

**GREATER VANCOUVER REGIONAL DISTRICT
BYLAW NUMBER 1183, 2013**

A Bylaw to Amend Greater Vancouver Regional District Regional Board and Committee
Remuneration Bylaw Number 1057, 2007

WHEREAS the Board of Directors of the Greater Vancouver Regional District has adopted "Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007"; and

WHEREAS the Board of Directors of the Greater Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007";

NOW THEREFORE the Board of Directors of the Greater Vancouver Regional District, in open meeting assembled, enacts as follows:

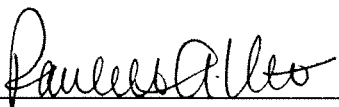
1. "Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007" is hereby amended as follows:
 - a) In Schedule A (Salary Remuneration) by deleting Schedule A in its entirety and replacing it with attached Schedule A.
 - b) In Schedule B (Remuneration for Attendance at Qualifying Meetings), Position 4 (committee members who are not Board members) by deleting the phrase "This does not apply to attendance at sub-committee meetings of select and standing committee meetings."
 - c) In Schedule C (Qualifying Meetings) by deleting Schedule C in its entirety and replacing it with attached Schedule C.
 - d) In Schedule D (Payment of Expenses) by deleting Schedule D in its entirety and replacing it with attached Schedule D.
2. This bylaw shall be cited as "Greater Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1183, 2013".

READ A FIRST, SECOND AND THIRD TIME this 25 of January, 2013.

RECONSIDERED, PASSED AND FINALLY ADOPTED this 25 of January, 2013.



Greg Moore, Chair



Paulette A. Vetleson, Corporate Secretary

**Schedule A to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Salary Remuneration

General Provisions:

1. The median of the gross salaries of the mayors in the GVRD will be determined every 3 years ("3 Year Cycle"). The first 3 Year Cycle will commence in the year 2013.
2. The 2013 median gross salary will be calculated using information obtained from the 2012 *Statements of Financial Information* [RGH1] produced by each municipality in the GVRD pursuant to the *Financial Information Act* R.S.B.C. 1996 c. 140 and will include all of the mayors' remuneration including salary, any taxable benefits, the 1/3 non-taxable allowance and any transportation/vehicle allowance.
3. For year 2 of the 3 Year Cycle, the 12 month *Vancouver Consumer Price Index* for the preceding calendar year will be applied to the median gross salary calculated during the first year of the 3 Year Cycle and the rates adjusted accordingly.
4. For year 3 of the 3 Year Cycle, the 12 month *Vancouver Consumer Price Index* for the preceding calendar year will be applied to the year 2 adjusted median gross salary and the rates adjusted accordingly.
5. Rates established during any year will be retroactive to January 1 of that year.

Position:

Annual Salary:

- | | |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Board chair | An amount equivalent to 75% of the median of the gross salaries of the mayors in the GVRD as calculated pursuant to the General Provisions above. |
| 2. Board vice chair | An amount equivalent to 50% of the sum paid to the Board chair. |
| 3. alternate Board chair and alternate Board vice chair | An amount equivalent to 6% of the sum paid to the Board chair. |
| 4. electoral area A director | An amount equivalent to 14.5% of the sum paid to the Board chair. |

**Schedule C to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Qualifying Meetings

The following will be considered qualifying meetings for the purposes of determining entitlement to remuneration for attendance as provided for in section 4 of this bylaw:

1. meetings, workshops and strategic planning sessions of the Board to which all Board members have been invited;
2. meetings of a select or standing committee of which they are a member;
3. meetings of a subcommittee of a select or standing committee of which they are a member;
4. public information meetings and public hearings where the Board appoints a panel;
5. Courts of Revision for the lists of electors and parcel tax rolls for the Electoral Area of the GVRD to which they are appointed;
6. meetings of other outside organizations where the Board member has been appointed by the Board to represent the GVRD provided no other payment is received from such organizations;
7. meetings of other outside organizations (excluding courses, conventions, seminars, workshops and conferences) where the Board member has been nominated by the Board to serve on the outside organization's board or governing body, and where meeting attendance and associated expenses have been approved by the Board at the time of nomination;
8. such other meetings on the business of the GVRD as authorized by the Board chair within the Board approved budget;
9. except as set out in sections 10 and 11 below, courses, conventions, seminars, workshops and conferences ("Events") where:
 - a) the Event falls within the mandate of a select or standing committee or subcommittee ("committee");
 - b) there are sufficient funds in the budget allocated to the committee for Events to pay the remuneration;
 - c) the committee has passed a resolution supporting remuneration for attendance and identifying the recommended attendee(s); and
 - d) the Board chair authorizes the remuneration for the recommended attendee(s).
10. Events attended by Board chair, Board vice chair and electoral area director where there are sufficient funds within the Board approved budget for Events.
11. Where remuneration for attendance at Events will exceed a board approved budget, a request for remuneration for attendance at an Event must be made to the board and the board may pass a resolution authorizing remuneration for attendance at an Event.

**Schedule D to Greater Vancouver Regional District Regional Board and Committee
Remuneration Bylaw Number 1057, 2007**

Payment of Expenses

General Provisions:

1. Travelers are expected to minimize expenses and travel time such as overnight stays wherever possible based upon the particular circumstances of their travel.
2. The lowest available fares applicable or appropriate to particular itineraries shall be sought and bookings shall be made as far in advance as possible.
3. Where commercial transportation is authorized and used, travelers will make their own travel arrangements and may use travel agencies of their choice.
4. Taxis, shuttles and local transportation services are alternative means of transportation for short local trips.
5. Travelers must complete their own travel expense claim forms.
6. A summary of travelers' travel expenses will be posted on the Metro Vancouver website.

Position:

1. Payment to Board and committee members for expenses incurred:
 - a) in attending courses, conventions, seminars, workshops and conferences as approved by the Board chair;
 - b) in attending a meeting on the business of the GVRD as approved by the Board chair

Payment:

- a) Travel time to and from a particular destination at .5% of the Board chair's annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
- b) Meals and incidentals based on Treasury Board of Canada Secretariat, Appendix C – Allowances (Canada & USA) and Appendix D – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
- c) Actual and reasonable out-of-pocket expenses for hotel accommodation and registration fees as applicable.
- d) Mileage based on Canada Revenue Agency's (CRA - Revenue Canada) acceptable non-taxable mileage rates. This does not apply to attendance at qualifying meetings within the GVRD.
- e) Air travel based on the following:
 - i. The standard for air travel is economy class.
 - ii. Where continuous air travel exceeds nine hours, the traveler may choose:
 - a) to travel economy class; or
 - b) to travel business/executive class, if available; or

- c) to travel economy class with scheduled arrival being an extra day ahead of the business purpose of the travel, in which case the traveler will be paid for the extra day the meeting rate of .5% of the Board Chair’s salary notwithstanding section a) above.

“continuous air travel” starts at the scheduled departure time of flight, and ends with the arrival at destination or with an overnight stop or layover equivalent to an overnight stop.

- f) Rail travel based on the following:
 - i. The standard for rail travel is the next highest class after the full economy class.
- g) Taxis, shuttles and local transportation services based on receipts for actual and reasonable out-of-pocket expenses including gratuities.

2. Payment to Board members who have been nominated by the Board to other outside organizations and where meeting attendance outside GVRD boundaries and associated expenses have been approved by the Board at the time of nomination

- a) Travel time to and from a particular destination at .5% of the Board chair’s annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
- b) Meals and incidentals based on Treasury Board of Canada Secretariat, Appendix C – Allowances (Canada & USA) and Appendix D – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
- c) Actual and reasonable out-of-pocket expenses for hotel accommodation, and registration fees as applicable.
- d) Mileage based on Canada Revenue Agency’s (CRA - Revenue Canada) acceptable non-taxable mileage rates.

3. Payment to Board and committee members for hosting

Actual and reasonable expenses for hosting meals and refreshments.

4. Payment for expenses for Board members

1/3 of payments will be paid as an allowance for expenses incurred incidental to discharging duties.