



Sustainable Region Initiative Task Force Terms of Reference 2006

The Sustainable Region Initiative (SRI) is a standing committee of the Greater Vancouver Regional District (GVRD) Board which provides advice and recommendations to the GVRD Board on issues connected to the Sustainable Region Initiative.

The Sustainable Region Initiative Task Force's mandate is to provide political oversight to the SRI, comprising: corporate activities, regional mandates and partnership initiatives. Other matters which may arise related to the Sustainable Region Initiative would fall under the mandate of this Task Force.

As activities of the SRI are well underway, in accordance with previous decisions by the GVRD Board, the SRI Task Force will:

- Review and monitor the work program assigned to the Task Force and make recommendations to the GVRD Board, as necessary, on any changes in program scope and priorities;
- Consider staff reports on the SRI and make recommendations to the GVRD, GVSDD, GVWD and GVHC Board, as necessary, on the appropriate actions;
- At its discretion, hear and consider public delegations on matters within the scope of the Task Forces' purview and, where appropriate, make recommendations to the appropriate Board arising out of such delegations;
- Pursue matters referred to the Task Force by the GVRD, GVSDD, GVWD and GVHC Boards and report back to that Board expeditiously, as required.

In carrying out these responsibilities, the Task Force may provide advice, guidance or direction to staff as to the scope and priority of work to be carried out, including new tasks to be undertaken. However, where such direction represents a sufficiently significant change in the previously approved work program, or a significant expenditure of funds, or runs contrary to the advice of professional staff, the Task Force shall refer the matter to the Board, with appropriate recommendations, for decision by the GVRD Board.

The Task Force Chair, or in the absence of the Task Force Chair, the Task Force Vice-Chair will usually be the chief spokesperson on matters of public interest within the task force's purview. Some issues may be of such public profile that it will be appropriate for the Board Chair or Vice Chair to be the chief spokesperson; on technical matters or where the status is still at the staff proposal level, the CAO/Commissioner or senior staff may be the appropriate chief spokesperson. Where necessary and practical, the Board Chair, the Task Force Chair and the CAO/Commissioner (or vice-chairs and deputy) will confer to determine the most appropriate course of action.

The CAO will assign a 'duty manager' to the Task Force. The duty manager will be responsible for coordinating agendas and be the principal point of contact for Task Force members.

Task Force Meetings

The Task Force will meet at intervals it determines to be appropriate, in consultation with the duty manager and Corporate Secretary. A quorum of 50% plus one of the Task Force membership is required to conduct Task Force business.

Relationship with Other Board Committees

Matters considered by the Sustainable Region Initiative Task Force may involve projects or programs which are to be considered by other committees. Similarly, matters considered by other committees may have relevance for the Sustainable Region Initiative Task Force.

The duty manager will attempt to keep the Task Force apprised of reports or initiatives with such implications. Every effort should be made to maintain a streamlined and efficient process, but where it is appropriate for the Task Force and a committee to make joint or parallel recommendations to Boards, the duty managers, in consultation with the two chairs, will so arrange.

Task Force Membership

The Chair, Vice Chair, and members are appointed by the Chair of the GVRD Board of Directors and membership.