METRO VANCOUVER REGIONAL DISTRICT
ELECTORAL AREA COMMITTEE

REGULAR MEETING

October 7, 2020
9:00 AM
28th Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia

A G E N D A¹

1. ADOPTION OF THE AGENDA

1.1 October 7, 2020 Regular Meeting Agenda
That the Electoral Area Committee adopt the agenda for its regular meeting scheduled for October 7, 2020, as circulated.

2. ADOPTION OF THE MINUTES

2.1 June 10, 2020 Regular Meeting Minutes
That the Electoral Area Committee adopt the minutes of its regular meeting held June 10, 2020, as circulated.

3. DELEGATIONS

4. INVITED PRESENTATIONS

5. REPORTS FROM COMMITTEE OR STAFF

5.1 2021 – 2025 Financial Plan Overview
Verbal Update
Designated Speakers:
Jerry W. Dobrovolny, Chief Administrative Officer and Dean Rear, General Manager of Financial Services/Chief Financial Officer


¹ Note: Recommendation is shown under each item, where applicable.
5.3 Pitt Lake Barge Cleanup Event
   Verbal Update
   Designated Speaker:
   Tom Pearce, Electoral Area Planner, Regional Planning and Housing Services

5.4 Manager’s Report
   That the Electoral Area Committee receive for information the report dated September 30, 2020, titled “Manager’s Report”.

6. INFORMATION ITEMS

7. OTHER BUSINESS

8. BUSINESS ARISING FROM DELEGATIONS

9. RESOLUTION TO CLOSE MEETING
   Note: The Committee must state by resolution the basis under section 90 of the Community Charter on which the meeting is being closed. If a member wishes to add an item, the basis must be included below.

10. ADJOURNMENT/CONCLUSION
    That the Electoral Area Committee adjourn/conclude its regular meeting of October 7, 2020.

Membership:

McCutcheon, Jen (C) - Electoral Area A
Hocking, David (VC) - Bowen Island
Belenkie, Neil - Belcarra
Hardwick, Colleen - Vancouver
Mandewo, Trish - Coquitlam
McLaughlin, Ron - Lions Bay
Patton, Allison - Surrey
Wang, James - Burnaby

41278065
METRO VANCOUVER REGIONAL DISTRICT
ELECTORAL AREA COMMITTEE

Minutes of the Regular Meeting of the Metro Vancouver Regional District (MVRD) Electoral Area Committee held at 9:04 a.m. on Wednesday, June 10, 2020 in the 28th Floor Committee Room, 4730 Kingsway, Burnaby, British Columbia.

MEMBERS PRESENT:
Chair, Director Jen McCutcheon, Electoral Area A
Vice Chair, Councillor David Hocking, Bowen Island*
Mayor Neil Belenkie, Belcarra*
Councillor Trish Mandewo, Coquitlam*
Mayor Ron McLaughlin, Lions Bay*
Councillor Allison Patton, Surrey*
Councillor James Wang, Burnaby*

MEMBERS ABSENT:
Councillor Colleen Hardwick, Vancouver

STAFF PRESENT:
Marcin Pachcinski, Division Manager, Electoral Area and Environment, Regional Planning and Housing Services
Jerry W. Dobrovolny, Chief Administrative Officer
Janis Knaupp, Legislative Services Coordinator, Board and Information Services

1. ADOPTION OF THE AGENDA

1.1 June 10, 2020 Regular Meeting Agenda

It was MOVED and SECONDED
That the Electoral Area Committee adopt the revised agenda for its regular meeting scheduled for June 10, 2020 as circulated.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 February 5, 2020 Regular Meeting Minutes

It was MOVED and SECONDED
That the Electoral Area Committee adopt the minutes of its regular meeting held February 5, 2020 as circulated.

CARRIED

*denotes electronic meeting participation as authorized by Section 3.6.2 of the Procedure Bylaw
3. **DELEGATIONS**
   No items presented.

4. **INVITED PRESENTATIONS**
   No items presented.

5. **REPORTS FROM COMMITTEE OR STAFF**

   5.1 **Electoral Area A COVID-19 Impacts and Responses**
   Report dated May 22, 2020 from Marcin Pachcinski, Division Manager, Electoral Area and Environment, Regional Planning and Housing Services, providing the Electoral Area Committee with a summary of the main impacts from and responses to the coronavirus (COVID-19) pandemic on Electoral Area A services and communities.

   **It was MOVED and SECONDED**
   That the Electoral Area Committee receive for information the report dated May 22, 2020, titled “Electoral Area A COVID-19 Impacts and Responses”.

   **CARRIED**

   5.2 **Electoral Area A Reserve Funds – Use of Discretionary Reserves**
   Report dated May 22, 2020 from Marcin Pachcinski, Division Manager, Electoral Area and Environment, Regional Planning and Housing Services, providing background information regarding Electoral Area A Reserves and potential uses for the Discretionary Reserves, and seeking Board direction in preparing the Electoral Area Services five-year financial plan.

   Members discussed the Province’s Request for Proposals for a University Endowment Lands (UEL) services, structure and governance study and the proposal to maintain discretionary reserves in the event of a governance change. Members suggested staff identify potential implications to the Electoral Area Service in a timely manner to facilitate discussions with the Province.

   **It was MOVED and SECONDED**
   That the MVRD Board:
   a) receive for information the report dated May 22, 2020, titled “Electoral Area A Reserve Funds – Use of Discretionary Reserves”; and
   b) direct staff to consider maintaining sufficient Electoral Area A Discretionary Reserves to fund the Electoral Area Services function for a minimum of three years as part of the preparation of the Electoral Area Services five-year financial plan.

   **CARRIED**

   5.3 **Manager’s Report**
   Report dated May 22, 2020 from Marcin Pachcinski, Division Manager, Electoral Area and Environment, Regional Planning and Housing Services, updating the...
Electoral Area Committee on the Port of Vancouver’s new recreational dock guidelines, the grant application for emergency support services training, and the Committees’ 2020 Work Plan.

Request of Staff
Staff was requested to forward an email link to Electoral Area Committee members in relation to the Port of Vancouver’s new recreational dock guidelines as presented in the report dated May 22, 2020 titled "Manager's Report".

Members were informed about the unsuccessful grant application to fund training for emergency support volunteers in Electoral Area A.

Request of Staff
Staff was requested to explore provincial funding opportunities to support training for Electoral Area A volunteers as part of relief efforts related to the coronavirus (COVID-19) pandemic, and to report back to the Electoral Area Committee.

It was MOVED and SECONDED
That the Electoral Area Committee receive for information the report dated May 22, 2020, titled “Manager’s Report”.

CARRIED

6. INFORMATION ITEMS
No items presented.

7. OTHER BUSINESS
In response to a request, members were updated on the status of fire service options and cost study for Howe Sound and Barnston Island presented in the Committee’s Work Plan.

8. BUSINESS ARISING FROM DELEGATIONS
No items presented.

9. RESOLUTION TO CLOSE MEETING
No items presented.
10. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED
That the Electoral Area Committee conclude its regular meeting of June 10, 2020.

CARRIED
(Time: 9:39 a.m.)

__________________________________________       ____________________________
Janis Knaupp,                                          Jen McCutcheon, Chair
Legislative Services Coordinator

39515653 FINAL

Electoral Area Committee
To: Electoral Area Committee
From: Heather McNell, General Manager, Regional Planning and Housing Services
Date: September 30, 2020
Meeting Date: October 7, 2020
Subject: 2021 - 2025 Financial Plan – Electoral Area A Service

RECOMMENDATION

EXECUTIVE SUMMARY
The 2021 - 2025 Metro Vancouver Financial Plan has been prepared following direction received at the June 5, 2020 Metro Vancouver Board Budget Workshop. This has resulted in a three-year action plan that maintains the goals and objectives of Metro Vancouver while using key financial tools to minimize the impact on the ratepayers of the region.

The Electoral Area A Service provides local government administration, planning, building inspection and emergency services to residents of the Electoral Area. The 2021 Work Plan focuses on completion of on-going initiatives such as the zoning bylaw review and bringing forward recommendations from 2020 studies.

The 2021 - 2025 Financial Plan for the Electoral Area A reflects a substantial reduction in project costs over the previous year while continuing to reduce long-term reliance on reserve funds to smooth the tax requisition rate. Over the next five years, operating programs are decreasing by $102,487, or an average of 2.4% per year.

PURPOSE
To present the 2021 - 2025 Financial Plan for the Electoral Area A Service for consideration by the Committee.

BACKGROUND
Metro Vancouver’s annual budget process includes the development of detailed annual budgets and the updating of five-year financial plans for each of the four Metro Vancouver legal entities (Metro Vancouver Regional District, Metro Vancouver Housing Corporation, Greater Vancouver Water District and Greater Vancouver Sewerage and Drainage District).

On June 5, 2020 a Metro Vancouver Board Budget Workshop was held with the objective to seek direction for the preparation of the 2021 - 2025 Financial Plan. The workshop outlined the principles that guide the work of Metro Vancouver as an organization, the current 2020 - 2024 Financial Plan,
the implications of the COVID-19 pandemic, the tools that can be used to make budget adjustments, and a proposed approach for the 2021 - 2025 Financial Plan.

Staff proposed leveraging the supported tools to create a short-term action plan that would lessen the upward pressure on household impact for 1-3 years. A short-term action plan would enable strategic goals and objectives to be maintained. If larger or more long-term adjustments are desired, a re-evaluation of long-term plans such as the Metro Vancouver Housing Plan, Climate 2050, or the Liquid Waste Management Plan would be required. Since an annual budget is approved, this approach will allow for adjustments to be made each year as conditions change based on market changes and other factors. The use of the tools will aim to avoid making severe changes that cannot be easily corrected in the short-term. Overall, the short-term action plan approach was supported.

This report focuses on the Electoral Area A Service and presents the 2021 annual budget and the updated five-year plan for the years 2021 to 2025 for committee consideration.

ELECTORAL AREA A SERVICE
The Electoral Area A Service comprises Electoral Area A, the unincorporated area within Metro Vancouver, and provides local government planning, building inspection and emergency services to residents of Electoral Area A.

The Electoral Area A Service initiatives planned over the next five years are guided by direction provided in the Board Strategic Plan, specifically:

- Support the efforts of members in developing complete, livable and healthy communities.
- Enhance relationships between Metro Vancouver and other orders of government, First Nations, adjacent regional districts, and key stakeholders.
- Build resilience in communities to prepare for and adapt to changing physical and environmental conditions.

WORK PLAN PERFORMANCE INDICATORS
High level performance indicators have been developed across the organization to evaluate trends, determine key actions for the coming year, and to assist in long-term planning. The 2021 Work Plan for Electoral Area Service is presented in this report. Within the Electoral Area Work Plan, two performance indicators have been developed and are being tracked. These include:

- Number of public meetings and engagement events;
- Number of visits to the Electoral Area A website.

The trend in these performance measures suggests the number of public meetings and engagement events are higher in years when new planning initiatives requiring public consultation are undertaken (e.g. official community plan, zoning bylaw review). Since 2015, Electoral Area A website visits have remained above 10,000 hits per year and are expected to remain steady in coming years.

CONTINUOUS IMPROVEMENT
- *Pitt Lake Barge Cleanup Event (2020):* Assisted water access residents in recycling large, hard to manage items (appliances, furniture, Styrofoam, mattresses, batteries, etc.) and reduced
the risk of contamination of the natural environment from improper disposal of waste (i.e. dumping or burning). Based on the ongoing need and strong resident support for repeating these cleanup events in Pitt Lake, Howe Sound, and Indian Arm, they have been included as future events in the five-year work plan

- **Geotechnical Study (2021):** Will increase understanding of geo-hazards in portions of Electoral Area A where Metro Vancouver provides building inspection services and may result in cost savings for residents applying for building permits.
- **Fire Protection Services Feasibility Study for Howe Sound (2020-2021):** Reduces potential fire risk in Electoral Area A communities and may lower fire insurance rates for residents.
- **Building Administration & Zoning Bylaw update and legal reviews (2020-2021):** Results in updated and improved clarity of regulations and better alignment between fees and service costs.

### 2021 BUDGET AND 2021 - 2025 FINANCIAL PLAN

The five-year financial plans for this cycle have been updated to address five central themes identified by the Metro Vancouver Board in its Strategic Plan to guide the development of plans and budgets. The five themes are as follows:

- Financial Sustainability
- Environmental Sustainability
- System Stewardship
- Regulatory and Legislative Environment
- Regional Growth

Each Metro Vancouver function has an Annual Work Plan that includes strategic directions, performance indicators and key actions to guide the work for the coming year. Each function also has a “What’s Happening” summary that highlights the program highlights for the next five years.

The 2021 - 2025 Electoral Area A Service Financial Plan is included as Attachment 1. The 2021 Annual Work Plan for the Electoral Area A Service presented in this report is included in Attachment 2 and the “What’s Happening” highlights for the years 2021 - 2025 are included in Attachment 3.

### Operating Budget Highlights

The Electoral Area A Service 2021 operating budget is proposed to decrease by $124,516 for a total budget of $683,901 (Attachment 1). This decrease is primarily due to the completion of several one-time projects, such as fire service and flood construction studies and the Pitt Lake barge cleanup event, which were approved by the Board as part of the 2020 budget process. The proposed 2021 budget also includes a number of one-time projects and studies funded from reserves, however not to the same extent as that for 2020.

The 2021 operating budget includes the following key actions:

- Undertake a geotechnical study of the rural and remote portions of Electoral Area A
- Complete the review of the Electoral Area A Zoning Bylaw
- Receive and consider recommendations from the Fire Protection Services Feasibility Study for Howe Sound
• Consult with UBC and UEL residents on future Community Works Fund project priorities
• Continue to administer the building, zoning, official community plan, and unsightly premise and nuisance bylaws
• Communicate with Electoral Area residents through the Electoral Area A Bulletin and Electoral Area A Director’s Update
• Engage the UBC/UEL communities on liquor license and retail cannabis referrals
• Continue to offer staff support to Electoral Area Board Director
• Facilitate emergency management education for residents

Over the next five years, operating programs (not including election) are decreasing by $102,487, or an average of 2.4% per year.

**Reserve Funds**
Electoral Area A receives two annual grants from the Province. These amounts, $130,490 from the Community Works Fund and a Regional District grant of $50,000 are received and contributed to a reserve pending plans for future use. In addition, $30,000 will be contributed annually to an election reserve. Every four years, this election reserve is to be used to fund the Electoral Area A local government election.

The financial plan for Electoral Area A has utilized transfers from the Electoral Area General Reserve to offset and smooth some of the changes in expenditures over the five-year plan as well as utilizing reserves to annually fund one-time initiatives. This is consistent with the *Operating, Statutory and Discretionary Reserves Policy*.

The 2021 - 2025 Projected Reserves for Electoral Area A is included in Attachment 4.

**APPROVAL PROCESS**
The proposed 2021 - 2025 Financial Plan and Annual Work Plan is presented for consideration and endorsement before being forwarded to the Board for consideration.

The next steps of the process are:

• The 2021 - 2025 Financial Plan and Annual Work Plan will be presented for consideration at the Metro Vancouver Board Budget Workshop on October 21, 2020.

• The Board will consider adoption of the 2021 Budget and endorsement of the 2021 - 2025 Financial Plan on October 30, 2020.

**ALTERNATIVES**

2. That the Electoral Area Committee make recommendations and endorse an amended 2021 - 2025 Financial Plan for the Electoral Area A Service and forward the amended Financial Plan to the
Finance and Intergovernment Committee on October 14, 2020 and to the Metro Vancouver Board Budget Workshop on October 21, 2020 for consideration.

FINANCIAL IMPLICATIONS
If the MVRD Board endorses the 2021 - 2025 Financial Plan for the Electoral Area A Service, as presented under Alternative 1, in 2021 the Electoral Area A requisition will increase by $17,468 (4.6%) for a total requisition of $394,411. The increase in the Electoral Area A requisition represents a $3 increase in the cost to the average Electoral Area A household to $61.

Over the term of the five-year plan, the annual Electoral Area A requisition is projected to increase by an average of $14,781 per year (3.7%) to provide the required revenue to offset projected expenditures. It is anticipated that the cost to the average Electoral Area A household over the next five years for electoral area services will rise from $58 in 2020 to $69 in 2025 representing an average annual increase of $2 (3.6%).

Under Alternative 2, the Committee may wish to consider recommending amendments to the 2021 Budget and Five-year Financial Plan for consideration at the Metro Vancouver Board Budget Workshop. Any changes to the plan may have an impact on the MVRD Financial Plan.

SUMMARY / CONCLUSION
The Electoral Area Service 2021 Budget and Five-year Financial Plan has been prepared following direction received at the June 5, 2020 Metro Vancouver Board Budget Workshop and to respond to direction provided in the Board Strategic Plan. It is presented to Committee and Board members to provide overview information on activities and financial impacts for the years 2021 to 2025 for Electoral Area A Services.

The presentation of this year’s five-year financial plan for Electoral Area A provides the opportunity for Metro Vancouver to share with its member jurisdictions the proposed service related initiatives over the next five years. It is intended to be used as a guiding document for member jurisdictions in the development of their five-year financial plans and includes projections on household impact to demonstrate how the plan will remain affordable for residents while keeping pace with our critical requirements.

Staff recommends endorsing the 2021 - 2025 Financial Plan and Annual Work Plan for Electoral Area A Service as presented under alternative one.

Attachments:
1. 2021 - 2025 Financial Plan
2. 2021 Work Plan
3. 2021 - 2025 “What’s Happening”
4. 2021 - 2025 Projected Reserves – Electoral Area A Service
### METRO VANCOUVER REGIONAL DISTRICT
### ELECTORAL AREA SERVICE
### 2021 BUDGET REVIEW
### 2021-2025 FINANCIAL PLAN

#### 5.2 ATTACHMENT 1

### REVENUES

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<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
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<th>2025</th>
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<td>ACTUAL</td>
<td>BUDGET</td>
<td>%</td>
<td>FORECAST</td>
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<td>FORECAST</td>
<td>CHANGE</td>
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<td>Electoral Area Requisition</td>
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<td>Transfer from Reserves</td>
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<td><strong>TOTAL REVENUES</strong></td>
<td>$765,673</td>
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<td>$683,901</td>
<td>(15.4%)</td>
<td>$768,551</td>
<td>12.4%</td>
<td>$682,881</td>
<td>(11.1%)</td>
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### EXPENDITURES

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<td>ACTUAL</td>
<td>BUDGET</td>
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<td>FORECAST</td>
<td>CHANGE</td>
<td>FORECAST</td>
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<td>Operating Programs:</td>
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<td>Community Planning</td>
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<td>Electoral Area Projects and Studies</td>
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<td>Fraser Valley Library Services</td>
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<td>$571,614</td>
<td>$441,315</td>
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<td>$544,633</td>
<td>23.4%</td>
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<td>(20.7%)</td>
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<td>Contribution to Election Reserve</td>
<td>-</td>
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<td>30,000</td>
<td>-</td>
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<td>Contribution to Reserve</td>
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<td>Allocation of Centralized Support</td>
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<td>45,910</td>
<td>35,329</td>
<td>32,096</td>
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<td>34,210</td>
<td>34,475</td>
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<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$597,838</td>
<td>$1,166,397</td>
<td>$808,417</td>
<td>$683,901</td>
<td>(15.4%)</td>
<td>$768,551</td>
<td>12.4%</td>
<td>$682,881</td>
<td>(11.1%)</td>
</tr>
</tbody>
</table>
ELECTORAL AREA SERVICES

Description of services

Electoral Area Services of the Metro Vancouver Regional District (MVRD) provides local government services to Electoral Area A including emergency planning and response services for the entire area of Electoral Area A, including Point Grey. Building inspection and land use planning are provided to the noncontiguous unincorporated areas of the MVRD, excluding Point Grey. Electoral Area A is an unincorporated area comprising 818 km² of land area, stretching from Point Grey and Howe Sound in the west, to Pitt Lake in the east, and includes Barnston Island and the northern part of Indian Arm.

The local government services provided to Electoral Area A includes emergency planning and response services for the entire area of Electoral Area A, including Point Grey. Building inspection and land use planning are provided to the mainland areas outside of Point Grey only.

Strategic directions and high level goals supported

2019-2022 Board Strategic Plan

- Support the efforts of members in developing complete, livable and healthy communities.
- Enhance relationships between Metro Vancouver and other orders of government, First Nations,
- adjacent regional districts, and key stakeholders.
- Build resilience in communities to prepare for and adapt to changing physical and environmental conditions.

Performance indicators

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Historical and/or industry benchmark</th>
<th>Current performance</th>
<th>2021 performance objective</th>
</tr>
</thead>
</table>
| Number of public meetings and engagement events     | 2017: 9  
2018: 8  
2019: 9                                             | Projected 2020: 8               | 8                          |
| Number of visits to the Electoral Area A Website    | 2017: 10,816  
2018: 16,092  
2019: 14,596                                         | Projected 2020: 12,000           | 10,000                     |
### 2021 key actions

- Undertake a geotechnical study of the rural and remote portions of Electoral Area A
- Complete the review of the Electoral Area A Zoning Bylaw
- Receive and consider recommendations from the Fire Protection Services Feasibility Study for Howe Sound
- Consult with UBC and UEL residents on future Community Works Fund project priorities
- Continue to administer the building, zoning, official community plan, and unsightly premise and nuisance bylaws
- Communicate with Electoral Area residents through the Electoral Area A Bulletin and Electoral Area A Director’s Update
- Engage the UBC/UEL communities on liquor license and retail cannabis referrals
- Continue to offer staff support to Electoral Area Board Director
- Facilitate emergency management education for residents
Electoral Area Services

2021 to 2025 – WHAT’S HAPPENING

Below is a summary of the significant initiatives to be undertaken by Electoral Area Services over the next 5 years.

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Description</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2021</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Howe Sound Fire Service Study</td>
<td>Consider fire service study recommendations and next steps for Howe Sound communities</td>
<td>Regional Growth System Stewardship</td>
</tr>
<tr>
<td>Geotechnical Study</td>
<td>Tailor building permit-related requirements based on geotechnical hazards of local area and type of proposed development</td>
<td>Regulatory and Legislative Environment</td>
</tr>
<tr>
<td>Bylaw Reviews</td>
<td>Complete Zoning &amp; Building Bylaw Reviews</td>
<td>Regulatory and Legislative Environment</td>
</tr>
<tr>
<td>Community Works Fund Consultation</td>
<td>Identify priority projects in UBC/UEL for funding through the Community Works Fund</td>
<td>Regional Growth Financial Sustainability</td>
</tr>
<tr>
<td><strong>2022</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clean-up event</td>
<td>Barge cleanup event in Howe Sound</td>
<td>Environmental Sustainability</td>
</tr>
<tr>
<td>Emergency preparedness</td>
<td>Support resident-preparedness for fires &amp; earthquake (hands-on training, equipment)</td>
<td>Regional Growth System Stewardship</td>
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<td><strong>2023</strong></td>
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<tr>
<td>Emergency preparedness</td>
<td>Support resident-preparedness for fires &amp; earthquake (hands-on training, equipment)</td>
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<td><strong>2024</strong></td>
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<tr>
<td>Clean-up event</td>
<td>Barge cleanup event in Indian Arm</td>
<td>Environmental Sustainability</td>
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<td><strong>2025</strong></td>
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<tr>
<td>Clean-up event</td>
<td>Barge cleanup event in Pitt lake</td>
<td>Environmental Sustainability</td>
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## Operating Reserves

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## Discretionary Reserves

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## Statutory Reserves

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To: Electoral Area Committee

From: Marcin Pachcinski, Division Manager, Electoral Area and Environment Regional Planning and Housing Services

Date: September 30, 2020

Meeting Date: October 7, 2020

Subject: Manager’s Report

RECOMMENDATION

That the Electoral Area Committee receive for information the report dated September 30, 2020, titled “Manager’s Report”.

VIRTUAL TOWN HALL MEETING FOR UBC AND UEL RESIDENTS

On September 17, 2020, the Electoral Area A Director, with support from Metro Vancouver staff, hosted the third in a series of virtual community engagement events for residents of the University Neighbourhoods (which are on UBC Lands) and the University Endowment Lands. This meeting was centred around a COVID-19 update from Dr. Patricia Daly, Chief Medical Officer for the Vancouver Coastal Health Authority and also included an update from Vancouver School Board Trustee Jennifer Reddy. Approximately 40 residents and community organization representatives participated in the interactive virtual meeting and had the opportunity to engage directly with the Electoral Area A Director, Dr. Daly, Trustee Reddy, and each other. An audio recording of the meeting is available on the Electoral Area website (click here). The next virtual town hall meeting is being planned for fall and will focus on complete communities.

FLOOD CONSTRUCTION LEVEL STUDY AND FIRE OPTIONS AND COST STUDY – PROJECT UPDATES

The 2020 Electoral Area Committee Work Plan includes two consulting projects: a flood construction level study for Barnston Island and a fire service options and costs study for Howe Sound and Barnston Island. The fire study has been revised to focus only on Howe Sound to ensure it is able to look at all aspects of potential fire service options, including the role of the Village of Lions Bay and the District of West Vancouver.

Barnston Island Flood Construction Level Study

Metro Vancouver has engaged Associated Engineering to do a flood construction level study for Barnston Island. Establishing a minimum flood construction level for new construction on Barnston Island is intended to provide clarity to prospective owners and builders and reduce the need for individual property owners to hire a qualified professional with expertise in flooding each time a building permit application is made. Work on the study is underway and will include recommendations on how to best implement the flood construction level. The study is expected to be completed by December 2020. Staff will review the recommendations and will provide the Committee with information on any proposed actions (e.g. revisions to the existing building administration bylaw) in early 2021.
Howe Sound Fire Service Options and Costs Study
The Howe Sound Fire Service Options and Costs Study will look at potential fire service delivery options, such as service agreements with adjacent jurisdictions, for the Howe Sound mainland communities of Montizambert Wynd, Strachan Point, and Ocean Point. It will also include information related to expected costs (e.g. service provision costs to adjacent municipality, service agreement costs to residents, potential insurance premium savings, etc.). The study is expected to be completed by December 2020 and will be presented to the Electoral Area Committee with relevant recommendations in early 2021.

BARNSTON ISLAND DIKE UPDATE
The Barnston Island dike is maintained by the Barnston Island Diking District Commission, established in 1909 and comprised of volunteer Island-residents. The Commission has authority under the Drainage Ditch and Dike Act to collect an acreage tax and manages maintenance under the Dike Maintenance Act.

In October 2013, in response to the Province seeking to transfer responsibility for dikes across BC to local governments, the GVRD Board (now MVRD Board) passed a resolution opposing the transfer until the Province has fully addressed all the physical and legal issues associated with the diking facility (see this report for background). The transfer was originally set to occur as part of the repeal of the Drainage Ditch and Dike Act at the end of 2015. However, due to outstanding issues voiced by Metro Vancouver and other local governments affected by the proposed transfer of diking responsibilities, the Province extended the repeal date of the Act until December 31, 2020.

Staff from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development have recently advised that they are seeking another extension to the repeal of the Drainage, Ditch, and Dike Act to December 31, 2025. The requested extension will allow more time to resolve outstanding issues with ongoing transfers to some local governments and to continue to examine alternative solutions to transfers in cases in which the transfers are not feasible. The alternate solutions will also be required to meet the conditions of legal dissolution of the diking districts without the creation of orphan flood protection structures.

Staff will continue to seek an update on this issue with the Province and will keep the Committee apprised of new information.

ELECTORAL AREA COMMITTEE 2020 WORK PLAN
The Attachment to this report sets out the Electoral Area Committee Work Plan for 2020. The status of work program elements is indicated as pending, in progress, or complete. The listing is updated as needed to include new issues that arise, items requested by the Committee and changes in the schedule.

Attachment
Electoral Area Committee 2020 Work Plan

41280146
## Priorities

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<td>2020 Electoral Area A Committee Work Plan</td>
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<td>Electoral Area A Zoning Bylaw Review – Public Consultation Update</td>
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<td>Electoral Area A Building Administration Bylaw – Consideration of Bylaw Amendments</td>
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<td>UBCM Emergency Preparedness Grant Application</td>
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<td>Liquor licence, development variance permit, and rezoning applications, as applicable</td>
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<tbody>
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<tr>
<td>Fire Service Options and Costs Study for Howe Sound and Barnston Island</td>
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<td>Barnston Island Flood Construction Level Study</td>
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<td>Pitt Lake Clean-up – Post-Event Report</td>
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<td>Liquor licence, development variance permit, and rezoning applications, as applicable</td>
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