

**GREATER VANCOUVER REGIONAL DISTRICT
ELECTORAL AREA SUB-COMMITTEE**

Minutes of the Regular Meeting of the Greater Vancouver Regional District (GVRD) Intergovernmental and Administration Committee - Electoral Area Sub-Committee held at 9:07 a.m. on Monday, September 23, 2013 in the 2nd Floor Café East, 4330 Kingsway, Burnaby, British Columbia.

PRESENT:

Chair, Director Maria Harris, Electoral Area A
Vice Chair, Director Tim Stevenson, Vancouver (arrived at 9:12 a.m.)
Director Brenda Broughton, Lions Bay (arrived at 9:11 a.m.)
Director Heather Deal, Vancouver
Director Mae Reid, Coquitlam
Director Barbara Steele, Surrey

ABSENT:

Director Deb Walters, Pitt Meadows

STAFF:

Greg Smith, Director, Information Technology and Emergency Management and Electoral Area A Manager, Corporate Services
Janis Knaupp, Assistant to Regional Committees, Board and Information Services, Corporate Services

1. ADOPTION OF THE AGENDA

1.1 September 23, 2013 Regular Meeting Agenda

It was MOVED and SECONDED

That the Electoral Area Sub-Committee:

- a) amend the agenda by adding:
 - i. on-table Item 5.2 Attachment 2 – Correspondence dated August 22, 2013 from Maria Harris, Electoral Area A Director, addressed to Greg Moore, Metro Vancouver Board Chair, regarding the request for Metro Vancouver’s endorsement of a proposed University Endowment Lands incorporation study;
 - ii. under Other Business, Item 7.1 November Meeting Date; and
- b) adopt the agenda for its regular meeting scheduled for September 23, 2013 as amended.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 April 3, 2013 Regular Meeting Minutes

It was MOVED and SECONDED

That the Electoral Area Sub-Committee adopt the minutes of its regular meeting held April 3, 2013 as circulated.

CARRIED

3. DELEGATIONS

No items presented.

4. INVITED PRESENTATIONS

No items presented.

5. REPORTS FROM COMMITTEE OR STAFF

5.1 Barnston Island Dike Technical Assessment Report

Report dated September 16, 2013 from Eric Aderneck, Senior Regional Planner, Planning, Policy and Environment, presenting the technical work recently completed on the assessment of the physical condition of the Barnston Island dike and reiterating concerns and opposition relating to the proposed transfer of the dike from the Province to Metro Vancouver.

9:11 a.m. Director Broughton arrived at the meeting.

9:12 a.m. Director Stevenson arrived at the meeting.

It was MOVED and SECONDED

That the Board reiterate to the Province opposition to the proposed transfer of the Barnston Island Diking District to Metro Vancouver until the Province has fully addressed all the physical and legal issues associated with the diking facility.

CARRIED

5.2 Request for UEL Governance Review

Report dated September 16, 2013 from Greg Smith, Director of Information Technology and Emergency Management and Electoral Area A Manager, Corporate Services, responding to the request from the University Endowment Land Community Advisory Council for a governance review of their portion of the Electoral Area A.

On-table correspondence dated August 22, 2013 titled "Request for Metro Vancouver Endorsement of Proposed University Endowment Lands Incorporation Study" is retained with the September 23, 2013 Electoral Area Sub-Committee agenda.

It was MOVED and SECONDED

That the Board direct staff to write a letter to both the University Endowment Lands Community Advisory Council and the Minister responsible stating that Metro Vancouver has no objection to a governance study to review the governance structures on the Point Grey Peninsula.

CARRIED

5.3 Electoral Area Governance in Other BC Regions

Report dated August 27, 2013 from Jason Smith, Regional Planner, Planning, Policy and Environment, responding to a request from the Intergovernmental and Administration Electoral Area Sub-Committee at its meeting of April 3, 2013, for information on how Electoral Areas are governed and managed in other BC regions.

It was MOVED and SECONDED

That the Electoral Area Sub-Committee receive for information the report dated August 27, 2013, titled "Electoral Area Governance in Other BC Regions".

CARRIED

5.4 Manager's Report

Report dated August 26, 2013 from Greg Smith, Director of Information Technology and Emergency Management and Electoral Area A Manager, Corporate Services, updating the Intergovernmental and Administration Electoral Area Sub-Committee on: the Sub-Committee's 2013 Workplan; Montizambert Wynd water services; changes to Port Metro Vancouver Letters Patent; Pitt Lake garbage service; Greater Vancouver Water District Water Rates for Members and Non-Members Policy' and Electoral Area citizen outreach.

Discussion ensued about the Committee's 2013 Workplan.

Request of Staff

Staff was requested to add to the 2013 Electoral Area Sub-Committee Programs and Priorities, as directed by Committee at its April 3, 2013 meeting, completion of a report on the history of why the individual Electoral Area A communities remain unincorporated, mechanisms by which boundary adjustments can be carried out, and interest that Metro Vancouver has in Electoral Area A.

In response to questions, members were informed about:

- Staff efforts on a nuisance bylaw to address such issues as derelict buildings
- Community positions, technical aspects and financial considerations related to the Montizambert Wynd water supply issue
- Electoral Area A communications and outreach efforts

A comment was offered about where property encroaches on Port Metro Vancouver land, consideration should be given to include, in a lease option, moving toward achieving compliance. Members were informed that it is hoped Port Metro Vancouver will be able to offer leases before the end of 2013.

It was MOVED and SECONDED

That the Electoral Area Sub-Committee receive for information the report dated August 26, 2013, titled "Manager's Report".

CARRIED

6. INFORMATION ITEMS

No items presented.

7. OTHER BUSINESS

7.1 November Meeting Date

Members discussed attendance at the November 6, 2013 Committee meeting.

Request of Staff

Staff was requested to reschedule the November 6, 2013 Electoral Area Sub-Committee meeting due to a lack of quorum.

8. RESOLUTION TO CLOSE MEETING

No items presented.

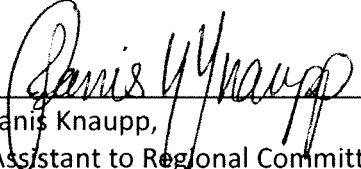
9. ADJOURNMENT/TERMINATION

It was MOVED and SECONDED

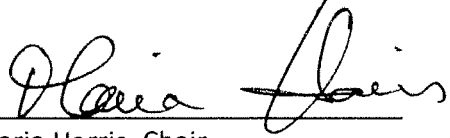
That the Electoral Area Sub-Committee conclude its regular meeting of September 23, 2013.

CARRIED

(Time: 10:10 a.m.)



Janis Knaupp,
Assistant to Regional Committees



Maria Harris, Chair