use pathways 86% of people indicated they go to walk. The largest proportion of visitors (59%) indicated that they use the multi-use pathways to get exercise while one-half (50%) use them to travel to see scenic viewpoints or visit parks.

#### *4.3.2.4. Impressions of Multi-Use Pathways*

**The vast majority of residents (89%) consider multi-use pathways important, even some who do not themselves use them.** Women and residents living in apartments or condominiums are most likely to feel that multi-use pathways are very important. Residents enjoy getting exercise and traveling through nature away from traffic and noise and enjoying scenic views. There is also a social aspect among members of the community.

#### *4.3.2.5. Multi-Use Pathway Improvements*

**When asked to rank their top three priorities for improvements to multi-use pathways respondents indicated:**

- Linking large parks and scenic viewpoints to multi-use pathway network (47%)
- Closing the gaps in existing multi-use pathways (26%), and
- Adding new pathways (25%)

## **4.4. Draft Plan Technical Review**

A draft updated Regional Greenways 2050 was developed using the feedback received at the October 3<sup>rd</sup>, 2019 stakeholder workshop, the multi-use pathway market survey report, greenway planning best practices research and data on the status of municipal greenway plans within the region.

Metro Vancouver distributed it to municipal jurisdictions, other key agencies and stakeholders along with a questionnaire requesting feedback within 30 days. The object of the technical review was to test the draft planning framework, the proposed updated greenway network and identify additional implementation actions for inclusion in a subsequent complete draft plan which is being provided to the MVRD Board for review along with this report.

Fourteen municipalities, two NGO's, four jurisdictions, and one Metro Vancouver service provided feedback during the technical review process. Jurisdictions and stakeholders provided valuable feedback on draft plan distributed as part of the technical review. The following table summarizes the main points of feedback and how the planning team responded.

Table 9: Technical Review Feedback Response

Topic	Feedback	Planning Response
Regional Greenways Network and operational status maps	Site specific feedback about greenway alignment and operational status	Updated greenways database to reflect changes that were supported by mapping criteria and updated maps in draft plan.
Major Bike Network	TransLink's Major Bike Network should have a stronger profile in plan.	Enhanced profile of MBN in plan document and improved language including TransLink role.
Implementation Framework	Feedback on implementation actions from municipalities, other jurisdictions and NGO's	Completed the implementation framework chapter to reflect the reported actions in a general manner.
Implementation Framework	Questions about the governance and funding model that will facilitate the continued expansion and operation of the Regional Greenways Network	Restructured the draft plan to include new sections describing the current governance and funding model and better support the original work on jurisdiction and stakeholder roles.
Performance indicators	The question was raised about a plan implementation performance target and implementation tracking system.	The chapter on performance tracking was revised to include a long range target and guidance on developing and maintaining a tracking system collaboratively with TransLink and other stakeholders.
Planning and Design Standards	The question was raised about development of regional	A chapter was added to the draft plan listing the existing national, provincial and regional tools supporting planning,

	greenway design and planning specifications.	design and wayfinding communication for greenways.
		The plan was restructured to better define regional greenways through the description of greenway segment character types.
Regional Greenway Criteria		Revised text to clarify criteria section

## 4.5. Regional Parks Advisory Committee

Metro Vancouver presented the Regional Greenways 2050 update project to the Regional Parks Advisory Committee on March 11 and November 4<sup>th</sup> of 2019 for information, to confirm continued municipal support, and gather additional feedback. Committee members highlighted the importance of partnerships in greenway planning and development, the potential role of greenways in reducing greenhouse gas emissions, the need to consider the link between recreational cycling and utility cycling, the importance of capital funding and the need to promote the separation of greenway users from automobile traffic.

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To: Regional Parks Committee

From: Jamie Vala, Division Manager, Planning & Resource Management, Regional Parks  
Jeffrey Fitzpatrick, Division Manager, Design and Development, Regional Parks

Date: June 12, 2020 Meeting Date: July 15, 2020

Subject: **Regional Parks – State of the Assets Report for Buildings**

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**RECOMMENDATION**

That the Regional Parks Committee receive for information the report dated June 12, 2020, titled “*Regional Parks – State of the Assets Report for Buildings*”.

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**EXECUTIVE SUMMARY**

The development of an asset management plan for Regional Parks’ built assets is underway. The first step of that plan is to create an inventory and undertake condition assessments of the assets. A summary report of all built assets will be complete in late 2020.

In the interim, this report provides information on buildings. Buildings are the largest value asset group, representing about 40% of all regional parks assets by value. *The State of the Assets Report for Buildings* (Attachment 1) highlights and future condition assessments over the next 30 years. Estimated funding of \$2 to 2.8 million annually is needed for buildings. A more detailed study is now underway to identify a framework for prioritizing building expenditures, including buildings not needed to meet Regional Parks’ mandate. The results of this study will be shared with Regional Parks Committee in early 2021.

**PURPOSE**

To provide the Regional Parks Committee with a summary of the state of building assets in Regional Parks, including building condition, value and maintenance costs (Attachment 1).

**BACKGROUND**

At its April 26, 2019 meeting, the MVRD Board approved the *Asset Management for Regional Parks Policy* (Attachment 2). The policy established asset management principles and a framework to balance asset performance, risk and cost to support the long-term provision of the Regional Parks service.

As guided by the *Asset Management for Regional Parks Policy*, the first steps for asset management are to ensure the inventory of assets is up-to-date and the condition of assets is known. The asset inventory and condition information is being completed and will be compiled into a state of the assets report for the Regional Parks Committee and MVRD Board in late 2020.

The buildings component of the state of the assets report was identified as a priority in The 2020 *Regional Parks Committee Work Plan* and is provided as *Attachment 1: State of the Assets Report for Buildings*.



## **STATE OF THE ASSETS - BUILDINGS**

Regional Parks maintains 333 buildings with a total replacement value of \$85 million dollars. Of these, 123 are public use buildings that are directly part of the park visitor experience, ranging from washrooms and picnic shelters, to nature houses and concessions. Another 128 buildings are for operational use that support planning, maintenance, security and utilities for regional parks, ranging from office and workshops, to utility buildings and caretaker dwellings. The remaining 82 buildings are other uses, including those used by groups through license agreements, rental houses, and vacant buildings. Of the 333 regional parks buildings, seventeen buildings are designated municipal heritage buildings and another ten are on municipal heritage registries.

As identified in the *Asset Management for Regional Parks Policy*, the condition target for buildings in regional parks is a rating of poor or better, which equates a facility condition index range of 10% to 30%. Out of the 333 buildings maintained by Regional Parks, 33 buildings are currently rated as critical, a condition rating worse than poor, and 34 buildings are rated as poor

### **Next Steps**

A buildings study is underway which will establish levels of service and a decision-making framework in order to set priorities for building maintenance, replacements and new construction. The building study will also identify any buildings not needed to meet levels of service and the Regional Parks' mandate. The buildings study will include budget implications and will be brought forward to the Regional Parks Committee and MVRD Board for consideration in early 2021.

Staff will also use the state of the assets reporting and the building strategy to develop the asset management plan. As guided by the *Asset Management for Regional Parks Policy*, the asset management plan will outline risk mitigation strategies, including capital investments, operating and maintenance strategies, and emergency response strategies.

### **ALTERNATIVES**

This is an information report. No alternatives are presented.

### **FINANCIAL IMPLICATIONS**

This is an information report. There are no financial implications presented. Staff will be presenting an asset management plan in 2021, which will identify future expense to be considered during a future Regional Parks budget. Staff will report back in early 2021 with the results of the buildings study, including longer term financial implications. The buildings study will include a decision making framework to prioritize building expenditures

### **CONCLUSION**

*The State of the Assets Report for Buildings* summarizes the inventory, condition and replacement value of buildings in regional parks. The analysis highlights that current funding levels of approximately \$1.3 million annually are not sufficient to meet the building condition target of poor or better over the next thirty years. Estimated funding of \$2 to 2.8 million annually is needed to keep all Regional Parks buildings at a rating of poor or better. As a next step, a buildings study will be undertaken that will identify a framework for prioritizing building expenditures, including buildings

not needed to meet desired levels of service and the Regional Parks mandate. This information will be brought back to the MVRD Board for consideration in early 2021.

**Attachments** (39760585)

1. Regional Parks *State of the Assets for Buildings* report, June 12, 2020
2. *Asset Management for Regional Parks Board Policy*, April 26, 2019

39749198





# Regional Parks State of the Assets

Buildings 2020



## EXECUTIVE SUMMARY

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Regional Parks maintains 333 buildings at a total asset value of \$85 million. Buildings are the largest value asset group, representing over 40% of all regional parks assets by value. Buildings in regional parks both directly and indirectly support the park visitor experience, by providing amenities to the public such as washrooms and picnic shelters, as well as spaces for operational uses such as planning and maintenance.

Currently the average condition of buildings is rated as fair based on a Facility Condition Index of 6.8%. In five years, based on the current \$1.3 million average annual funding for buildings, this is expected to drop to a FCI of at 12.2% (poor). Over the 30-year horizon, projections show that funding of \$2 to \$2.8 million annually is required to keep the buildings at a rating of poor or better.

## CONDITION DEFINITIONS

Regional Parks will manage each built asset in accordance with the *Asset Management for Regional Parks Policy*. This includes clearly defined condition assessment metrics and targets. Regional Parks asset performance categories, key performance indicators, and targets are provided in the table below.

Performance Category	Performance Category Definition	Key Performance Indicator (KPI)	Performance Target
Condition	Condition of assets (excluding buildings)	Condition Score (see table below)	The performance target for condition score is 3 or better.
Condition (buildings)	Condition of building assets	Facility Condition Index (FCI)	The performance target for FCI is a condition score of 4 or better.

For all built asset classes, excluding buildings, Regional Parks will use a 1 to 5 condition scoring system in accordance with the general table below, specifics will vary by asset class. When condition information is not available, an age based remaining service life will be used as a proxy for asset condition.

Condition Score	Description
1 Very good	is new, OR has no apparent wear and no apparent defect(s).
2 Good	has wear and/or only minor defect(s) that do not detract from functionality. Repair not required.
3 Fair	is operational but has defect(s) more significant than minor, that do not detract from functionality. Long-term repair may be scheduled.
4 Poor	is operational but has defect(s) that affect functionality, OR has defect(s) that may result in loss of function and/or operation. Should be scheduled for major repair or replacement.
5 Critical	is not operational, OR is non-functional, OR is past the point of economic repair. Must be repaired, replaced, decommissioned, or removed.

For buildings, Regional Parks will use a scoring system in accordance with the general table below where:

$$\text{Facility Condition Index} = \frac{\text{Total cost of existing deficiencies}}{\text{Replacement cost}}$$

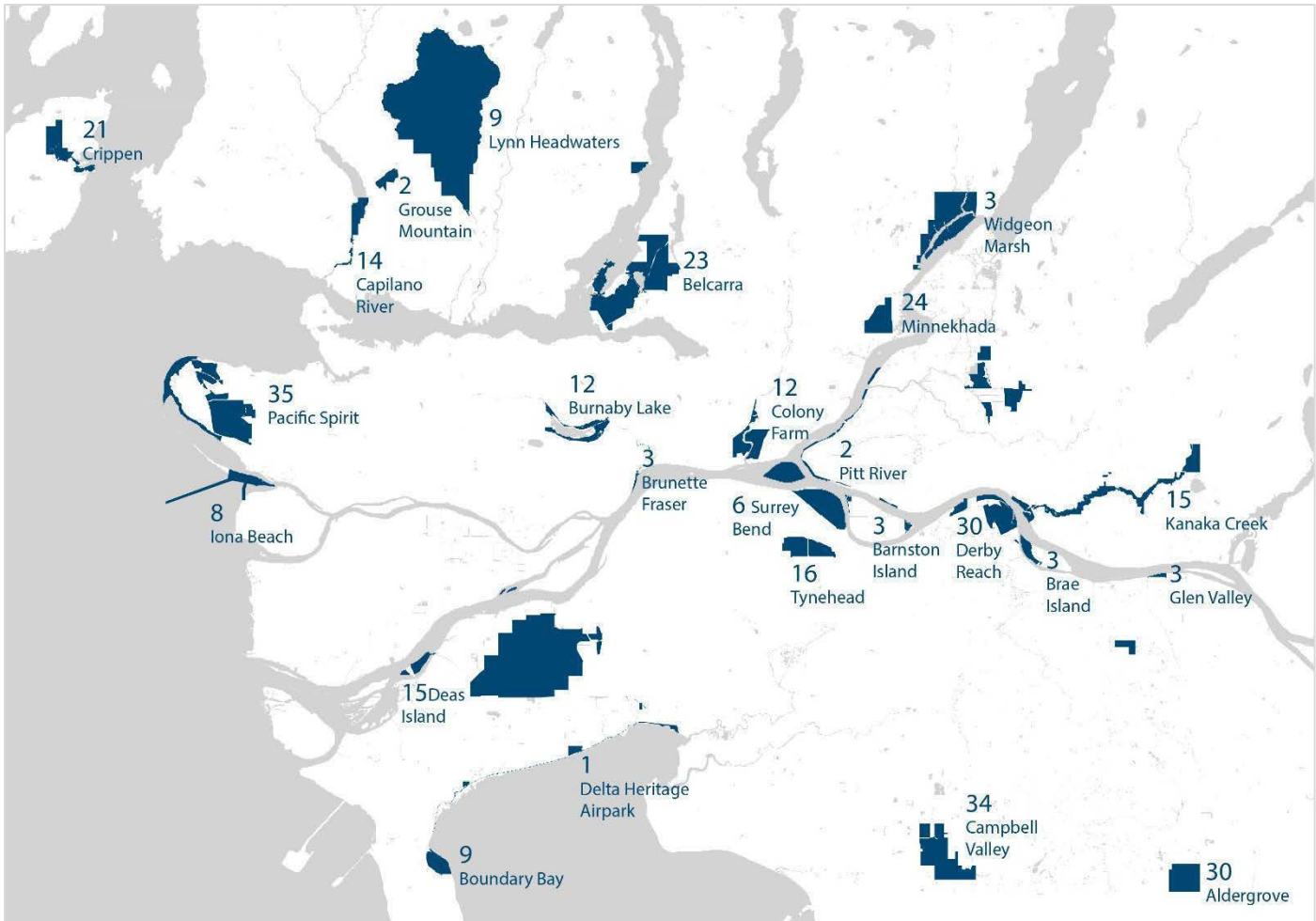
### Facility Condition Index Rating Scale

Very good 0-1%      Good 1-5%      Fair 5-10%      Poor 10-30%      Critical >30%

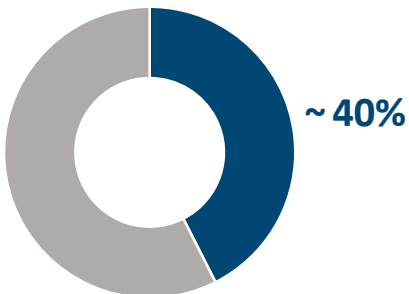




## BUILDINGS (MAINTAINED BY METRO VANCOUVER)



## INVENTORY + ASSET VALUE

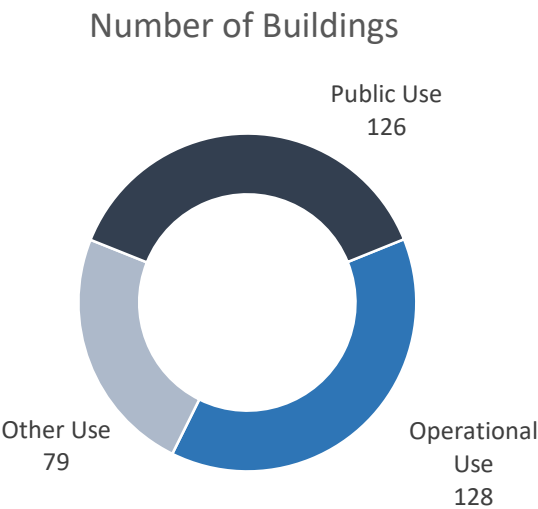


Building assets make up approximately 40% of the value of built assets in regional parks

Regional Parks maintains **333** Buildings with an asset value of **\$85 million**



# BUILDINGS BY GENERAL USE



**Public Use** are buildings that are directly part of the park visitor experience, ranging from washrooms and picnic shelters, to nature houses and concessions.

**Operational Use** are buildings that support planning, maintenance, security and utilities for regional parks, ranging from offices and workshops, to utility buildings and caretaker dwellings.

**Other Use** buildings include those used by licensees, rental houses and outbuildings, and vacant buildings.



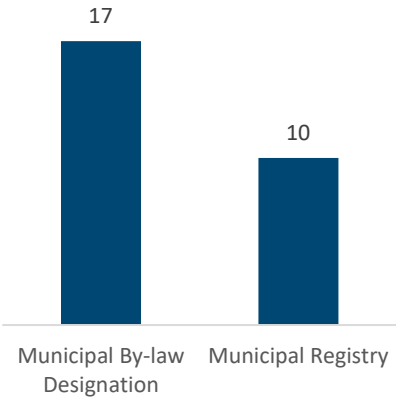
	Sq. M.	Asset Value
Public Use	6,340	\$28 M
Operational Use	8,110	\$19 M
Other Use	10,790	\$38 M
	25,240	\$85 M

# BUILDINGS BY DETAILED USE

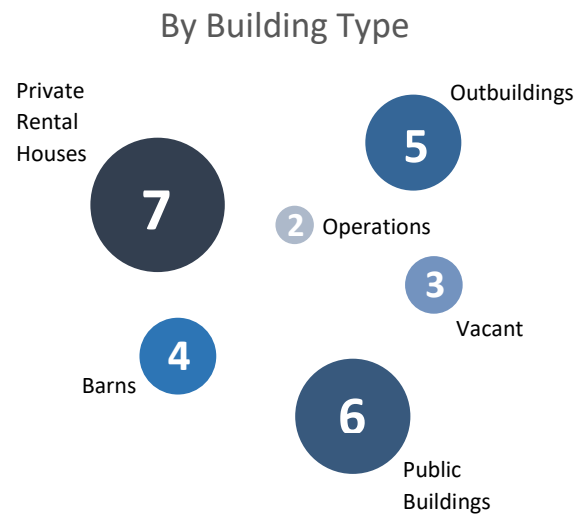
	Asset Value	Number of Assets	
Washroom	\$6.2 M	85	Public Use
Bookable Shelter	\$1.6 M	17	
Bookable Building	\$6.8 M	6	
General Public Use	\$0.3 M	6	
Vacant Display	\$0.3 M	4	
Concession/Washroom	\$6.9 M	3	
Bookable Building/Caretaker	\$4.8 M	2	
Nature House	\$0.7 M	2	
Nature House/Washroom	\$0.4 M	1	
Office/Washroom	\$0.1 M	1	
Operations	\$8.8 M	99	Operational Use
Office/Operations	\$4.2 M	11	
Office	\$2.6 M	7	
Caretaker	\$2.3 M	5	
Utility	\$0.4 M	5	
Caretaker/Operations	\$1.2 M	1	Other Use
Rental Outbuilding	\$5.8 M	26	
Rental House	\$12.5 M	20	
Vacant	\$12.9 M	20	
License to External Agency	\$6.1 M	12	



# HERITAGE BUILDING STATUS



27 buildings are identified as heritage

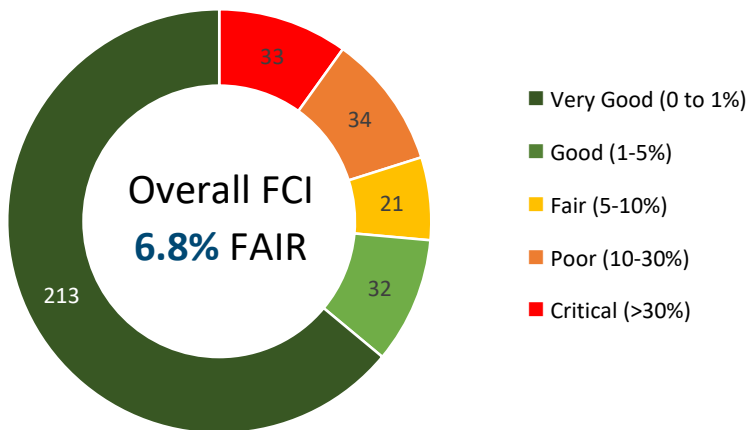


## Detailed Use Definitions

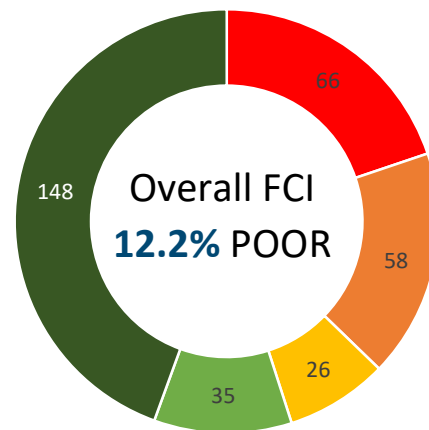
Bookable Building	Short term building rental (e.g. Cammidge House).
Bookable Shelter	Rentable shelter (e.g. picnic shelter, group camp).
Caretaker	Residential facility for a caretaker, including adjacent outbuildings.
Concession	Food service building.
General Public Use	Building or structure used by park visitors excluding other category types (e.g. non-bookable picnic shelters).
License to External Agency	Building used by a person, group, or groups through a license or lease agreement; long-term rentals that are not residential tenancies.
Nature House	Building or structure used to display educational materials and host educational events. Can include limited office space, but not as the predominant use.
Office	Building used by staff for meetings and office work tasks.
Operations	Building used by staff as a workshop and storage of equipment and materials.
Rental House	A house rented out as a residential tenancy.
Rental Outbuilding	An outbuilding rented out as part of a residential tenancy (e.g. barn, garage, etc.).
Utility	Building in which a utility system is operated (e.g. pump houses, electrical shed, chlorination sheds).
Vacant	Building or structure that is empty and not used for display purposes.
Vacant Display	Building or structure that is empty but valued for its role as display in the landscape. Often has heritage value.
Washroom	Washroom facility (e.g. pit toilets, flush toilets, etc.). Can include showers and/or change rooms.

## ASSET CONDITION (FACILITY CONDITION INDEX)

Current Building  
Condition (2020)



5 Year Forecast with  
Existing Funding



## AVERAGE CONDITION BY DETAILED USE

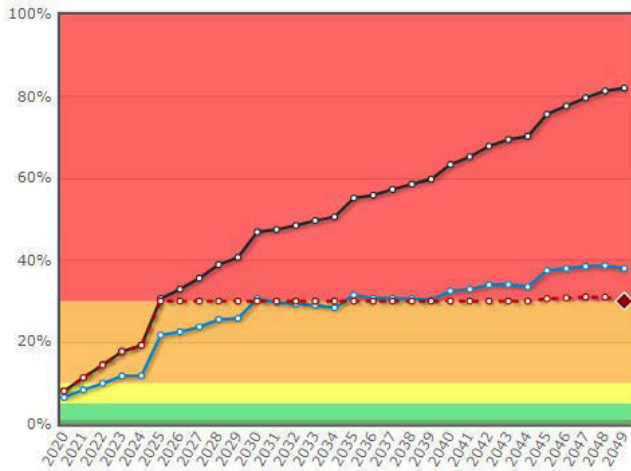
		2020	5 Year Forecast with Existing Funding
Public Use	Vacant Display	95%	153%
	General Public Use	12%	10%
	Office/Washroom	5%	23%
	Bookable Building/Caretaker	4%	7%
	Bookable Shelter	3%	13%
	Bookable Building	3%	5%
	Nature House	3%	30%
	Washroom	3%	4%
	Concession/Washroom	0%	0%
	Nature House/Washroom	0%	7%
Operational Use	Operations	7%	10%
	Office/Operations	6%	11%
	Caretaker	3%	5%
	Office	1%	10%
	Utility	0%	2%
	Caretaker/Operations	0%	1%
Other Use	Rental Outbuilding	25%	29%
	Vacant	23%	28%
	Rental House	5%	9%
	License to External Agency	2%	6%

## PROJECTED RENEWAL EXPENDITURE

Current average annual budget for buildings = **\$1.3 million**

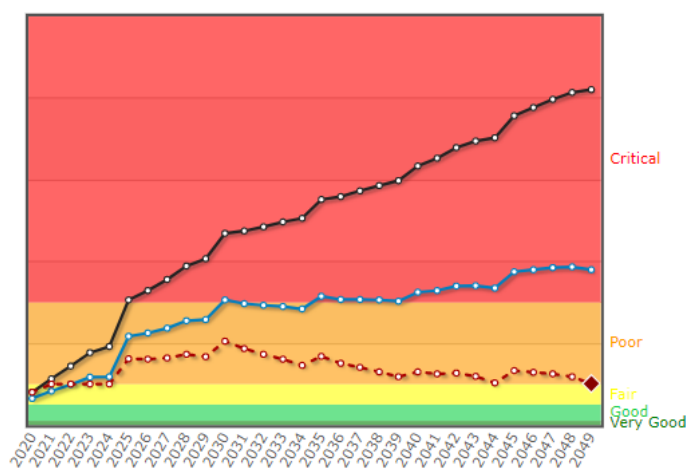
### 30-year Facility Condition Index Models

30% Facility Condition Index Target



Calculated average funding to maintain assets at a 30% target = **\$2.0 million**

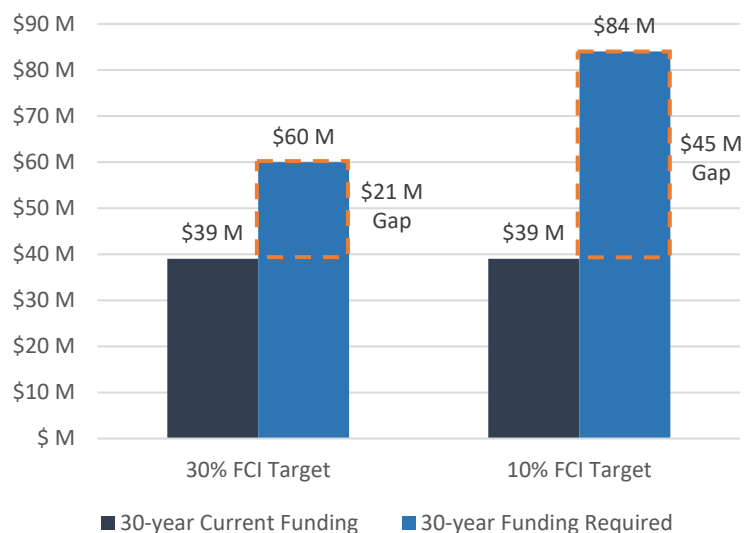
10% Facility Condition Index Target



Calculated average funding to maintain assets at a 10% Target = **\$2.8 million**

- Indicates the condition of buildings if no maintenance is done.
- Indicates the condition of buildings with an annual funding of \$1.3 M applied
- Indicates the condition of buildings with an annual funding set to achieve a specific FCI target by 2049.

### 30-year Funding Gap



Projected renewal expenditures include **+30%** for design work, permits, feasibility studies, archaeology, contingency, etc.



# BUILDINGS (MAINTAINED BY OTHERS)

These buildings are located on regional park land but are maintained by external groups through an agreement.



## Building Maintained by Others

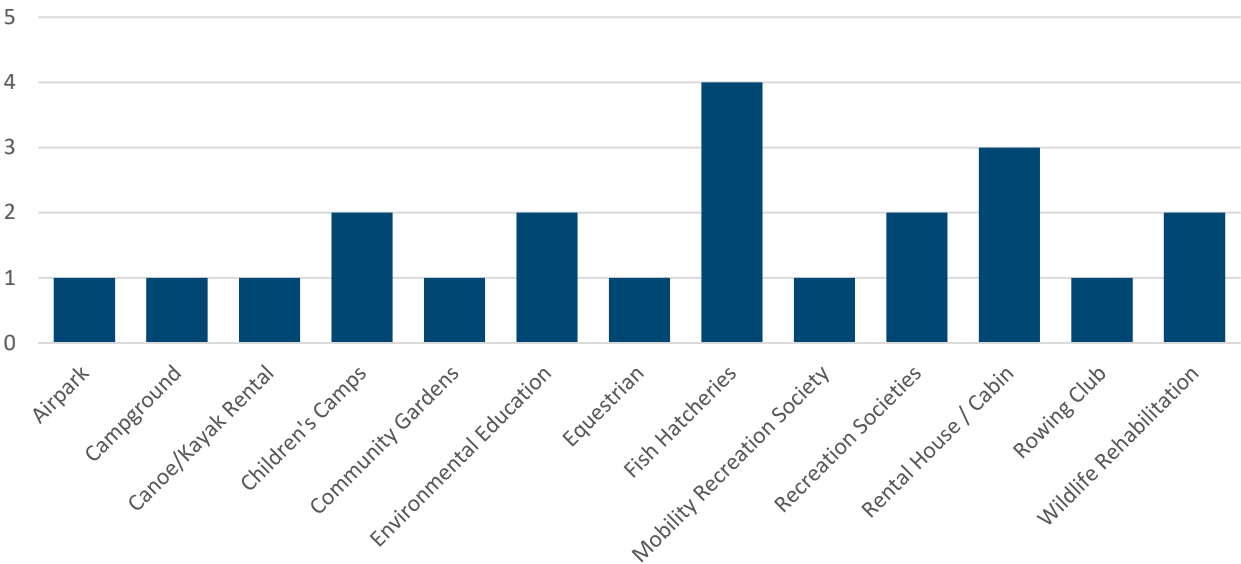
Uses are often complementary to Regional Parks’ mandate to protect natural areas and connect people to them, e.g. camps, fish hatcheries, wildlife rehabilitation, etc.

40

Non-MV Maintained Buildings within Regional Parks

\*small ancillary buildings not included

## TYPES OF BUILDINGS MAINTAINED BY OTHERS



## HERITAGE BUILDING STATUS

6

Buildings with Municipal By-law Designation Status



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**ASSET MANAGEMENT FOR REGIONAL PARKS**

Effective Date: April 26, 2019

Approved By: MVRD Board

**Policy No. FN-027**

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**PURPOSE**

To establish asset management principles and a framework that balances asset performance, risk, and cost in the provision of Regional Parks Service.

**POLICY**

Metro Vancouver Regional Parks manages a system of regional parks, regional greenways, ecological conservancy areas, and regional park reserves. Regional Parks' mandate is to protect natural areas and connect people to them; therefore, inherent to this *Asset Management Policy* is the need to systematically protect and monitor both natural and built assets.

This Policy outlines Metro Vancouver's commitment to manage Regional Parks assets in a manner that minimizes asset failure risks and impact to visitors, optimizes the life cycle value of assets to consistently meet asset performance targets, and enables integrated, evidence based decision making, to continuously provide quality regional park services and protect the natural areas.

**NATURAL ASSETS**

Natural assets, such as forests, wetlands, rivers and estuaries, provide ecosystem services which are the essential benefits that nature provides humans. These services support life, enhance security, and improve quality of life for humans and other organisms.

Natural assets such as wetlands, ponds, and restored forested or riparian areas can also be constructed to improve ecosystem function. Whether they are naturally occurring or they have been constructed, these assets must be operated and maintained. However, if managed appropriately, natural assets do not require replacement.

As the tools and methodologies for quantitatively assessing natural assets evolve, Regional Parks will determine how best to inventory and assess natural assets in order to ensure these assets can be managed in accordance with the principles set out in this Policy.

**BUILT ASSETS**

Built assets have been constructed/engineered to protect natural assets and enable people to connect to regional parks. For example, buildings, bridges, and trails help in the delivery of regional parks services, and retaining walls and barriers help protect natural assets.

## ASSET MANAGEMENT PRINCIPLES

The following principles guide the methodology for managing regional parks assets:

- a) Integrated: a comprehensive approach that examines the combined implications of managing all aspects of the asset life cycle. This includes interdependencies of assets or asset systems.
- b) Risk-based: manage asset risk relative to defined performance targets and consequence of asset failure, and focus expenditures and priorities on risk and associated cost and benefit.
- c) Sustainable: a long-term approach to estimating asset investment and activities, which will better enable assets to meet future challenges, including changing demographics, legislative requirements and technological, financial and environmental factors.
- d) Fiscally Responsible: activities and decisions aim to reduce asset ownership life cycle costs and meet defined asset performance targets.
- e) Systematic: a formal, consistent, repeatable and methodical approach to the management of assets.
- f) Innovative: continuous improvement in asset management by examining new tools, technologies, practices and solutions.

This Policy is applicable to the management of Regional Parks assets. Built asset classes include:

- |                             |                           |
|-----------------------------|---------------------------|
| 1. Recreational Facilities  | 6. Utilities              |
| 2. Buildings and Structures | 7. Roads and Parking Lots |
| 3. Trails                   | 8. Barriers               |
| 4. Land Protection          | 9. Signage                |
| 5. Bridges and Boardwalks   | 10. Park Fixtures         |

## ASSET DATA AND INFORMATION

To measure performance of regional parks built assets, Regional Parks will develop and maintain an asset registry with comprehensive and accurate asset data and information. Data will be organized in a structured manner so that it can be stored, analyzed and reported at an adequate level for different business needs. Integrity of the data shall be monitored, updated and maintained to provide accurate asset information.

The Regional Parks Asset Registry will include at a minimum, the following:

- Asset class
- Asset location (e.g. park, geospatial reference)
- Asset details (e.g. material, size, install / construction date)
- Asset identification (e.g. type, number, description)
- Consequence of asset failure



- Financial information (e.g. estimated replacement cost)
- Asset condition and estimated service life

## ASSET PERFORMANCE AND LIKELIHOOD OF FAILURE

Regional Parks will manage each built asset in accordance with clearly defined condition assessment metrics and targets. Condition information is used as an indicator of an assets' likelihood of failure. Regional Parks asset performance categories, key performance indicators, and targets are provided in the table below.

Performance Category	Performance Category Definition	Key Performance Indicator (KPI)	Performance Target
Condition	Condition of assets (excluding buildings)	Condition Score (see table below)	The performance target for condition score is 3 or better.
Condition (buildings)	Condition of building assets	Facility Condition Index (FCI)	The performance target for FCI is a condition score of 4 or better.

For all built asset classes, excluding buildings, Regional Parks will use a 1 to 5 condition scoring system in accordance with the general table below, specifics will vary by asset class. When condition information is not available, an age based remaining service life will be used as a proxy for asset condition. Condition information will be stored in the asset register at a level most practical to capture and maintain the condition data. Regional Parks will develop asset specific descriptions based on the table below to enable assignment of 1 to 5 condition scores for all built assets.

Condition Score		Description
1	Very Good	New or Excellent condition, no apparent defects.
2	Good	Asset is in good state of repair, possible minor defects that do not detract from functionality.
3	Fair	Asset is operational, but non-critical defects are apparent.
4	Poor	Asset requires replacement or major repair, functionality is affected and failure is possible.
5	Critical	Asset is past the point of economic repair, is defective, or non-functional, and should be replaced, repaired, decommissioned, or removed.

For the buildings asset class, Regional Parks will use Facility Condition Index (FCI), which is an industry standard infrastructure risk metric used to track condition performance of facilities and portfolios.

## ASSET CRITICALITY AND CONSEQUENCE OF FAILURE

Consequence of asset failure is considered in planning built asset replacement, rehabilitation, decommissioning, removal, operations and maintenance strategies as well as alternative risk mitigation strategies (e.g. emergency preparedness and response planning). High consequence assets

## BOARD POLICY

(e.g. buildings, bridges, utilities) have the potential for significant impact on services if they fail. Low consequence assets (e.g. split rail fence) will have low or no impact on services if they fail. As there is less tolerance to asset failure for high consequence assets, they will be monitored more frequently and have higher priority for asset inspection and improvement work than medium or low consequence assets. The information outlined in the table below will be considered to determine asset consequence of failure.

Consequence of Failure Criteria (Criticality)	
Health & Safety	Risk of injuries, illness, or death
Security	Protect site or people from external forces
Service Impact	Reduces Level of Service
Energy & Operational Savings	Impacts on energy use/operations and maintenance costs
Accessibility Opportunity	Appropriate time to improve access/universal design
Regulatory Requirement	Required by provincial or other legislation or regulation
Environmental Risk	Impacts to ecosystems

### ASSET RISK AND LIFECYCLE MANAGEMENT STRATEGIES

Managing risks associated to the assets is essential for maintaining expected Regional Parks service levels. Risk is the combination of likelihood and consequence of a failure event occurring:

$$\text{Risk} = \text{Likelihood} \times \text{Consequence}$$

Asset risk will be monitored to ensure that asset performance is within targets. When asset data and information indicates that an asset is failing to meet performance target(s), Regional Parks staff will identify the relative consequence if the asset fails, assess the risk and identify options to address the risk. Risk mitigation options could include asset replacement, rehabilitation, decommissioning, removal, modified operations and maintenance strategies as well as modified emergency preparedness and response planning.

In evaluating different options, economic, social, and environmental benefits will be considered for each option. Total asset life cycle costs including capital investment, expenditures related to operations and maintenance of the asset as determined by Regional Parks Levels of Service and decommissioning costs will also be considered.

Where infrastructure investment is required, Regional Parks will consider opportunities to address other needs or future requirements (e.g. improved capacity, accessibility, environmental stewardship, etc.) consistent with integrated infrastructure investment planning.

### LEVEL OF SERVICE

Levels of service describe the standard of service to be delivered to regional parks users based on parameters that reflect social, political, economic and environmental outcomes.

## BOARD POLICY

Regional Parks will define and quantify the levels of service within each asset class. These levels of service will be indicators of asset needs and be used for planning, operational resource management and investment decision making.

### ASSET MANAGEMENT PLAN

Regional Parks will have an *Asset Management Plan* to summarize asset performance data and information, including a summary of performance risks. The *Asset Management Plan* will be organized by asset class and will outline the risk mitigation strategies, including capital investments, operating and maintenance strategies and emergency response strategies. The *Asset Management Plan* will be updated on a regular schedule at a minimum of every 5 years.

### CONTINUOUS IMPROVEMENT

Regional Parks will examine, monitor, identify, and address asset management improvement opportunities to enhance asset management tools, technologies, and business practices. Staff will be properly trained to support asset management activities, from assessing asset condition to renewing assets to improve asset performance.

To: Regional Parks Committee

From: Mike Redpath, Director, Regional Parks

Date: July 8, 2020

Meeting Date: July 15, 2020

Subject: **Manager's Report – Regional Parks**

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### **RECOMMENDATION**

That the Regional Parks Committee receive for information the report dated July 8, 2020, titled "Manager's Report – Regional Parks".

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### **REGIONAL PARKS COMMITTEE 2020 WORK PLAN**

Attachment 1 to this report sets out the Regional Parks Committee Work Plan for 2020. The status of work program elements is indicated as pending, in progress, or complete. The listing is updated as needed to include new issues that arise, items requested by the Committee and changes in the schedule.

### **CARBON CREDITS FROM METRO VANCOUVER PARKS PROJECTS**

In 2019, Metro Vancouver achieved carbon neutrality in its corporate operations under the provincial Climate Action Revenue Incentive Program (CARIP). The corporation was able to balance its entire carbon footprint of 16,645 tonnes of carbon dioxide equivalents (tCO<sub>2</sub>e) with carbon credits from projects that reduce or avoid GHG emissions. This included four avoided forest conversion projects, as well as restoration activities at the Burns Bog Ecological Conservancy Area (BBECA).

Avoided forest conversion projects prevent the release of carbon sequestered on forested land acquired by Metro Vancouver that would otherwise have been purchased and developed by a private landowner or a developer. These projects generate a large amount of carbon credits in the year they are purchased as the development potential is eliminated and a smaller amount of credits for several years following the initial purchase as the forests continue to mature.

In 2019, Metro Vancouver acquired properties at Codd Wetland Ecological Conservancy Area (Thompson Mountain property) and Minnekhada Regional Park. The addition to Codd Wetland Ecological Conservancy Area, in particular, generated a large amount of carbon credits due to the size of the property and characteristics of the forest. Two properties acquired several years ago as additions to the Kanaka Creek Regional Park (the Grant Hill and Lane properties) also generated a small amount of carbon credits in 2019. In total, these four avoided forest conversion projects generated 11,758 tCO<sub>2</sub>e in carbon credits in 2019, the majority of which are attributable to the Codd Wetland ECA (Thompson Mountain) property.

A significant amount of carbon credits was also generated from the restoration of the Burns Bog Ecological Conservancy Area (BBECA) in Delta. The ecological restoration activities at the BBECA have been ongoing for over a decade in partnership with the City of Delta. The restoration has enhanced the ability of the Bog to sequester carbon and avoided the release of greenhouse gas emissions that would have occurred if the restoration hadn't taken place. Metro Vancouver worked with consultants to estimate and verify over 100,000 tonnes of greenhouse gas reductions associated with the restoration activities between 2008–2016.

Metro Vancouver and the City of Delta were able to claim carbon credits for the period 2012–2016, and those credits were shared equally due to the collaborative partnership on BBECA. Metro Vancouver was able to claim 29,834 tCO<sub>2</sub>e of these credits on its 2019 CARIP reporting.

### **REGIONAL PARKS – PARK MANAGEMENT PLANS**

At its June 17, 2020 meeting, the Regional Parks Committee requested staff report back with a list of Regional Parks' park management plans. Attachment 2 to this report lists the current regional parks, greenways, ecological conservancy areas, and reserves plans.

The purpose of a park management plan is to state the program, services, development, and conservation priorities for a regional park. Each plan establishes a long-term vision to guide a park over a 20+ year horizon. The plans provide management strategies for natural area protection and for the management and development of facilities for visitors to connect with, enjoy, be active in and learn about the environment.

### **REGIONAL TREE CANOPY**

At its June 17, 2020 meeting, the Regional Parks Committee requested staff report back with an update on the status of the Regional tree canopy.

In 2019, Metro Vancouver released a report titled [Regional Tree Canopy and Impervious Surfaces](#), which provided analysis of tree canopy cover and landscape imperviousness as indicators of ecological health. Tree canopy cover levels are reported out for the region, urban containment boundary, member jurisdiction, and by land use. The report also explores the relationship between tree canopy and residential density, and projects future canopy losses and the potential to offset these through tree planting.

### **Attachments (40248525)**

1. Regional Parks Committee 2019 Work Plan
2. Metro Vancouver Regional Parks – Park Management Plans

### **Reference**

[Regional Tree Canopy Cover and Impervious Surfaces, 2019](#)

## 2020 Regional Parks Committee Work Plan

Report Date: July 8, 2020

## Priorities

1 <sup>st</sup> Quarter	Status
Land Acquisition Annual Update	Completed
Natural Resource Management Framework	Completed
Pacific Parklands Foundation Agreement	Completed
Colony Farm Regional Park Sheep Paddocks Trail Opening	Completed
Regional Parks Visitor Satisfaction Survey Report	Completed
Regional Parks Naming, Renaming, and Dedications Policy	Completed
Catching the Spirit Youth Society Contribution Agreement	Completed
Land Acquisition Bylaw 735 Amendment	Completed
Aldergrove Regional Park Development Update	Completed
Widgeon Marsh Regional Park Development Update	Completed
2 <sup>nd</sup> Quarter	
Regional Parks Public Programming Strategy	Complete
Delta Nature Reserve (At Burns Bog) Land Transfer	Complete
Regional Parks Annual Report for 2019	Completed
Tynehead Regional Park – Restoration/Compensation MOTI Agreement	Completed
External Agency Reporting – Delta Heritage Air Park & Pacific Parklands Foundation	Completed
Widgeon Marsh Regional Park Development Update	Completed
Regional Parks Capital Development Update	Completed
Climate 2050 Road Map – Nature & Ecosystems Update	Completed
Campbell Valley Regional Park Management Plan Update	Completed
3 <sup>rd</sup> Quarter	
Burnaby Lake Regional Park – Agreement with the City of Burnaby	In Progress
Regional Parks Permitting Framework	In Progress
Review/Renew Park Association Contribution Agreements	In Progress
Delta Nature Reserve Management Plan Initiation	Pending
Grouse Mountain Regional Park Management Plan Implementation Update	Pending
Pacific Parklands Foundation Update	Pending
Regional Parks Committee Tour of Regional Parks	Pending
Review Transit & Active Transportation to Regional Parks	Pending
Widgeon Marsh Regional Park Development Update	Pending
4 <sup>th</sup> Quarter	
Regional Parks 30-year Financial Framework	Pending
Brunette Fraser Greenway Sapperton Development	Pending
Campbell Valley Regional Park Management Plan Update Adoption	Pending
Regional Parks Buildings Asset Inventory & Analysis/Plan	Pending
External Agency Reporting – Delta Heritage Air Park & Pacific Parklands Foundation	Pending
Regional Greenways Strategy	Pending
Regional Parks Annual Budget and 5-year Financial Plan	Pending
Regional Parks Park Partnership Program Review	Pending
Regional Parks Regulation Amending Bylaw	Pending
Regional Parks State of Assets Report	Pending
Widgeon Marsh Regional Park Development Update	Pending

Status = Pending, In Progress or Completed



June 22, 2020

### Metro Vancouver Regional Parks – Park Management Plans

The purpose of a park management plan is to state the program, services, development, and conservation priorities for a regional park. Each plan establishes a long-term vision to guide a park over a 20+ year horizon. The plans provide management strategies for natural area protection and for the management and development of facilities for visitors to connect with, enjoy, be active in and learn about the environment.

Alternative documents provide a partial range of the framework and guidance found in a complete park management plans.

Regional Parks	Management Plan (Y/N)	Alternative	Date
Aldergrove Regional Park	Y		2013
Barnston Island Regional Park	N		
Belcarra Regional Park	Y		1985
Boundary Bay Regional Park	Y		1996
Brae Island Regional Park	Y		2005
Burnaby Lake Regional Park	N	A draft management plan from 1999 exists but was not Board approved	
Campbell Valley Regional Park	Y	2020 draft plan; estimated 2020 approval	1989
Capilano River Regional Park	Y		1977
Colony Farm Regional Park	N	Land Use Study	1995
Crippen Regional Park	N	A draft management plan from 1988 exists but was not Board approved	
Deas Island Regional Park	Y		1988
Derby Reach Regional Park	Y		1999
Glen Valley Regional Park, Two-bit Bar	N		
Grouse Mountain Regional Park	Y		2018
Iona Beach Regional Park	N		
Kanaka Regional Park	Y		2004
Lynn Headwaters Regional Park	N		
Minnekhada Regional Park	N		
Pacific Spirit Regional Park	Y		1991
Surrey Bend Regional Park	Y		2010
Thwaytes Landing Regional Park	N		
Tynehead Regional Park	Y		2004
Widgeon Marsh Regional Park	Y		2019

Regional Greenways	Management Plan (Y/N)	Alternative	Date
Brunette-Fraser Regional Greenway	Y		2001
Delta South Surrey Regional Greenway	N	Draft concept plan from 2004 exists, but was not Board approved	2002
North Alouette Regional Greenway*	N		
Pitt River Regional Greenway	N	Concept Plan	2005
Seymour River Regional Greenway*	N		

\* These greenways are substantially operated by other agencies

Regional Reserves	Management Plan (Y/N)	Alternative	Date
Blaney Bog Regional Park Reserve	N		
Fraser Islands Regional Park Reserve	Partial	Management Plan exists for Douglas Island but not for Don or Lion Islands	1999

Ecological Conservancy Areas	Management Plan (Y/N)	Alternative	Date
Burns Bog Ecological Conservancy Area	Y		2007
Codd Wetland Regional Conservancy Area	N		