

**METRO VANCOUVER REGIONAL DISTRICT  
BOARD OF DIRECTORS**

**INAUGURAL BOARD MEETING**

**November 16, 2018**

**9:00 A.M.**

**28<sup>th</sup> Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia**

**A G E N D A**

**A. OATH OF OFFICE**

**1. Administration of Oath of Office for the Board of Directors**

*Designated Speaker:* Honourable Judge John Milne.

**B. ELECTION**

**1. Election of Board Chair**

*Designated Speaker:* Chris Plagnol, Corporate Officer

**2. Election of Board Vice Chair**

*Designated Speaker:* Board Chair

**3. Election of Alternate Board Chair and/or Alternate Board Vice Chair**

*Designated Speaker:* Board Chair

*Note: In the event the elected Board Chair or Vice Chair is not a member of the Greater Vancouver Water District and/or the Greater Vancouver Sewerage and Drainage District, an Alternate Board Chair or Alternate Board Vice Chair must be separately elected for that District.*

**C. 2019 MEETING SCHEDULE**

**1. 2019 Schedule of Regular Board Meetings**

**D. ADJOURNMENT/CONCLUSION**

That the Board adjourn/conclude its inaugural meeting of November 16, 2018.

*Note:*

- *When you arrive at the meeting, please check in and then select your seat at the board table. This will be your seat for your term.*

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To: MVRD Board of Directors

From: Chris Plagnol, Corporate Officer

Date: November 8, 2018 Meeting Date: November 16, 2018

Subject: **2019 Schedule of Regular Board Meetings**

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**RECOMMENDATION**

That the MVRD Board receive for information the schedule of regular board meetings, as follows:

## a) Meeting Dates

- Friday, December 7, 2018
- Friday, January 25, 2019
- Friday, February 22, 2019
- Friday, March 29, 2019
- Friday, April 26, 2019
- Friday, May 24, 2019
- Friday, June 28, 2019
- Friday, July 26, 2019
- Friday, October 4, 2019
- Wednesday, October 23, 2019 (Budget Workshop)
- Friday, November 1, 2019
- Friday, November 29, 2019 (Inaugural Meeting)
- Friday, December 13, 2019

## b) Meeting Place and Time

Metro Vancouver Boardroom, 28<sup>th</sup> Floor, 4730 Kingsway, Burnaby BC, at 9:00 a.m., unless otherwise specified on the Metro Vancouver public notice board, the Metro Vancouver website, and the respective agenda.

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**PURPOSE**

To provide the Board with its 2019 schedule of regular board meetings.

**BACKGROUND**

The Board *Procedure Bylaw* requires the Corporate Officer to provide the Board with an annual schedule of regular board meetings for the upcoming year, including the date, time and place of the meetings.

Board meetings are to be held according to this schedule unless otherwise determined by Board resolution. In addition to the *regular* meetings on this schedule, *special* board meetings may be added, as necessary. This report is being provided to the Board for information.

This report brings forward the meeting schedule for 2019 and the conclusion of 2018.

## **BOARD MEETING SCHEDULE**

To accommodate the business of the Board, regular board meetings have been scheduled on a Friday at the end of each month (with some exceptions). Scheduling the Board meetings on Friday avoids meeting conflicts with municipal council meetings, and holding such meetings at the end of the month accommodates standing committee meetings which are generally scheduled during the first two weeks of the month.

Furthermore, the meeting schedule takes into consideration statutory holidays, conferences and conventions for elected officials (FCM, UBCM and LMLGA), and other regional events.

## **Public Notice**

For the purposes of public notice, this schedule will be made available on the Metro Vancouver website and the public notice board.

## **ALTERNATIVES**

This is an information report. No alternatives are presented.

## **FINANCIAL IMPLICATIONS**

Board meeting expenses and remuneration have been allocated in the annual budget.

## **SUMMARY / CONCLUSION**

Pursuant to the Board *Procedure Bylaw*, an annual schedule of regular board meetings for 2019 has been prepared. The schedule establishes regular meetings on a monthly basis, usually on Fridays, in order to support the Boards' business, and accommodate committee meetings and other events. Notwithstanding the regular schedule, additional special meetings may be scheduled, if needed.

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