

Greater Vancouver Sewerage and Drainage District

4730 Kingsway, Burnaby, British Columbia, Canada, V5H 0C6

Environmental Regulation and Enforcement,

Tel 604-432-6200 Fax 604-436-6707

Information Sheet - Licence Application – Storage Facility

This Information Sheet is provided to assist you in the preparation of an application for a Licence in accordance with the Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw No. 181, 1996, as amended by Bylaw No. 183, 1996. To satisfy the requirements of the Bylaw and to assist Metro Vancouver, Environmental Regulation and Enforcement with the processing of your application, the following is required.

A. Application Form

The applicant should supply as much detail as possible. To ensure prompt processing of the application, every effort should be made to submit a complete application.

Section 6: List all types and maximum quantities of municipal solid waste and Recyclable Material that will be expected on site at any one time, by weight. Be specific.

Section 20: Within 15 days from the date of signing the application, the applicant shall post for 30 days a signed copy of the application at a conspicuous place near the proposed site of discharge.

This information is required to adequately assess the application. Further details, if necessary, may be requested.

Section 7: If the applicant is not the owner of the property a signed letter from the owner indicating that he or she is aware of and approves the proposed use of the property must also accompany the application, along with information on how to contact the owner.

Section 9 and 15: Locate these on the site plan.

C. Site Plan

A signed and dated site plan must be submitted. The site plan must clearly identify the site boundary, buildings, approximate locations of existing and new works, site entrance, a scale (e.g. 1:2000) and north arrow. A drafted site plan, if available, is preferred.

D. Application Fee

An application fee of \$1000 is payable to the Greater Vancouver Sewerage and Drainage District. Applications will not be considered complete unless accompanied by this fee.

E. Title Search

The applicant shall submit with the application a search of the legal description of the property in respect of which the application is made, certified by the applicant to have been done no earlier than 30 days prior to the date of application. The search shall contain a legible copy of the Certificate or Certificates of Title for the property.

F. Survey

A copy of a legal survey plan with the subject property outlined in red so as to easily identify the site shall be submitted. If any questions arise out of the survey or title search the applicant may be required to submit to the Solid Waste Manager such further material or explanation as he requires.

G. Publishing

This Bylaw may require that a copy of the application be published in area newspapers or that notice be served on persons who may be adversely affected by the granting of a Licence. Any requirement under this section will be made known after a completed application has been received by Metro Vancouver, Environmental Regulation and Enforcement.

January 25, 2008